

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, September 9, 2024 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The August 5, 2024 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

The August 12, 2024 joint meeting minutes with Dover Township were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

President Sabold presented a Resolution to Andrew Kroft for his service to Dover Borough. Mrs. Koch made a motion to approve Resolution 2027-09. Mr. Slusser seconded the motion and all were in favor.

Lisa Schmittle, Manager of the Dover Area Community Library, was present to thank the Borough for their support. She presented a report showing the number of Borough residents that have a Library card and the number of adult, teen, kids and audio books borrowed which total a value of \$96,996 for 2023. Ms. Schmittle introduced her supervisor Ellen Helfrick who works for the York County Libraries. She supervises seven of the eight libraries. She thanked the Borough for what they do in the community. Lisa Byerts, President of Dover Friends, was also present, and stated that their first goal is to keep the Dover Library open. It is a branch library with volunteers and not a board. She encouraged everyone to come by to see all the things that are happening and the difference the library makes in people's lives. Ms. Schmittle added that out of 13 County Libraries Dover was 3<sup>rd</sup> in circulation and was 2<sup>nd</sup> in the last two months. There were 1200 children involved in their Summer Quest program this year.

### *Fire Company Report - none*

- The September calendar was reviewed. Mrs. Kroft added Dover Days will be October 5<sup>th</sup> at Brookside Park and October 6<sup>th</sup> at the fire department. Ms. Snyder made a motion to approve the calendar with the October 5<sup>th</sup> and 6<sup>th</sup> additions. Mrs. Koch seconded the motion and all were in favor.
- Mrs. Kroft thanked those who helped at the carnival this year.

*EMA Report* – Ms. Zarlenga added she notified Mr. Platts that she is working with Mr. Raffensberger to train him for becoming an EMA Deputy in the future. She also asked him for help to set up her iPad. There is a training on September 30<sup>th</sup> at 5:30 PM in the EOC room. This is the fall exercise geared for the election. She is also inviting NYCRPD and Dover Ambulance to attend.

*Police Report* – Mayor Hernley reported calls were down 19 for the month of July. Calls for 2024 are down by 30. The building project is on schedule to open April 2025. Their goal is to have every officer trained with (SORD) Single Officer Rapid Deployment. Trainings are being held in the basement of the middle school.

## **SEWER**

*Public Works Report* – Mr. Grim added there was cracking in the new epoxy before it was put back into use. Dutchland was back to repair the cracks. He also found some soft spots and the color variations in those areas too. The cause is unknown and he is waiting to hear back from Dutchland on this issue. Mr. Slusser feels patches are unacceptable, the epoxy needs to be removed and redone. Mr. Lipinski added test cylinders were done and he never received the results of those. Mr. Grim had taken the tank back offline. Council suggested putting it back online to run the clarifier and see what happens with it until they figure out what the issue is.

Mr. Grim also reported he is sending the two blowers out for repair. The cost to repair one blower is \$5,500. The cost for a new blower is \$10,000 each.

*Engineer's Report* – Mr. Lipinski reported he has the documents ready for the four manhole repairs on Amberview Drive and it will be put out for bid by the end of the week. This will allow three weeks for contractors to bid. Bids will be announced at the October meeting. Because of the location of the manholes, it will require replacing some sidewalks, curb, driveways, grass and paving. He is estimating this job to be \$100,000.

*Solicitor's Report* – None

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Mr. Grim reported there is a service line leak at 122 Cedar Drive. The owner plans to have it repaired this week. E. K. Services will be doing the paving repair on W. Canal Street this week.

*Engineer's Report* – None

*Solicitor's Report* – Mr. Herrold reported there was an email sent regarding the contaminated well, the interest of potential litigation, and the recommendation to obtain our own independent environmental engineer service. Everyone gave approval for this and he asked for a motion. Ms. Snyder made a motion to ratify the engagement agreement with REPSG regarding potential litigation with Rutter's in reference to the contaminated well, not to exceed \$5,000 in cost. Mrs. Koch seconded the motion and all were in favor.

*Old Business* – None

*New Business – None*

## **BOROUGH**

*Public Works Report* – Mr. Grim added the truck bed has been installed, and the bed will get Rhino lined this week. A discussion followed regarding new placement of the bench on the square. It was decided to move it in front of the planter a little further away than the old bench was so the Garden Club ladies can easily get around the planter.

*Zoning Manager's Report* – No Zoning Officer had been hired. Items will be covered as needed until then.

*Engineer's Report* – Mr. Lipinski reported Kinsley Construction will start the Butter Road project this week. Mr. Hassinger is suggesting a traffic/calming study for safety reasons on Butter Road. He also feels a crosswalk should be placed at Butter and Meadow Roads. Mr. Lipinski stated if speed bumps are put in then we would be disqualified from liquid fuel funds. Speed tables may be a possibility. Mr. Hassinger would like Council to approve contacting York County Planning Commission for a traffic study. Mr. Herrold suggested this not be acted upon tonight since it is not on the agenda. This will be added to next month's agenda.

*Solicitor's Report* – None

Mr. Lipinski and Mr. Herrold left the meeting at 8:32 PM.

*Mayor's Report* - Mayor Hernley introduced Steven who has been attending our meetings to learn more about local government.

*Ambulance Club Report* – Mr. Raffensberger reported the next meeting is September 24, 2024.

*Secretary's Report* – Mrs. Plowman received a letter from BNY Wealth. They handle the Wallace Fund monies for Dover Borough and Dover Township and would like to close the trust. The monies would be split with Dover Township giving each approximately \$20,000. They asked for a letter to be signed agreeing that the monies will continue to be used as stated in the Trust. Mr. Slusser made a motion to sign the agreement with BNY Wealth stating we will continue to use the funds as stated in the original trust. Mr. Raffensberger seconded the motion and all were in favor.

*Treasurer's Report* – Mr. Slusser made a motion to approve the Treasurer's Report as presented. Mrs. Koch seconded the motion and all were in favor.

The 90-day PLGIT investments have matured. After some discussion it was decided to reinvest the general funds portion for 120 days and to keep the sewer funds portion in the class account. Mr. Hassinger made a motion to let the sewer funds in the class account and to reinvest the general funds for a 120-day term at 4.87%. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – The Resolution for supporting the Pennsylvania Commission and the York County Commission for the United States Semiquincentennial was presented. Ms. Snyder made a motion to approve Resolution 2024-10. Mr. Neiman seconded the motion and all were in favor. President Sabold showed the banners that York County provided for this celebration. These will be hung throughout the Borough.

*New Business* – Ms. Kopchinski sent a letter to request holding a prayer gathering on the square at the Tom's lot. Although this is a private property the Council was in agreement with the event. Mr. Slusser made a motion to allow Ms. Kopchinski to hold a prayer gathering on October 12<sup>th</sup> from 11 am until noon. Mr. Raffensberger seconded the motion and all were in favor.

The York County SPCA is holding town hall meetings to discuss future animal safety and welfare services for the county. They would like a representative from each municipality to give input. Ms. Snyder plans to attend.

Council chose budget meetings dates. Budget meetings will be held on October 14, 15 and 28<sup>th</sup> at 6:30 PM.

Mr. Raffensberger mentioned the Homecoming Parade is the same night as the fire department open house. President Sabold stated the school was given permission at the June meeting for the parade. Today was the first that Mr. Eshbach and Mr. Kroft spoke about it. President Sabold suggested Dover Township fire police helping as well as the NYCRPD. Mrs. Plowman was told by Mr. Eshbach today that the parade starts at 6:30 at the elementary school and is finished by 7:00 at the middle school.

With no further business to discuss, Mr. Raffensberger made a motion to adjourn with a second by Mr. Hassinger. All were in favor. The meeting adjourned at 9:23 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer