

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 6, 2025 at 7:00 pm. Mr. Hassinger was absent. All other members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 8, 2025 minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Captain Shawn Platts provided the fire company report.

- They responded to 28 calls in September. Five of those calls were in the Borough. There was a zero loss.
- Open House will be October 8<sup>th</sup> from 6-8- PM.
- Later this month they will be putting a set of vehicle extrication tools into service. They will be on board rescue engine 6-2.
- October 5<sup>th</sup> was Dover Days. There were 65 cars at the show. Music was provided by Emigsville Band.
- The October and November calendars were reviewed. Ms. Snyder made a motion to approve the calendars as presented. Mr. Neiman seconded the motion and all were in favor.
- 

EMA report – Ms. Zarlenga added she will be meeting with the Dover Township EMA to discuss ways to work together as it is part of the joint comprehensive plan.

Police Report – Mayor Hernley reported calls were up by 19 in August. That puts the total year to date up by 2 calls. NYCRPD is working on a transition plan due because several officers will be retiring over the next five years. Mayor Hernley encouraged everyone to view the new police station. Lt. Neidigh extended a thank you for all the support they have gotten after the loss of three officers on September 17th. The flowers, cards, calls and food are all very much appreciated. The wounded officer is out of the hospital and is doing physical therapy and is in good spirits. The David Tome memorial picnic will be October 16<sup>th</sup> from 5:30-7:30 PM. His son Eli has been an officer with NYCRPD for a year now.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Lipinski reported the manhole repair in the square should be done the 2<sup>nd</sup> or 3<sup>rd</sup> week of October. The clarifier wall's newly repaired section has a crack in it. Mr. Grim will continue to monitor it.

Mr. Lipinski presented the cost estimate to repair the sewer laterals in Delwood in the

amount of \$673,777.50. Mr. Slusser had several questions on replacing curbs and how some of the repairs would be done. This is a conservative estimate and could easily increase to \$1,000,000. Council discussed the possibility of having the work done in sections, but the cost would be higher, so they decided it would be better to do it as one project. There was a suggestion to take out a loan for this cost. Mr. Lipinski mentioned the LSA grant that we are in the process of applying for and that it could be used for this purpose. We would not know if we received the grant until October 2026. If granted the work would be done in 2027. There are some repairs that need done on the homeowner lines, which is their responsibility. Those residents will be notified well in advance of the project.

*Solicitor's Report – None*

*Old Business – None*

*New Business – None*

## **WATER**

*Public Works Report* - Mr. Grim questioned what should be done with the right of way that goes back to well #6 since that well has been closed. He does not believe the Borough owns it. Mr. Lipinski thought we could abandon the easement. Mr. Grim says the school seemed willing to take it over since they use the lane to move equipment back and forth. We would need to find out if the building should be taken down. Mr. Herrold will check what is on file for this easement to proceed. Ms. Snyder asked about PFAS testing. Right now, it is in a monitoring status. Currently we are below the allowable number.

*Engineer's Report – None*

*Solicitor's Report* – Mr. Herrold spoke to Rutter's counsel and he expects payment shortly. The well has been closed. He asked for a motion to ratify the approval of PFM valuation. Ms. Snyder made a motion to ratify the evaluation with PFM. Mrs. Koch seconded the motion and all were in favor.

*Old Business – None*

*New Business – None*

## **BOROUGH**

*Public Works Report* – Mr. Slusser asked Mr. Grim if he is satisfied with the job Final Grade did on City Hall Drive. He thinks it is fine. To get proper drainage the roadway is angled pretty hard a few places. PennDOT would like to place a RRFB at the intersection of W Canal and Intermediate Avenue. They are asking the Borough to take over the maintenance. Mrs. Plowman checked with Signal Service and received an estimate of \$200 per year but that would be more if repairs are required. She also questioned PennDOT where this would be placed since the intersection is in Dover Township. There has been no response and she will follow up.

*Zoning Manager's Report* – Ms. Reed reported she finally tracked down someone to do maintenance at the cell tower at the fire department. The owner of 39 W. Canal Street has pleaded guilty to the last judgment filed. Mrs. Koch noticed an old Buick that has been sitting on N. Queen Street for a long while. Ms. Reed will check into it.

*Engineer's Report* – Mr. Lipinski reported he has a recommendation of payment for Final Grade Excavation, LLC in the amount of \$94,441.89. The original contract was for \$89,908.94. Build quantities were added for an additional \$3,532.95 for paving. Mr. Slusser made a motion to recommend payment to Final Grade Excavation, LLC for \$93,441.89 pending all documents being complete including the two-year warranty. Ms. Snyder seconded the motion. Mr. Slusser amended the motion to include that the payment will be paid from the liquid fuel's funds. Ms. Snyder seconded the motion and all were in favor.

Mr. Lipinski presented a certificate of completion for President. Sabold to sign. Ms. Snyder made a motion to sign the notice of completion. Mr. Slusser seconded the motion and all were in favor.

Mr. Lipinski reported the MS4 stormwater consortium agreement ends December 31, 2025. He presented Resolution # 2025-09 to extend the term of the amended and restated intergovernmental cooperation agreement to December 31, 2030. Ms. Snyder made a motion to approve Resolution 2025-09 regarding the extension of the MS4 agreement. Mr. Slusser seconded the motion and all were in favor. Mr. Lipinski presented an amendment to the amended and reinstated intergovernmental cooperation agreement for the implementation of the York County regional Chesapeake Bay pollutant reduction plan. Ms. Snyder made a motion to authorize signing the presented amendment. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Lipinski reported the LSA grant application is due November 30, 2025. This can be used for anything that would improve the quality of life in the community. It can be sidewalk and curbs or sanitary sewer repairs. After discussion Mr. Slusser states this should be used towards the sewer lateral repairs that are necessary in Delwood.

*Solicitor's Report* – None

Mr. Lipinski and Mr. Herrold left the meeting at 8:10 PM.

*Mayor's Report* – Nothing to add.

*Ambulance Club Report* – Nothing to add.

*Secretary's Report* – Mrs. Plowman added the YCBA dinner is November 22 and will need the RSVP by November 14th.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

*Old Business* – None

*New Business* – Mrs. Koch stated the swing set seats at Ketterman Park should be replaced.

Mr. Grim will order new ones to replace them in the spring.

President Sabold inquired about the status of the asset list. Mr. Grim continues to put this information together.

The Conewago Garden Club mentioned a few issues with the planters on the square. President Sabold suggested Grub X for the grub issue in the planters. The best time to do this is in the early spring. The planters also have Stars of Bethlehem bulbs in the ground that they would like to have removed. Ms. Snyder will take a look at that issue.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:22 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer