

MINUTES

A joint meeting of Dover Borough Council and Dover Township Supervisors was held at Dover Community Building, 3700 Davidsburg Road on Monday, February 9, 2026 at 6:00 pm. Borough Representatives present were President Joseph Sabold, Vice-President Lori Koch, Council members Cynthia Snyder, Secretary Brenda Plowman, Zoning Officer Brittany Reed, and Borough Solicitor Andrew Herrold. Dover Township Representatives present were Chairman Robert Stone, Supervisor’s Duane Hull, Andrew Kroft, Charles Richards, Manager Laurel Oswalt, Secretary Brooke Scarce, Public Works Director Chris Hamme, Recreation Director Chalet Harris, Planning Director John McLucas, EMA Justin Eberly and Township Solicitor Christian Miller. Chairman Robert Stone called the meeting to order followed by the Pledge of Allegiance. Mr. Herrold stated that the Borough does not have a quorum. The three Council members present can listen and participate but nothing official can be undertaken by the Borough this evening.

Dover Township reviewed their work session minutes and board of Supervisor minutes from January 26, 2026. Mr. Richards made a motion to approve with a second by Mr. Hull. All were in favor.

Dover Township reviewed their expenditure warrants. Mr. Kroft made a motion to approve all three warrants listed. Mr. Richards seconded the motion and all were in favor.

Public Comment – None

NYCRPD Update – Lt. Anderson reported they are in a promotional time and will be doing a test at the end of this month. Lt. Migatulski has retired and went to work as Police Chief at Conewago Township Adams County. New Sergeants and Corporals will be promoted the first of April. A new officer transferred to them and will be starting Monday. They have had a few officers transfer to their department.

TOWNSHIP PLANNING DIRECTOR REPORT – Mr. McLucas mentioned his report covers updates on some projects as they relate to the comprehensive plan.

TOWNSHIP MANAGER’S REPORT –

- **JOINT RECREATION** - Mrs. Oswalt stated Mrs. Harris is present and that in reference to joint recreation, they have been talking with the DASD. They made a presentation at the January 12th school board meeting but have not heard any feedback from them yet. Mrs. Harris has also been in contact with the Dover YMCA. They are interested in running some of the Dover Recreation programs at their facility since they do not have as much staffing right now due to some changes. They are going to be having a meeting to discuss programs that could be held there. Mrs. Harris reported she received a voicemail from the athletic director from DASD inquiring about the relationship with the youth sports program. She will be responding to him. Also, the YMCA would like to meet with higher officials to discuss a memorandum of use of their available space. It may be possible that some of the programs could be relocated into their space. Those in attendance liked the

idea of Dover Recreation programs at the YMCA. Chairman Stone let Mrs. Harris know how great of a job she is doing with recreation.

- **REGIONAL EMA** – Justin Eberly reported he and Anne Zarlenga, Dover Borough EMC, have put together a proposal for a Regional Emergency Management between Dover Township and Dover Borough to satisfy our joint statutory requirement which is governed under Title 35. The program requires having trained and qualified EMC, an Emergency Operations Plan (EOP), and a functioning emergency operations center with trained personnel. Because both municipalities are a one person show with a few volunteers, they are proposing a regional organization between the two. If this were to be set up, they could back each other, with Anne being Deputy for Justin and vice versa. Also, there would only need to be one EOP. Ms. Zarlenga is also in favor of this. Mr. Eberly asked for this to be considered for the future.
- **LETTER OF SUPPORT** – Laurel Oswalt reported they have explored grant opportunities for the roundabout proposed for Harmony Grove Road and Carlisle Road intersection. They are submitting an application to PennDOT this week for their multi-modal opportunity. The township is wondering if the Borough would provide a letter of support for this project. The project is part of the joint comprehensive plan to try to develop a route to relieve traffic from the square. This is the first of two grants being applied for. The other grant, through the Commonwealth Financing Authority, will be applied for this summer. This item will be on the Borough's next meeting agenda since they did not have a quorum.

PUBLIC WORKS

- **CULVERT PROJECT** - Chris Hamme reported that the costs at the Norma's Ridge Road Culvert project are included in the meeting packet. President Sabold questioned the original quote of \$51,000 from DH Funk verses the MacMor Construction bid of \$98,000. Mr. Hamme explained the \$51,000 was over the bid limit so it had to go out for public bid which came back much higher. The PennDOT approved materials will be in addition to this since the township bought the materials separately to get a lower cost. The total project cost is \$120,499.84 with a 50/50 split between the Township and the Borough. President Sabold inquired about the status of the work on the north side on E Canal. Mr. Hamme reported that Columbia Gas has to relocate the service line to the pumping station since it is currently in the way of the pipe. The remaining work will be completed after that.
- **WATER PURCHASE AGREEMENT** – President Sabold stated the original agreement between the Township and Borough dates back to 1994 with an addendum in 2007 and another change in 2020. He thought we may want to look at an update. The Township is charging the Borough the York Water bulk rate. Mr. Hamme had Matthew Helwig from the water department, run data on our 5-year usage. The current average is 64,100 daily, 1,949,715 monthly and 116,982,900 yearly. President Sabold questioned the line charge. Mr. Helwig explained the different line sizes have different rates due to maintenance cost. Mr. Hamme also said to think about how to handle rate increases from York Water since our fees are based off their rates. The Borough plans to continue to run their one remaining well as long

as they can. Mr. Hamme suggested looking at billing the Borough like a mobile home park. They are not sure how that is billed but can look at it. Mr. Richards asked about the connection into the Borough. There currently is just one at Park Street. Another connection was on Butter Road but since it was not being used, it was disconnected. Mr. Hull wondered if this should be reconnected in the event of a failure at Park Street and also for a second source of water. The pressure is high through that line so it would need a pressure reducer. Everyone agreed they would feel better if the Borough had a second connection with the Township. If Butter Road is reconnected the Township could then connect Raycom to their line and remove them from the Borough line. Mr. Hamme will start a conversation with DEP to possibly do this. He and Mr. Helwig will look at agreement options and then the solicitors can work together on it.

President Sabold shared the Borough had applied for a DCNR grant and was awarded the grant. This will be used for repaving and widening the walking path at Ketterman Park.

Public Comment – Matt Mann, 2605 Victoria Drive, asked if there are any specific properties subject to eminent domain where the roundabout will be going. Mrs. Oswalt states they are working with the property owners to try to resolve that. The PennDOT line and grade is not completed yet so that depends on which properties will be involved in the project.

With no further business between the Township and the Borough, Chairman Stone made a motion to adjourn. Mr. Hull seconded the motion and all were in favor. The meeting adjourned at 6:36 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer