

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, February 3, 2025 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The January 6, 2025 minutes were reviewed. President Sabold stated the year should be 2025 not 2024. Ms. Snyder made a motion to approve the minutes with the date correction. Mr. Raffensberger seconded the motion. Mr. Slusser abstained due to being absent at the meeting. All others were in favor, motion carried.

## **PUBLIC COMMENT**

Captain Shawn Platts provided the fire company report.

- They responded to 27 calls in January. Four of those calls were in the Borough. There was a zero loss.
- The February calendar was reviewed. An additional training was added on February 22 to last month's calendar approval. Ms. Snyder made a motion to approve the calendar with the additional training date. Mr. Neiman seconded the motion and all were in favor.
- In addition to the approved March fundraiser calendar, trainings were added on March 12, 26 and 30, 2025. Ms. Snyder made a motion to approve the March Calendar with the training additions. Mr. Slusser seconded the motion and all were in favor.
- The 1999 tanker is in the garage due to a failed water tank. They expect the cost to be \$8-10,000. The tanker holds 2100 gallons.

Council member Mrs. Koch commented that the current Dover Borough staff deserves a great big thank you for all the work they do above and beyond their duties on a daily basis. She feels they don't say thank you enough for all the work they do. They always respond very promptly when anyone has questions or concerns. She thinks the Borough has a fantastic group of staff and really appreciates all the work that they do and wants to say thank you more often.

EMA report – Ms. Zarlenga added that she and Mr. Raffensberger did their training at the fire department hall. After speaking to Chief McKeever, it was decided to utilize the hall when there are conflicts in schedules. Ms. Zarlenga reported the avian flu is affecting birds and poultry. She is recommending those with chickens have them tested and to follow the state guidelines. There is another training in March that Council is invited to attend as well.

Police Report – Lt. Neidigh reported there were two promotions, Corporal Eiker to Sergeant and Detective Lebo to Corporal. The building construction is about 70% complete and should soon be under roof. The cold weather caused a brief delay, but they still plan for a June – July move-in. Their annual report will be posted to their website in February. Mayor Hernley added on June 24<sup>th</sup> Chief Lash will be the new President of the Pennsylvania Chief

of Police Association. January 1<sup>st</sup> they started patrolling York New Salem Borough and that community is very happy with the coverage. The hands-free law has begun enforcement. The safety of E-bikes was discussed. The current police station is for sale and there has been some interest. They will be keeping the range and range building.

## **SEWER**

*Public Works Report* – Nothing to add.

*Engineer's Report* – Mr. Lipinski presented a quote from USG to repair the manholes on Amberview Drive. They will be using foam and structural epoxy to repair them and will run a 4-psi vacuum test. Details of the quote were discussed. Mr. Hassinger made a motion to approve the proposal from USG to repair four manholes on Amberview Drive in the amount of \$24,810 with work to be done in the dry season. Mr. Slusser and Mr. Neiman opposed. Motion carried. The manhole by the fire department also has issues that need addressed. Mr. Lipinski will ask for an additional price for this one to possibly add it to the Amberview project.

Mr. Lipinski reports he had communication with Dutchland and has received an invoice for the clarifier repair. The invoice has been reduced to \$59,743.79 less the \$25,000 deposit, with the balance due of \$34,743.79. He let them know he is not recommending payment due to the issues. Concrete has a psi of 4-5,000 psi and the epoxy 24,000. Mr. Grim states there are over 20 cracks currently in the epoxy. Some cracks were repaired and reopened. Some are cracked the whole way through. There were four core sample tests done by Dutchland, two had good results and two bad results. These results show there is an issue.

*Solicitor's Report* – Mr. Herrold was unable to attend. Mr. Eric Holey attended for him.

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Mr. Grim reported he believes there is a water leak somewhere since we are down a couple of feet in the water tower. E. K. Servies will be out this week to replace the fire hydrant on Elmwood. The issue seems to be below the ground. The hydrant is from 1969.

*Engineer's Report* – None

*Solicitor's Report* – None

*Old Business* – Mr. Hassinger wondered if the test has been done on well #4 yet. Mr. Grim heard from them and they may be moving in this week to start on it.

*New Business* – There are currently seven meters not reading. A quote was received from Exeter for \$1,691.53. Ms. Snyder made a motion to approve the quote from Exeter Supply for seven meters in the amount of \$1,691.53. Mr. Slusser seconded the motion and all were

in favor. E&S Plumbing will be contacted to replace the meters. Ms. Reed added there may be a few more needed but we are waiting to confirm this until after the next reading.

## **BOROUGH**

*Public Works Report* – None

*Zoning Manager's Report* – Ms. Reed registered to attend a De-escalation seminar at Lower Windsor Township on February 11, 2025.

*Engineer's Report* – Mr. Lipinski presented two recommendations of payment for Kinsley Construction for the Butter Road project. The quote was for \$71,472 but there was an adjustment for as built quantities of \$1,552 which gave a current contract price of \$69,920, less a 10% retainage of \$6,992. Recommendation is for \$62,928.

Mr. Lipinski met with a structural engineer regarding the bent angle iron at the inlet on Butter Road. Butter Road does not have a weight restriction. Fortunately, this happened while work was being done there and it was noticed right away. Unfortunately, he felt it happened from the shifting of weight by swinging of the boom by Kinsley construction equipment. This could've been caused at any time by heavier traffic such as a trash truck, tractor trailer or school bus. The structural engineer said it is not an emergency to close the road and the current barricades we have set up are sufficient. Mr. Slusser asked if it is in writing that it was inspected and found to be structurally sound on that date. It is not, but the structural engineer is suggesting Kinsley design a fix for this which he will review and document that the remainder of the structure is adequate. The structural engineer will certify that it meets highway loading. Mr. Hassinger made a motion to approve recommendation of payment, application #1 to pay Kinsley Construction in the amount of \$62,928. Ms. Snyder seconded the motion and all were in favor. Mr. Lipinski presented recommendation of payment for application #2 which is the retainage of \$6,992 from application #1. Ms. Snyder made a motion to approve payment of application #2 for \$6,992 to Kinsley Construction. Mr. Raffensberger seconded the motion. Mr. Slusser suggested holding the retainer until the damage issue is resolved. After Council discussion Ms. Snyder rescinded her motion pending further investigation from Kinsley Construction and Mr. Raffensberger rescinded his second to the motion. Mr. Lipinski is going to contact Columbia Gas about the repair we will be doing to the inlet which will expose the gas line.

Mr. Lipinski asked what other street work we need to look at for this year. The work at Butter Road and City Hall Drive will be done in 2025. The streets committee will work to get a list together with Mr. Grim.

*Solicitor's Report* – None

Mr. Lipinski and Mr. Holey left the meeting at 8:29 PM.

*Mayor's Report* - Mayor Hernley thanked Council for the card received for the passing of his father-in-law. The school board meeting is next Tuesday night. They are discussing the candidates for superintendent replacement. The following meeting they will be voted on.

*Ambulance Club Report* – Mr. Raffensberger reported the next meeting is February 11, 2025.

*Secretary's Report* – Mrs. Plowman reminded Council the joint meeting with Dover Township is next Monday at 6 PM and to let her know items for the agenda.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor. Mrs. Plowman reported there was general fund monies that have matured with PLGIT. She presented information on the current rates. Mr. Hassinger made a motion to reinvest \$124,761.37 for 180 days at 4.41%. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – Mr. Hassinger inquired if there is anything that we can do about the truck traffic on Butter Road. Since Butter Road is a snow emergency route and there is not a weight limit on it, we cannot restrict trucks. The Borough had previously requested that Pro Pallet and Spring Valley Mulch use Meadow Road to Canal to the square.

*New Business* – The Borough received a letter from Dover High School requesting to hold the Homecoming Parade on September 17, 2025. Mr. Slusser made a motion to approve the Homecoming Parade on September 17, 2025. Mr. Raffensberger seconded the motion and all were in favor.

A quote was received from Signal Service for repairs needed to the school flashers, signs and pavement markings in the amount of \$5,618. This will include two flasher cabinets, school signal signs and end school zone signs at Dover Elementary, replacement of the Canal Street sign at the square along with replacement of the white stop bars and crosswalk markings. Mr. Hassinger made a motion to approve the quote from Signal Service for \$5,618 for the items listed. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder mentioned she is working on the newsletter if there are items to include let her know.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Hassinger. All were in favor. The meeting adjourned at 9:00 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer