

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 7, 2024 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 9, 2024 minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief McKeever provided the fire company report.

- They responded to 23 calls in September. Three were in the Borough with a \$450,000 loss.
- The October calendar was reviewed. Chief McKeever added two trainings on October 9<sup>th</sup> and October 23<sup>rd</sup>. Ms. Snyder made a motion to approve the calendar with the two additions. Mr. Neiman seconded the motion and all were in favor.
- Chief McKeever reported the Storz cap on the fire hydrant is sticking. Mr. Grim stated they are going to be flushing fire hydrants next week and will check it. They will also be checking flows and pressures. This information will be forwarded to the fire department.

EMA report – Ms. Zarlenga added to the missing person event that NYCRPD was out to assist the person. President Sabold added that in conversation after this event it was agreed that the Borough should have a procedure in their emergency operations plan with details for a missing person. NYCRPD already has a policy in place. The Borough will look at adding this to their emergency plan. He also commented on the meeting that was held virtually with York County regarding scenarios of things that could happen during election. Ms. Snyder, Mr. Raffensberger, President Sabold, Ms. Zarlenga and NYCRPD attended this and York County was pleased with all the comments that came from it.

It is not recommended that Ms. Zarlenga have EOC at the same place as voting. Council recommended she will monitor from her home address.

Police Report – Mayor Hernley reported the calls were up 7 for the month of August but still down 23 calls for the year. In the monthly report he highlighted the commendations that the Chief has given out to the officers. Lt. Neidigh added October 17<sup>th</sup> will be the annual David Tome Memorial Picnic at Little Creek Park. The new building is moving along, the floors are poured and the walls are up now. Completion is expected by the end of May or beginning of June with move in July 2025.

## **SEWER**

*Public Works Report* – Mr. Grim reported that three more cracks showed up on the clarifier wall along with a groove from the wheel at several soft spots. Dutchland has been contacted about this issue. Mr. Grim notified DEP regarding the sewer EDU's that were removed north of the Borough. It has been discovered that the manhole just north of Jim & Nena's that remains on our line is taking on ground water. Since Dover Townships contractor did the work, Mr. Grim will notify them about the I & I at that manhole.

*Engineer's Report* – Mr. Lipinski presented a recommendation of payment to USG for the lateral reinstatement on Elmwood Drive. There was a discrepancy with the balance he thought was due and the figure Mrs. Plowman had. This was tabled until next meeting. Mr. Lipinski received information from Monarch too late to put the Amberview manhole replacement project out to bid. With their information he has revised the estimate from \$104,000 to \$83,000 to replace four manholes. Several options were discussed. Mr. Lipinski will look at an additive to prevent leaking. Rapid seal and heat shrink will be used as well as sealing the joints.

*Solicitor's Report* – None

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Queen Street final patch was not done. Mr. Grim will contact the property owner.

*Engineer's Report* – None

*Solicitor's Report* – President Sabold stated an executive session was held prior to this meeting for the purpose of possible litigation. Mr. Herrold mentioned an update to the PUC and that Mr. Grim has submitted the report. Dover Township agrees to join a municipal agreement with the Borough for the extraterritoriality utilities supplied between them. Tom Wyatt is working on this to clarify with the PUC. After this we will no longer be classed as a public utility.

*Old Business* – None

*New Business* – None

## **BOROUGH**

*Public Works Report* – Nothing to add.

*Zoning Manager's Report* – Nothing to add.

*Engineer's Report* – Mr. Lipinski reported the foaming for the Butter Road project is done. Kinsley is scheduled to complete the project next week. The cost will be \$69,520.

*Solicitor's Report* – Mr. Herrold stated the Right-To-Know form has been updated. This will be updated on the website. Mr. Lipinski mentioned there are groups of people going to municipalities videoing, trying to cause a disturbance, and potentially a law suit against the municipality. Mr. Neiman has heard about this and they refer to themselves as “auditors” and are part of the strong arm. Mr. Herrold advises to close our books and computers if they were to show up here.

Mr. Lipinski and Mr. Herrold left the meeting at 7:57 PM.

*Mayor's Report* - Mayor Hernley reported he attended two meetings and performed a wedding last month. He also assisted with the missing person situation. He would also like to see a procedure added to the emergency plan.

*Ambulance Club Report* – Mr. Raffensberger reported the next meeting is October 22<sup>nd</sup>.

*Secretary's Report* – Nothing to add.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – Council discussed the cancellation of the Homecoming Parade. President Sabold explained what was done to prevent this from happening including asking the fire department to possibly change the date of their event or to change the time so both events could go on. Mr. Slusser suggested sending a letter to the fire

department to let them know that the Borough was not happy with the way this was handled. He also stated by Pennsylvania law a municipality fire departments fire police falls under the direction of the municipality that they are representing. The mayor also has as much authority over them as the fire chief. Ms. Snyder suggested getting a Borough hierarchy chart. Mr. Neiman suggested that we request the fire company calendar a month ahead of time for approval. President Sabold asked Mrs. Plowman to check the hierarchy order and make notes for a letter. Once this is done it should take care of itself. Mr. Herrold will be consulted.

Mrs. Koch gave an update on the joint recreation activity. They are currently working with a Peer to Peer Grant consultant. There have been several executive meetings. A steering committee was formed with volunteers. They will be working on how to move forward with this joint commission which includes youth sports and the school district. Mrs. Harris is doing a good job keeping things moving along.

*New Business* – President Sabold suggested adding an additional public comment at the end of the meeting. Council agreed to this addition to the agenda. These will be limited to 5 minutes.

President Sabold requested Mr. Grim research documents from the start of the well 4 contamination issue. Mr. Grim commented on some information he had already found. This will be forwarded to the environmental engineer and solicitor.

Mrs. Koch stated no one has been found for the open zoning officer position. Since Ms. Reed had some exposure to zoning at a previous employment, Mrs. Koch is suggesting offering her a fulltime position doing both jobs. Mrs. Koch will confirm with Ms. Reed that she is interested in doing this.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:42 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer