

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, May 6, 2024 at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The April 1, 2024 minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

PUBLIC COMMENT

Chief McKeever provided the fire company report.

- They responded to 21 calls in April. Seven of those calls were in the Borough. There was a \$600 loss.
- In 2024 so far there have been a total of 95 calls with 16 in the Borough and a \$600 loss.
- In 2023 there was a total of 394 calls with 44 in the Borough and a loss of \$155,000.
- The new \$723,000 fire engine is expected in July. It is currently in the 3rd week of production.
- Dover High School graduation is June 1, 2024. The Chief contacted the school about their needs for this event. He has not heard back yet.
- Last month Deputy Chief Taylor McKeever mentioned meeting with Council to discuss a possible fire tax. The Chief will be compiling information to present to Council at the next meeting.
- The May calendar was reviewed. Mr. Raffensberger added a carnival meeting May 22nd at 7 PM. Mr. Sabold made a motion to approve the calendar with the addition. Ms. Snyder seconded the motion and all were in favor.

EMA report – Ms. Zarlenga was absent. She had forwarded one addition to her report. The damage assessment training will be June 4th from 10:30 am to 12 noon at the York County 911 Center. Chief McKeever added that TMI will be reopening part of their facility and a hydro station will be opened south of us. The Borough will again be set up as an emergency decontamination station.

Police Report – President Kroft reported there were 75 calls in March. The year-to-date total is 253. Lt. Neidigh added the ground breaking event was well attended. Chief McKeever added the police will be holding their Single Officer Rapid Deployment (SORD) training at the middle school. The Chief was inquiring if this is something they can be involved with. Lt. Neidigh will provide him with the Sergeant's information that is handling this.

Kay Stitley, 204 Gross Avenue, was present on behalf of Calvary Lutheran Church. They will again be participating in the Red, White and Boom event on July 3rd. Last year they had a display in front of the Church but traffic going east and west could not see it. They are

requesting to set up on the square in front of the A & M Communications building. They plan to give the children chalk to decorate the sidewalk. President Kroft expressed concern with children being that close to the street. He also suggested contacting A & M Communications. Mrs. Stitley explained they will have a lot of help for this event and their parents would also with them. Council felt the layout proposed was acceptable.

Steve Stefanowicz, 4803 Carlisle Road, was present on behalf of Dover Township Board of Supervisors. He wanted to share updates on upcoming projects. New water and sewer lines are being installed north of the Borough. The water lines are in and connected. The sewer lines across from Jim & Nena's to the industrial park are in but the main lines to go in the street need completed. The pumping station has not arrived yet. The contractor doing this project received approval from PennDOT to close the road Monday through Thursday from 7 AM until 5 PM starting May 22nd. The approved detour when heading south will be George Street to Nursery Road, to Bull Road then to Canal Road. Local traffic will be allowed through. The final resurface of the road is scheduled to be done in July.

Dover Township has had many people asking them to do something about truck traffic on local roads. Butter Road being one of the roads of concern so a traffic study was done. They are working on updating the ordinance to limit truck traffic on Butter Road to local delivery only. With the proposed warehouses coming, the goal is to have trucks routed onto state roads as quickly as possible. The plan submitted has trucks exiting to the east and south. Truck traffic is not to go west to Dover but realistically it will still happen. The volume is unknown at this time but traffic will increase through the Borough. The Township feels there needs to be some consideration for improvements in the square and they would like to work together to help traffic move through our area. Mr. Slusser stated to get the square to PennDOT specs of today would require eminent domain of some of the properties. He expressed that in good faith for the people he was elected to represent there is no way he could use eminent domain, taking property for the benefit of an area that is not the Borough's. Mr. Stefanowicz stated they could work together for a grant to study the available options. They are also studying George Street and Nursery Roads.

Chief McKeever inquired about the timing of the Harmony Grove bridge project. Mr. Stefanowicz doubts that project will take place this year.

Mr. Stefanowicz reported the Solar Generation Facility that was proposed to Dover Township a year ago has presented a preliminary plan to the Planning Commission last month.

SEWER

Public Works Report – Nothing to add

Engineer's Report – Mr. Lipinski reported the televising in Delwood was completed. He should receive the videos within 2-3 weeks. A lot of leaks were found with the manholes and laterals. There was one additional lateral found but it is capped off. There is an issue with the fold and form liner that was installed in 2012 at 323 Elmwood. The lateral has 60-70% blockage. USG provided an estimate to open the blocked lateral for a total of \$515. Mr. Slusser made a motion to approve USG to cut the fold and form liner blockage at 323 Elmwood Drive at a cost of \$515. Mr. Sabold seconded the motion and all were in favor.

A quote was received from Dutchland for the clarifier repair. After seeing the repairs needed in person the price is a little higher but will not exceed \$110,000. The quote was reviewed and discussed. This will be sales tax exempt, will be billed as time and materials,

with some exclusions. A \$25,000 down payment is needed with the balance due at completion. The repair can be started in June and will take approximately two weeks to complete. Mr. Slusser made a motion to approve Dutchland, LLC to repair the clarifier at a cost of \$110,000 with \$25,000 down as stated in the contract. Mr. Hassinger seconded the motion. Mr. Sabold opposed. Motion carried. The start date will be coordinated with Mr. Grim.

Solicitor's Report – None

Old Business – None

New Business – None

WATER

Public Works Report - Mr. Grim added they are in the process of draining the water tower. The water tower inspection is scheduled for Tuesday. Mr. Slusser inquired if we are still looking for leaks. Mr. Grim stated he thinks the leak that was found at the S. Main Street bridge was the issue.

Engineer's Report – None

Solicitor's Report – Ms. Reed has communicated with Mr. Herrold regarding updating liens on properties. Mr. Herrold asked for approval to go through the lien process with her. The property in question currently has the water shut off. Mr. Herrold will review the dangerous building ordinance since it appears that the resident is still living there. The resident at 1735 E. Canal Street has replied to the letter sent regarding hooking up to the Dover Borough Water System. Mr. Herrold is preparing an agreement, once signed he will file it at the recorder of deeds office.

Old Business – None

New Business – None

BOROUGH

Public Works Report – The garage roof is leaking. The type of repair will be decided after we know the extent of damage. A bench donated by the Conewago Garden Club in memory of a club member was installed on the square. The club requested it be placed so they can get around the planters easily to plant, water and weed. After placement a resident felt it was placed on their property. This is being looked into.

Zoning Manager's Report – Mr. Wasilko stated that he is not able to comply with the requirements of the ordinance in the vast majority of permits. It states they must be granted within 10 days or deemed denied and then they would need to go before the zoning hearing board. Anything under the uniform construction code needs to go to Commonwealth Code for approval. Typically, it is over two weeks until they come back. If the project requires stormwater, the ordinance allows up to 45 days for approval. Because of these factors, the permit cannot be issued in the 10 days. Mr. Herrold stated the

ordinance can be updated and he would like to try to include this with the current update we are already working on. Mr. Lipinski suggested doing conditional approvals. The ordinance will be updated from 10 days to 15 and to 30 days if it involves stormwater.

The zoning rewrite has been sent to the York County Planning Commission and their recommendation should be back by the June meeting. Mr. Herrold asked for the authorization to advertise the zoning update. Next months meeting would include a public hearing so the public could comment on the proposed zoning update. At that time the Council will vote if in favor of the amendments. This process is being condensed because of all the steps. The approval needs to be in place before June 30 because of the grant requirements. Mr. Sabold made a motion to authorize to advertise the zoning update. Mrs. Koch seconded the motion and all were in favor.

Mr. Wasilko's report suggested purchasing an inexpensive car for Borough use. Some Council felt since there is an extra pickup that should be used, noting that this may not be practical in the winter with salt bins and plows installed. Mr. Wasilko could use his personal vehicle for the performance of his duties and collect mileage reimbursement but this would require him carrying commercial auto insurance. Mr. Sabold wondered if he minds using the pickup in the summer when the salt bins and plow is off which he does not have an issue doing. President Kroft suggested this be revisited before winter.

Mr. Wasilko reported he has been to 39 W. Canal Street several times in the last month. The property is 80 -90% cleaned up. He spoke to the resident about the remaining items. As long as clean up continues the resident is meeting the requirements.

Engineer's Report – Mr. Lipinski spoke to the Columbia Gas Sr. field engineer about the gas line in our box culvert on Butter Road. He confirmed we will not need to pay to relocate the line. They would like to coordinate the design with their engineering department and the construction with their department. Mr. Lipinski sent an email for confirmation of this information. He is waiting for a reply. Mr. Slusser inquired if this will be available for contractors to bids on in June. He is concerned about the amount of time this project has been delayed. He plans to have the bids out in June so they can be awarded in July.

Solicitor's Report – Mr. Herrold stated Shentel / Glo Fiber has contacted the Borough. They are interested in running fiber optics into the Borough offering an alternative to high-speed internet. Although the Borough has a franchise agreement with Comcast it does not prevent us from allowing other options for residents. Cohen Law Group would handle negotiating a contract. Council agreed to move forward with this.

Mr. Lipinski and Mr. Herrold left the meeting at 9:13 PM.

Mayor's Report – Nothing to add.

Ambulance Club Report – Mr. Raffensberger stated the one ambulance has been sold.

Secretary's Report – Nothing to add.

Treasurer's Report – Mr. Sabold made a motion to approve the Treasurer's Report as

presented. Ms. Snyder seconded the motion and all were in favor.

Old Business – Ms. Leah Slusser, 73 W. Canal Street, was present. She had sent an email of interest for our open Junior Council position. She is a freshman at Dover High School and explained she had attended a few meetings, found what the Council does interesting, and would like to be a part of it. Mr. Raffensberger made a motion to appoint Leah Slusser as our Junior Council member. Mr. Sabold seconded the motion. Mr. Slusser abstained because she is his daughter. Motion carried.

New Business – Ms. Snyder attended an ICDC meeting where they talked about traffic studies. Mrs. Oswalt gave her the name of a representative from LTAP that we could contact if interested in pursuing a traffic study.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:20 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer