

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, July 7, 2025 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a Pledge of Allegiance followed by a moment of silent prayer.

The June 2, 2025 minutes were reviewed. Mrs. Koch stated under sewer the sentence "Mr. Grim" wasn't completed. Mrs. Plowman added the rest of the sentence should say "had nothing to add". Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Matt Scarpato, Vice-President of Operations, and Joe Skehan the supply chain and operations service manager from York Water were present. They gave a presentation about York Water and offered a brief summary of the potential services to the Borough. Mr. Scarpato stated they are in their 210<sup>th</sup> year, being the oldest business in York County still operating. York Water operates in 57 municipalities within four counties. They supply water to 210,000 residents and operate 13 waste water systems. He explained they provide locally based customer service, have lots of community connections and they are very involved in local community events including the York Marathon, Scouts, Keystone Kidspace, Farm & Natural Land Trust and the St. Paterick's Day Parade. They have also invested \$100,000 into various education funds. Mr. Scarpato mentioned the annual report and the water quality reports he provided and highlighted the Lake Williams project, which holds water in reserve. York Water would be interested in offering the Borough two options. In option one, they would purchase our whole water system and then bill each resident directly for their water usage. In option two, the Borough would purchase bulk water from York Water. Mr. Slusser asked if the Borough were to choose option one, the meter readings could be provided to the Borough for our sewer billing. Mr. Scarpato replied that the readings can be provided and that customers can go directly to their website to pay their water bills. Mr. Hassinger questioned if they would be upgrading the water lines in the Borough. That would be something that would happen in time. Everything would need to be approved by the PUC. With either option they would run 9600' of line in Canal Road to the Borough. The rate would be based on a household average with a lower rate for overage. They typically increase the rate every three years. Mr. Slusser wondered if the fire department would continue to receive free water. Because of them being PUC regulated, they would have to charge them and then possibly give a donation back. Ms. Snyder asked for the negatives of other systems they have acquired. Mr. Scarpato responded normally it is residents being unhappy because that did not want York Water but had no choice and that the rates are usually higher than the municipalities. They feel their rates are modest for the cost of the service that they provide and the investments they continue into the future. Solicitor, Eric Holey asked under option one if there would be a transfer of title for utility easements from the Borough to York Water. Mr. Scarpato said this is something they would work through. They would want to acquire the land where there is a well and at the water tower. There would be an easement for everything else in the right of way. Mr. Lipinski asked how they handle the finding of lead service lines. Mr.

Scarpato stated that York Water stopped using lead lines in 1936. If they come across any they replace them within weeks.

Fire company report.

- The July and August 2025 calendars were reviewed. Mrs. Kroft had a few additions for kitchen work and National Night Out on August 5<sup>th</sup>. Ms. Snyder made a motion to approve the July 2025 and August 2025 calendars with the additions as stated. Mr. Hassinger seconded the motion and all were in favor.

EMA report – Ms. Zarlenga enquired about purchasing an Ambient Weather System from the budgeted EMA funds. There was discussion regarding the system and what additional weather information it will provide. Ms. Snyder made a motion to purchase the Ambient Weather System 2902D. Mr. Slusser seconded the motion and all were in favor.

Police Report – Mayor Hernley reported calls for May were up by three but the year to date is down by 52 calls. Chief Lash was installed as the President of the PA Chiefs of Police Association. Lt. Neidigh added the street rods weekend went smoothly. The Field of Honor concert was held to raise funds for the training room that will be installed at the range building with a portion of the funds going to UPMC for a quiet room. National Night Out is Tuesday August 5th from 5:30 PM until 8:00 PM. The new headquarters open house and ribbon cutting will be held September 13<sup>th</sup> from 10:00 am until 1:00 pm. President Sabold mentioned that it seemed to be worse this year with people setting off fireworks in the Borough. Lt. Neidigh added that since they legalized certain types that go into the air, it has been a problem. By the state regulations, there is nowhere in the Borough that fireworks can legally be set off. President Sabold read a letter that will be sent to Chief Lash congratulating him on his appointment as President to the PA Chiefs Police Association.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Lipinski reported he reviewed the videos for the manholes on Amberview Drive. He spoke to USG about the data and flows. He is recommending repairing all four manholes on Amberview Drive. The contract is for the four manholes on Amberview, one in the square and one in front of the fire department. The contract has already been approved for \$40,750.00.

*Solicitor's Report* – None

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Mr. Grim stated the yard hydrant is not working at Ketterman Park

and he believes it is leaking under the ground. The water has been turned off until it is repaired. Council suggested using the self-retracting handle type yard hydrant.

*Engineer's Report – None*

*Solicitor's Report – None*

*Old Business – None*

*New Business – None*

## **BOROUGH**

*Public Works Report –* Mr. Grim reported that another sign was run over on S Main Street. He can reuse the signs but a new post will be needed. A tree fell over Locust Lane Ally. They cut it and moved it off the ally onto the property owner's property. He wondered who is responsible to clean it up. Council states it is the property owner's responsibility. Ms. Reed mentioned the street sign at Mayfield and N Main Street being missing. Mr. Grim has one to be installed there. The quotes for pavement markings and signal service from DE Gemmill and Signal Service were reviewed. If we wait until Signal Service comes to turn on the school flashers, we can save by having them do both jobs at the same time. Mrs. Plowman will ask for a revised quote. Mr. Slusser made a motion to table the Gemmill quote until we know when the manhole repair is being done. Mr. Hassinger seconded the motion and all were in favor.

*Zoning Manager's Report –* Ms. Reed reported she has received several calls from residents wanting ducks and chickens. Council discussed the needs and care of poultry, especially ducks. The Borough does not have an agriculture zone that this would fall under. Mr. Holey will have Mr. Herrold address this at the next meeting.

*Engineer's Report –* Mr. Lipinski reported that the structural engineer presented the design for the Butter Road culvert repair and that it was given to Kinsley Construction for a quote. He expected the quote for tonight but did not get it yet since they are waiting on information from their supplier. A lot of steel will be going into it but the project manager thought it could be done and not exceed \$25,000. Council is requesting this to be done before school starts on August 18th. Mr. Slusser made a motion to approve the repair on Butter Road to be completed by August 15<sup>th</sup> and not to exceed \$25,000. Mr. Hassinger seconded the motion and all were in favor. Mr. Lipinski reported he does not have a start date yet for the street work on City Hall Drive project. Mr. Lipinski met with a PennDOT representative regarding the E Canal culvert by Rutter's. They realize there is a problem there and he is reaching out to District 8 representative to look at it.

*Solicitor's Report – none*

Mr. Lipinski and Mr. Holey left the meeting at 8:30 PM.

*Mayor's Report -* Mayor Hernley mentioned he will be walking part of the Borough on Sunday. Anyone joining him is to meet at Amberview Drive and Butter Road at 5 PM.

*Ambulance Club Report* – Nothing to add.

*Secretary's Report* – Mrs. Plowman mentioned the joint meeting with Dover Township will be August 11th at 6 PM at the community building instead of the office since they are under construction.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor. Mrs. Plowman presented information regarding investments with PLGIT. There are funds available for reinvestment. Mr. Hassinger made a motion to move and invest the general fund monies currently in the class account for a term of 180 days at 4.34%. Mr. Slusser seconded the motion and all were in favor. Mr. Hassinger made a motion to move and invest the sewer fund monies currently in the class and prime accounts for a term of 90 days at 4.37%. Mr. Slusser seconded the motion. Mrs. Koch opposed, motion carried.

*Old Business* – Mr. Hassinger asked for an update on communication with Rutter's. We do not have any updates at this time. Mr. Slusser wondered if his concerns were addressed with the engineer. Personnel held a meeting with the engineer that went well. Council then discussed the status of the projects that are in progress.

*New Business* – Ms. Snyder reported she will be working on the fall newsletter. She is also looking into the upcoming County grants that will be available to apply for soon.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:53 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer