

November 11, 2025

**MINUTES**

A special meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, November 11, 2025 at 6:30 PM for the purpose of preparing the 2026 budgets. Mayor Hernley was absent. All council members were present. President Sabold called the meeting to order followed by a moment of silent prayer.

**Wallace Fund**

The Wallace Fund budget was reviewed with no changes.

**Highway Fund**

The Highway Aid Fund was reviewed with no changes.

The personnel committee met yesterday to review the renewal of the current health plan. The renewal came in at \$44,515.56. This would cover one family coverage and one signal coverage. When discussing this with the insurance broker they had mentioned we could reduce some cost by having the employees go to the Pennie marketplace for health coverage. Depending on the dynamics of the group, they do not recommend this for everyone. There are two policies that are similar to what they would have had with the renewal policy. These are the plans suggested for them but they can choose whatever policy they want. It will be their direct policy, they will be paying for it and the Borough would not be a part of it. It was also suggested that the Borough provide a Lifestyle Spending Account (LSA) in place of the health insurance. These funds can be used for whatever they choose to spend it on. In place of the \$44,515.56 in health insurance, \$10,000 will go into the LSA. This will be paid from the general fund and will be added to their paychecks monthly as taxable income. By making this change there will be a savings of \$34,515.56 for the Borough. All of Council agreed to this change. Health insurance will be revisited at budget time next year.

**General Fund**

The General Fund budget was reviewed. Mrs. Plowman updated the following after receiving final numbers.

Under Expenses - Mrs. Plowman had entered *Refuse Collection (427.30)* increased to \$300,144, *Dental (487.03)* increased to \$1584.24, *Disability & Life Insurance (487.15)* increased to \$4,594.20, *Health Benefits (487.196)* decreased to zero, *Employee benefits (487.00)* increased to \$10,000

Under Income - *Health Reimbursement - Sewer (395.08B)* was decreased to zero, *Health Reimbursement - Water (395.06B)* decreased to zero and *EE Health Contribution (395.05)* decreased to zero. The transfer from *General Fund Savings (392.01)* was increased to \$84,754.17. This will give a balanced budget at \$1,331,979.54.

**Sewer Fund**

The sewer fund budget was reviewed. The *Health Insurance (487.00)* was decreased to

zero, and *Cash Reserve (429.70)* was increased to \$26,540.59. This gave a balanced budget at \$603,887.24.

Water Fund

The water fund budget was reviewed. The *Health Insurance (487.00)* was decreased to zero. The *Water Fees (378.10)* were increased to \$353,315.00. To balance the budget *ARPA Fund Transfer (392.08)* of \$131,697.22 and *Water Savings Transfer (392.06)* of \$31,129.14. This will give a balanced budget of \$516,441.36.

Payroll distribution was discussed. It was agreed that this will be reviewed next year prior to doing the 2027 budgets.

Ms. Snyder made a motion to advertise the 2026 Budgets for adoption at the next meeting on December 1, 2025. Mr. Slusser seconded the motion and all were in favor.

With no further business to discuss, Mr. Hassinger made a motion to adjourn with a second by Mr. Neiman. All were in favor. The meeting adjourned at 7:23 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer