

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, April 6, 2026 at 7:00 pm. Mayor Hernley was absent. All other members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The March 2, 2026 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Ferry seconded the motion. All were in favor.

PUBLIC COMMENT

Chief McKeever provided the fire company report.

- They responded to 30 calls in March. Five of those calls were in the Borough. There was no loss.
- Chief McKeever listed training dates and added April 25th as Dover FFA Day at the high school.
- Mr. Raffensberger stated the carnival meeting is rescheduled from April 14th to May 11.
- Ms. Snyder inquired if they heard yet if the primary election will be at the fire department. A determination has not been made yet.
- The April and May calendar were reviewed. Ms. Snyder made a motion to approve the calendars with the additions. Mr. Ferry seconded the motion and all were in favor.

Ryan Addlesberger 28 W. Canal Street was present. He inquired if there were any updates on 22/24 W. Canal Street. Mrs. Plowman stated Ms. Reed spoke to the owner's attorney and they are working on the paperwork but the Borough has not received it yet. They have until May 1st to remit it. Mr. Addlesberger wondered what happens if it is not in by that time. Mr. Herrold states it would move to a violation notice.

Robert Seiger, 205 Willow Drive was present to inquire if the Borough would allow him to purchase a second water meter for outdoor water use. It would be used to power wash his house, sidewalks, etc. and would not go through the sewer system. Mr. Sabold thought this could be a problem of not being able to monitor who is using it and for what. Mr. Slusser has seen them put in a meter pit outside with a yard hydrant. Mr. Lipinski states he has seen this in a few municipalities but it is only for commercial or industrial clients. For example, Home Depot has one for watering in their garden department. Mr. Slusser added it probably would not be a lower cost in the end since he would be paying for another service. President Sabold added the Borough would also have extra cost for additional meter reading and billings. At this time this is not approved. Mr. Seiger also asked how much trash can be put out a week. President Sabold let him know up to six cans or bags. He wondered why he has to pay for six when he has two. President Sabold explained this is how the contract is written.

Elain Kroft 13 E. Canal Street stated the trash pickup has been coming through the Borough at 5 AM the last two weeks. Mrs. Plowman will notify Penn Waste of this since the contract states not earlier than 6 AM.

EMA report – Ms. Zarlenga reported she received additional information regarding the Dover Middle School being a polling place. She will know by the end of this month who will go there to vote. There is a medication recall. She can check lot numbers for those affected. Ms. Zarlenga reported there are now regulation changes for recreation and civilian drone operators. In May they will need to be registered and get a permit which will be available through the police departments. Next Tuesday will be the spring exercise with York County. Let her know if you are attending.

Police Report – Lt. Neidigh reported the Borough is up 14 calls. Sadly, they lost an active officer on March 22nd. Matthew Straub was 55 years old and had been battling cancer for the last 8 years. His services were on March 27. The local police departments provided coverage during that time so they could all attend. On March 31st they went through promotional testing. There have been several promotions. Sergeant Erika Eiker was promoted to Lieutenant of Operations, Corporal Stephen Lebo to Sergeant in Criminal Investigation, Corporal

Matthew Secalli to Sergeant on patrol and three officers, Jack Govern, Fisher Stoltzfus and Anthony Gelbaugh were promoted to Corporal. This will fill several holes they had after their loss in September.

SEWER

Public Works Report – Mr. Grim was absent. President Sabold states Mr. Grim had located paperwork in reference to Doovertowne Apartments. That paperwork showed that during construction, lines had to be installed to Borough specifications. After it was complete, they were turned over to the Borough. There is a 20' Right of Way on paper for that.

Engineer's Report – Mr. Lipinski reported the manhole in the square should be completed in the next few weeks. This will be done at night. Mr. Ferry requested they notify EMS, 911 when this will be done. This will require a detour because it involves PennDOT roads. In reference to the Doovertowne Apartments, he is recommending televising the lines including mains and laterals. Council agreed since there are signs of heavy flow in the area. In reference to the clarifier wall, Mr. Lipinski is still waiting for a response from Dutchland.

Solicitor's Report – Mr. Herrold followed up on the sewer letters to be sent out to properties in Delwood. Those have been revised and are now completed. Ms. Snyder made a motion to send out the approved letter to property owners that have been identified as having a potential sewer line issue. Mr. Slusser seconded the motion and all were in favor. Mr. Herrold gave kudos to Mr. Grim for being a great researcher! He always seems to locate old documents that are needed for many different things.

Old Business – None

New Business – None

WATER

Public Works Report - President Sabold reported that parts have been ordered for the fire hydrant.

Engineer's Report – None

Solicitor's Report – None

Old Business – None

New Business – Mr. Slusser states there are some broken curb stops throughout the Borough. It is soon time to exercise valves and flush fire hydrants so as this is being done it would be a good time to put together a list of curb stops that need repair or ones that they cannot get the curb key on. President Sabold pointed out that the water tower painting has been changed to this fall. Mr. Ferry asked if well 6 can be restarted. Since the gross alpha readings were too high, it was closed. Options to filter the water and dispose of the byproducts, were too costly.

BOROUGH

Public Works Report – President Sabold reported that Glo Fiber has been doing work in the Borough, both underground and aerial for the last few weeks.

Zoning Manager's Report – Ms. Reed was absent. Mr. Herrold reported that the hearing for 39 W. Canal Street scheduled for this morning was continued.

Engineer's Report – Mr. Lipinski had been working with Ms. Reed on stormwater and building permits. They are waiting for paperwork back from the applicants.

Solicitor's Report – Mr. Herrold reported that he was glad he was asked to look into an AI policy at last month's meeting. In the article he was given it raised the question that if someone is doing a search in AI does this become a record that the Borough has produced that could then be a part of say for example, a Right to Know? If AI was used to consider potential action that Council was thinking about taking, could it be considered deliberation and a violation of the Sunshine Act? Mr. Herrold doesn't think that simple searches would be a risk right now. Ms. Snyder questioned if we would be safe waiting until we have a little more history to work with. Mr. Herrold recommends a simple best practices policy. Mr. Herrold is not aware of other municipalities that currently have an AI policy. He believes we can wait to see what develops with policies and also if the Right to Know law adds this subject. At that time there should be better information available in order to create a policy. Mr. Herrold believes at the PSATS conference this may be addressed and he will try to obtain that information too. This subject will be tabled until further information is available to create a policy.

Mr. Lipinski and Mr. Herrold left the meeting at 7:43 PM.

Mayor's Report - None

Ambulance Club Report – Mr. Raffensberger added the next meeting is April 13th.

Secretary's Report – Mrs. Plowman added the Liberty tree planting will be April 11th. The tree is being placed in Ketterman Park.

Treasurer's Report – Mr. Ferry made a motion to approve the Treasurer's report as presented. Ms. Snyder seconded the motion and all were in favor. Council discussed investing a portion of the water funds into PLGIT. Mr. Slusser made a motion to invest \$175,000 into the PLGIT Prime with a flexible rate currently at 3.75%. Ms. Snyder seconded the motion and all were in favor.

Old Business – A letter was received from Spangler's in reference to our account changing to Capital One. Mrs. Plowman confirmed that it is not a credit card. We will still have a house charge account but the statements will come from Capital One instead of Spanglers and payments will be sent to Capital One. This change will happen May 1st. Mr. Ferry made a motion to agree to the transfer of our account to Capital One. Mr. Slusser seconded the motion and all were in favor.

Mrs. Plowman followed up with TextMyGov explaining the cost was more than expected and that it was not budgeted for. Their credit department did a review and were able to update the agreement with a lower cost. The annual fee was lower from \$4,500 to \$4,000 and the set-up fee from \$2,250 to \$1,000 which are last years rates. They also changed the 25,000 messages to 50,000 at no additional cost. This is normally \$250. The payment can also be deferred for 6 months. After further discussion Council felt rather than spending \$5,000 that a Facebook page would be a free way to get information to most people. We will check with Mr. Herrold if a social media policy should be in place before that is set up.

New Business – Mr. Ferry pointed out the need of painting around the fire hydrants and at the curbs and corners. There are several line painting companies we can get prices from or possibly do ourselves.

Ryan Addlesberger, 28 W. Canal Street questioned if we are restricted in how we invest the Borough funds. He felt the PLGIT rate seems on the lower side and that there are more aggressive areas. Since these are public municipal funds, the Borough cannot make high-risk investments and have the chance of a loss.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:20 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer