

November 3, 2025

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, November 3, 2025 at 7:00 pm. Mr. Hassinger was absent. All other members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The October 6, 2025 minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

The October 13, 2025 budget meeting minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

The October 20, 2025 budget meeting minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Captain Platts provided the fire company report.

- They responded to 33 calls in October. Seven of those calls were in the Borough. There was a \$100 loss.
- The November and December calendars were reviewed. Ms. Snyder made a motion to approve the calendars as presented. Mr. Raffensberger seconded the motion and all were in favor.
- Mayor Hernley commented that the Fire Prevention Open House was a fun time.
- Mrs. Kroft reported they had 300 kids stop by the fire station for Trick or Treat.

Jayne Katherman with Barley & Snyder was present. Mr. Herrold reminded Council this is in relation to Stony Lane and the question if this can be blocked off to public access. His understanding is that the most recent thought is to remove the paving and to use stone or stabilized grass in that area. The Dover Highlands developer would prefer stabilized grass. This area is in the Borough but its owner is unknown. Borough has no issue with the removal of the pavement to the extent they do have any interest or ownership in the portion, if the Borough doesn't it is a moot point. Ms. Snyder questioned this since the Borough was not consulted or asked to approve the initial paving, but is now being asked to approve its removal. Mr. Herrold suggested a short-written statement saying we have no objection however it is our position that we have no legal standing in the matter either. Mr. Slusser stated it was originally installed for emergency access during construction but it became a short cut to the high school, which the Township wants to eliminate. Ms. Snyder made a motion to authorize the solicitor to provide a statement indicating that the Borough has no objections to changes to the property in question by putting stone or stabilized grass in place. Mr. Neiman seconded the motion. Mr. Slusser opposed. Motion carried.

EMA report – Ms. Zarlenga added there was 4.3 inches of rain in October.

Police Report – Mayor Hernley reported calls in September were up by 16. The year-to-date total is up by 18 calls. Lt. Neidigh added the department is regrouping since their tragic loss of three officers. They are bringing new people on board. There is one officer joining them that was previously an officer in Florida and they have two cadets who will graduate from the academy in December. They will also have an additional three or four cadets in the academy in January.

## **SEWER**

*Public Works Report* – Mr. Grim added the NPDES permit is normally taken care of by Holley & Associates office. He wanted to confirm that Mr. Kehew would still take care of this. Mr. Lipinski confirmed this.

*Engineer's Report* – Mr. Lipinski reported the manhole at the square has not been completed yet. They are still working on getting the PennDOT permit. He also presented a list of properties in Delwood with bad service line issues. Mr. Herrold will compile a letter to be sent by the Borough to these property owners. Council discussed what type of repair will be acceptable. Mr. Lipinski also mentioned the state wide LSA Grant that is available can be used for repairing the Borough portion of the laterals. If we are successful in getting all or part of the grant, the funds would not be available to use until 2027. If there were an emergency, we could get permission to repair the affected lines ahead of time. Resolution 2025-10 was presented for the LSA grant and \$100 application fee. Ms. Snyder made a motion to approve Resolution 2025-10 for the state wide LSA Grant and \$100 application fee. Mr. Raffensberger seconded the motion and all were in favor. Mr. Lipinski reminded Council if they want to do any other sanitary sewer work in 2026 that needs decided on to get bids out.

*Solicitor's Report* – Nothing

*Old Business* – Nothing

*New Business* – President Sabold presented an invoice from E. K. Services for the sewer lateral repairs at the Union Fire & Hose. This was the portion of our right of way line that the Borough is responsible for. Mr. Raffensberger made a motion to approve payment to E. K. Services in the amount of \$6,374.21. Mr. Neiman seconded the motion and all were in favor. Captain Platts added that he highly recommends Mr. Magic who came to jet the line. He was very knowledgeable and good at his job.

## **WATER**

*Public Works Report* – Mr. Grim reported they were able to locate the water leak on Butter Road within a day. The leak could have been caused by all the truck traffic. It also sits on top of rock which could vibrate the line.

*Engineer's Report* – none

*Solicitor's Report* – Mr. Herrold reported that last month we talked about the ownership of the property that well # 6 was on. He confirmed that area is all on school property. There was a question if the Borough needs to do anything now that the well is abandoned. Mr. Herrold wondered if we have any agreement. Mr. Grim spoke to their maintenance who seemed to be ok with the building remaining. Mr. Slusser asked what we need to do to relinquish the easement? Mr. Herrold will contact the school solicitor.

*Old Business* – None

*New Business* – Captain Platts asked if the fire hydrant at Mayfield and N. Main Streets was looked at. It was pushing water at the stem when they hooked to it during an accident at that intersection. Mr. Grim will take a look at it.

## **BOROUGH**

*Public Works Report* – President Sabold thanked Mr. Grim for making some repairs at the DWOT building.

*Zoning Manager's Report* – Ms. Reed received a call from NYCRPD regarding ducks in a basement. They can be cited under 105-3A. Mr. Herrold added this is becoming an issue everywhere. This can be cited as a nontraffic citation and a civil citation. Mr. Herrold explained how the process would work.

*Engineer's Report* – Mr. Lipinski requested Council to think about any street work for next year so bids can be put out early. He presented a recommendation of payment to Clearview Excavation for \$1,625 for the hydro-vac service of the inlets on City Hall Drive. Ms. Snyder made a motion to approve payment to Clearview Excavation for \$1,625. Mr. Neiman seconded the motion and all were in favor.

*Solicitor's Report* – Mr. Herrold questioned if there will be a tax change for 2026. Since there will be, he will prepare the documents for the next meeting.

Mr. Lipinski and Mr. Herrold left the meeting at 7:55 PM.

*Mayor's Report* - None

*Ambulance Club Report* – None

*Secretary's Report* – Nothing to add.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

*Old Business* – None

*New Business* – DWOT of today approached the Borough about a few things. They are

requesting an extended lease since they would like to do some work to the inside of the building. President Sabold suggested a five-year lease. They will provide a list of things they would like to do. President Sabold provided information about the organization, what they are and how they benefit the community. Ms. Snyder made a motion to change the DWOT lease to five years at the same \$1 per year fee. Mr. Raffensberger seconded the motion and all were in favor.

The Peyton Walker Foundation contacted the Borough stating they received a grant for AED machines and that Ketterman Park has been suggested as a location to place one. They would provide the cabinet which would be GPS enabled and charges the AED. The Borough would take care of the electricity, and it would be placed at the pavilion since that is the only location at the park with electricity. The connection service for the first year would be covered and after that the Borough would pay the \$199 fee. Council agreed to have this added to Ketterman Park.

Mr. Slusser noted that since the police station has moved, he noticed we don't have the police presence like before.

The next budget meeting will be next Tuesday November 11, 2025

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:15 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer