

June 2, 2025

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, June 2, 2025 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The May 5, 2025 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Fire company report

- The updated June and July calendars were reviewed. Ms. Snyder made a motion to approve the calendars as presented. Mr. Neiman seconded the motion and all were in favor.

EMA report – Ms. Zarlenga added at the end of May we had a tornado and flood watch. We received 1.48” of rain from that event. The county is holding a safe school program again. This will be held regularly. The next one is June 12<sup>th</sup> from 9 – 11 AM. All are welcome to attend.

Police Report – Mayor Hernley reported calls were down by 23 for April and down a total of 55 for the year. There have been number of fires recently, which appear to be caused by extension cords. Scams continue to be an issue. Lt. Neidigh added the Fields of Honor benefit concert will be held June 14<sup>th</sup> featuring country singer Justin Moore. This is a fundraiser to create a state-of-the-art tactical training center at the rear of the NYCRPD range building that will be used by all 13 police departments in York County. A quiet room will also be created at UPMC. The ribbon cutting at the new station is scheduled for September 13<sup>th</sup>. This coming weekend is the street rod event. They will have a heavy presence for this event.

## **SEWER**

*Public Works Report* – Nothing to add.

*Engineer's Report* – Mr. Lipinski reported Mr. Grim is continuing to monitor the clarifier for additional issues. There is still one crack that needs repaired. Mr. Lipinski forwarded the signed contract to USG for the manhole project but it is not scheduled yet. Mr. Grim has been checking the water flow in the manholes. Despite all the recent rain, he has only been seeing flow in one of them. He is questioning if we should spend the money on the other three. Mr. Lipinski states the repair was based off the report received from USG after they televised the manholes which indicated all four manholes had water flow. Mr. Hassinger made a motion to remove three manholes from the project per Mr. Grim's recommendation.

Mr. Slusser seconded the motion. After Council discussed this further, it was decided to have Mr. Lipinski review the video and speak to USG regarding this. Mr. Slusser and Mr. Hassinger rescinded their motion.

*Solicitor's Report* – Mr. Herrold presented a waiver and release agreement between the Borough and Mr. Noerpel. A payment of \$1,340 would be made and Mr. Noerpel would release the Borough from any further liability in this matter. Mr. Hassinger made a motion to approve the waiver and release agreement between Dover Borough and Mr. Noerpel in the amount of \$1,340. Ms. Snyder seconded the motion. Mr. Slusser opposed and motion carried.

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Nothing to add.

*Engineer's Report* – None

*Solicitor's Report* – None

*Old Business* – Mr. Slusser asked about the status of York Water. They will be presenting information at the July meeting. The presentation will be no more than 20 minutes and a packet will be given out ahead of the meeting.

*New Business* – Ms. Reed stated the water readings were just done and we need to replace six meters. Mr. Hassinger made a motion to purchase 6 meters for a cost of \$1,461 plus installation. In the future, Ms. Reed has the authority to order up to five meters, as needed. Mr. Slusser seconded the motion and all were in favor.

## **BOROUGH**

*Public Works Report* – Mr. Grim reported the stop and street sign at Willow Run Road and E Canal Street has been run over. He will need to order new street signs. The stop sign can be repaired; we have a post in stock. He received prices for the signs that were discussed at last month's meeting for Dogwood Drive. Ms. Snyder made a motion to purchase a *No Outlet* sign for \$48.25 and a *Watch Children* sign for \$67.50. Mr. Hassinger seconded the motion and all were in favor. A concerned resident called about the erosion on Rachael Road by the creek. After discussing the details of what is happening Mr. Herrold determined that it is a private property issue and not a Borough issue. The resident will be notified.

*Zoning Manager's Report* – Ms. Reed reported she has been receiving a lot of calls regarding having chickens in the Borough. Several ideas were discussed on regulations. Mr. Herrold and Ms. Reed will come back to Council next month with more information. A thrift store will be opening in September at 1 N. Main Street. Mrs. Koch has concerns regarding parking. Ms. Reed believes this will not be an issue but she will reevaluate it. Since Ms.

Reed had a complaint about sidewalks, letters were sent to let property owners know it is their responsibility to repair them and that they are liable if someone were to get injured. Mr. Lipinski reminded Council that the gaming grants are coming up in the fall. He explained what they can be used for and the timing. Ms. Snyder agreed to work on applying for these.

*Engineer's Report* – Mr. Lipinski reported the structural engineer looked at Butter Road and he is waiting on their recommendation.

Kinsley Construction has repaired the rip rap issue on Butter Road. Mr. Lipinski is recommending paying the retainage balance of \$6,992. Mr. Slusser made a motion to approve payment of \$6,992 to Kinsley Construction. Ms. Snyder seconded the motion and all were in favor.

Mr. Lipinski received bids for the City Hall project. The low bid was Final Grade Excavation, LLC at \$89,908.94 pending bonds and insurance. Mr. Slusser made a motion to approve Final Grade Excavation, LLC for the City Hall project. Mr. Raffensberger seconded the motion. Mr. Neiman opposed, motion carried. Council would like to use liquid fuels to pay for this project. Mr. Lipinski will set up the project through PennDOT.

*Solicitor's Report* – Mr. Herrold reported the Zoning Hearing Board denied the application for a special exception at 21 N. Main Street. Mr. Markey will send out the denial letter within 45 days. The applicant would then have 30 days to appeal.

Mr. Lipinski and Mr. Herrold left the meeting at 8:37 PM.

*Mayor's Report* – Nothing to add

*Ambulance Club Report* – Mr. Raffensberger reported the next meeting is June 16 at 6 PM.

*Secretary's Report* – Mrs. Plowman highlighted the YCBA Dinner and to RSVP by June 20.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – None

*New Business* – Mr. Slusser expressed concerns regarding delays in receiving project information from the engineer. President Sabold will contact Holley & Associates with concerns.

President Sabold reported the Black Smith shop at Ketterman Park will be open on June 15<sup>th</sup> from 10 am until 2 pm.

With no further business to discuss, Mr. Raffensberger made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 8:58 pm.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer