

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, December 5, 2022 at 7:00 pm. President Kroft was absent. Vice President Sabold called the meeting to order. He asked for a moment of silent prayer and to reflect on the service that Fire Chief Troy Dettinger gave to the community with the fire department, ambulance club and the friend he was to many of us. This was followed by the Pledge of Allegiance.

The November 7, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Fire company report.

- The December calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mrs. Koch seconded the motion and all were in favor.
- Mr. Slusser reported that Santa will be riding through the Borough on Christmas morning. If anyone wants to walk along, they will be leaving the station at 8 AM.
- Since the loss of Chief Dettinger, Gwainn McKeever is trying to retrieve the call information. Mr. Slusser reported there were 32 calls in November but did not have the breakdown at this time. There was a zero loss in the Borough.

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EMA report –

- Ms. Zarlenga added that she would like to have a meeting with her staff on December 13th at 6 PM in the EOC room. She also inquired if the Borough has any agreement for shelters with the schools or any of the churches in the Borough. There are none that we are aware of. Weather is going to be below normal the end of January into February with a nor'easter. Ms. Zarlenga had submitted information for a power supply for the ham radio system that Tim Snook runs. Vice President Sabold inquired where this equipment will be stored. She responded that it is all stored at the fire company. There is \$145.26 left in the EMA budget for 2022. Mr. Slusser made a motion to purchase the power supply paying from the EMA balance and pay the difference from the general fund. Mr. Raffensberger seconded the motion and all were in favor.

Joanne Morgan from 64 N. Main Street was present to discuss an issue with trash pickup. There are seven apartments which have the trash picked up in the rear alley. She has a garbage corral to control the trash from blowing around. Penn Waste has not been happy with this since they need to lift the cans over it. She wants to change the corral to better accommodate the pickup. She wants to be sure they are changing it correctly for the set up to work better. Mrs. Plowman states the Borough has a representative with Penn Waste that can be contacted. Mrs. Morgan also mentioned she has a disabled tenant that they have been helping to get his trash to the rear alley. She wondered if his could be picked up on N. Main Street. There are a few that get picked up in the front but no one knows the reason for this. Council feels they should all be in the rear. Vice President Sabold states Mrs. Plowman will contact Penn Waste regarding the garbage corral and the pickup location for the disabled tenant. He asked if any changes are made to the construction of the corral to notify Ms. Sprenkel.

SEWER

Public Works Report – Mr. Grim added he is still waiting on a price for the UV sensor.

Engineer's Report – Mr. Lipinski presented two recommendations of payment for Insight Pipe for the sewer lining project. Mr. Slusser made a motion to pay \$44,685.27 to Insight Pipe for sewer lining of Fairview Avenue,

Gross Avenue and N. Main Street. Ms. Snyder seconded the motion and all were in favor. Mr. Slusser made a motion to pay \$37,177.29 to Insight Pipe for sewer lining on Oakwood Drive. Mr. Raffensberger seconded the motion and all were in favor. The total for this project was \$81,862.56. Mr. Lipinski states he will be working on bid packets for the wastewater treatment clarifiers to go out in the spring.

Solicitor's Report – Mr. Herrold reported that he prepared letters to be sent to two residents addressing the sewer backups they had.

Old Business – None

New Business – None

WATER

Public Works Report - Mr. Grim asked for Council's thought on the Gross Alpha issue. He had received options and quotes for addressing this. Mr. Kehew from JR Holley's office is looking into additional options.

Engineer's Report – Mr. Lipinski reported the best two possible options are going to generate wastewater that we would need to get rid of. It could go into a seepage pit but it would need to be far enough away from the well so we don't keep recycling that material. In order to do this, it would need to be about 100' away. A pumping system is another option to get it to the sewer system. If we do not use this well any longer the Borough would need to buy more water. This well produces 100 gallon per minute. Mr. Lipinski states we have time to research what is the best course of action since the DEP letter did not have a specific deadline. Council discussed the water softener option, how much salt it will take to run it, the cost and if it would be less expensive to buy water. Ms. Snyder asked if the Gross Alpha numbers go down if they will need to continue treating the water. Mr. Lipinski shared that the numbers have been all over the place and some months even higher than now and some months lower. He added once you start softening the water that no matter what you do it is going to take a fair amount of salt even if the gross alpha numbers drop. Mr. Slusser feels from all the blasting for the school and the apartments that it has fractured the bedrock. He is curious what the readings were in 2017 compared to now. The last four quarters average was over 15. Mr. Lipinski will work on pricing for the equipment needed to treat the Gross Alpha.

Solicitor's Report – None

Old Business – Council had previously discussed adding an email option to the CUSI billing system. The yearly maintenance support fee for this would be \$250 in addition to the \$1,000 to purchase it. This option would only replace the paper bill by emailing it and will not give the option to ACH a payment directly between accounts. At this time, with not knowing how many would want their bills by email, Council felt it was not worth the cost. Mr. Slusser made a motion to table the billing email option until a later time. Mr. Raffensberger seconded the motion and all were in favor.

New Business – None

BOROUGH

Public Works Report – Mr. Grim received a quote for \$825 from Lowell Neiman to place decking board over the bottom of the siding that is damaged on the Borough office. Ms. Snyder made a motion to authorize Lowell Neiman to place decking board around the base of the siding to prevent further damage at the Borough office for \$825. Mrs. Koch seconded the motion and all were in favor.

Vice President Sabold thanked those who helped with the Christmas trees and wreaths on the square. Everything looked very nice.

Zoning Manager's Report – Ms. Sprenkel commented that she is going street by street to get residents to place their address numbers on the front of the houses. Mayor Hernley commented how nice of a job the demo company is doing with the building on Butter Road.

President Kroft arrived at 8:13 PM. Vice President Sabold yielded to the President.

Engineer's Report – Mr. Lipinski reported there are several projects for 2023 but his main focus is the box culvert on Butter Road. These will be worked on this winter for the work to be done in the spring. Each project will be broken out separately for budget purposes. Mr. Lipinski states it has been difficult to get contractors to come out to look at jobs since they are busy and trying to finish up projects before winter. The temporary sidewalk repair on Butter Road would involve removing the sidewalk, placing stone and covering it with hot mix blacktop. If the contractor cannot come out until January or February it probably is not worth doing a temporary repair. He sent several emails and made phone calls. He received one quote over the phone, without a site visit, from Clearview Excavating for \$3,800 - \$4,800. Council asked for bids to go out for a permanent repair in the spring. Discussion followed regarding who should order the materials because of the Borough's tax-exempt status. President Kroft requested an estimate for next month's meeting.

Solicitor's Report – Mr. Herrold stated he had some conversation with Chief Dettinger after last month's meeting but felt it is best to pass on this tonight in lieu of the passing of Chief Dettinger. Mr. Herrold reported since the merge of his firm and MPL law that Mr. Miller can no longer be the Borough Zoning Solicitor. He asks for authorization to advertise for a zoning solicitor not to exceed \$500. Mr. Sabold made a motion to authorize Mr. Herrold to advertise an RFP in the York legal record for a zoning solicitor. Mrs. Koch seconded the motion and all were in favor.

Mr. Herrold presented Resolution # 2022-10 to reestablish the 2023 tax rate at the same 2022 rate. Ms. Snyder made a motion to adopt Resolution # 2022-10. Mr. Slusser seconded the motion and all were in favor.

Mr. Herrold presented Resolution # 2022-11 to reappoint Hamilton & Musser as the Borough auditors. Mr. Sabold made a motion to adopt Resolution # 2022-11 appointing Hamilton & Musser as the auditor for 2023. Ms. Snyder seconded the motion and all were in favor.

Mr. Lipinski and Mr. Herrold left the meeting at 8:30 PM.

Mayor's Report - Mayor Hernley commented that in spite of the wind, the tree lighting event was a really nice set up and they had a good crowd. He left Matt Spahr know how nice it was.

Police Report – President Kroft reported the calls were up 29 for the month and 212 for the year. A lot were 911 hang up calls. They are now able to pinpoint the last known location of a cell phone that is a 911 hang up call. Officer Destiny Marshall is doing a great job at the school and is reporting more things, contributing to the increase in calls. Corporal Snyder had attended a SWAT team training and is now a full member. Lt. Neidigh reported they received a RACP Grant for \$4.5 million which is a 50/50 match to go toward the new station. Grants have been submitted for radios and body cams. The Holiday luncheon will be December 8th. Toys for Tots was a big success and they are still accepting donations at the station. Mrs. Koch commented on the Chief's accommodation to Officer Lyssa Pantella who went above and beyond her duty to assist a community member after a police call. There are three future officers starting in the academy in January who will come on board with NYCRPD. There are also two ladies graduating that will start the road in the next 2 weeks.

Ambulance Club Report – Nothing to add.

Secretary's Report – Mrs. Plowman added Hamilton & Musser will be doing a pre-audit December 7th. PLGIT is asking for contacts for the account. President Kroft suggested the three people who are authorized to sign checks and Council agreed. A joint meeting with Dover Township will be held February 13th at 6 PM.

Treasurer's Report – Mr. Sabold made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

Old Business – Mr. Sabold made a motion to adopt the 2023 ARPA Budget as advertised. Mr. Slusser seconded the motion and all were in favor.

Ms. Snyder made a motion to adopt the 2023 Wallace Budget as advertised. Mrs. Koch seconded the motion and all were in favor.

Ms. Snyder made a motion to adopt the 2023 Highway Aid Budget as advertised. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Sabold made a motion to adopt the 2023 Water Budget as advertised. Mr. Slusser seconded the motion and all were in favor.

Ms. Snyder made a motion to adopt the 2023 Sewer Fund Budget as advertised. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder made a motion to adopt the 2023 General Fund Budget as advertised. Mr. Sabold seconded the motion and all were in favor.

In April 2022 Chief Dettinger asked what the Borough would like to do with the old iPads. These were to come back to go to electronic recycling. They had not come back to the office yet and now The Deputy Chief wondered if they are able to use them for training purposes if able. Mr. Sabold made a motion that the previous iPads be used for the fire department for training purposes if able. Mr. Slusser seconded the motion and all were in favor.

New Business –

Ms. Snyder made a motion to advertise the 2023 meeting dates as discussed. Mr. Sabold seconded the motion and all were in favor.

The 2023 Fee Schedule was reviewed. Brush permits have been deleted. The excavation permit fee was increased per the new ordinance. Ms. Snyder made a motion to approve the 2023 Fee Schedule. Mr. Raffensberger seconded the motion and all were in favor.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:12 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer