

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 3, 2022 at 7:00 pm. Mr. Ferry, Mr. Sabold and Mayor Hernley were absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 12, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Slusser seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 30 calls in September. Four of those calls were in the Borough with a zero loss.
- The October calendar was reviewed. Chief Dettinger added the fire company meeting will be October 6<sup>th</sup> and a training on the 26<sup>th</sup>. Ms. Snyder made a motion to approve the calendar with the two additions. Mr. Slusser seconded the motion and all were in favor.
- York County is finalizing some guidelines this week in reference to the fire tax credit program. Mr. Herrold presented Council with an information sheet from PSATS and PSAB on this program. Mr. Herrold mentioned the question on conflict of interest with this program. He states since this will benefit a certain class of people all similarly situated, it will be fine.
- Mrs. Kroft expressed thanks to the Council members, Mayor and Ms. Zarlenga that helped with the carnival.
- Chief Dettinger requested that he be involved in any meetings that involve emergency services, since he is authorized on behalf of the fire department to negotiate or to be in talks with the Township and Borough.

EMA report – Ms. Zarlenga confirmed her lodging is set up to attend the conference. She will be available by phone during the conference time. If there would be any events at that time, she requested pictures be taken and reported to her. Ms. Zarlenga is looking to hold a meeting between the fire department, police, EMS and Council members sometime in November. Some of the discussion will be in reference to the bad winter that is predicted and the concern about the dryness that is evident from the trees. Chief Dettinger will set up the meeting. YCPC sent an email which includes an Ida recovery survey. She asked for any information regarding damages be given to her. Chief Dettinger added that he has added Ms. Zarlenga to the active 911 call list with York County so she receives the call information the same as the fire department.

Allyana Bartrum and Autumn Carol from Dover High School National Honor Society were present to discuss a tree lighting event on the Dover square. She presented a map with information on the event they are proposing. The event would be Friday November 25<sup>th</sup> from 5-8 PM with lighting of the trees at 7:15 PM. They are planning to offer music and singing by the school band, a performance by Dover Dance Academy, food trucks, craft and game tables, a seating area to eat and of course Santa. Ms. Bartram had several questions involving parking at the fire company grounds, contacting the owner of the Tom's property, use of tables, trash containers and traffic control. Council was in favor of the event but recommended contacting Shipley first for permission for use of the property.

Mr. Nordberg from 69 W. Canal Street was present to seek relief from a sewer charge which resulted from a water leak in the basement. He does not have a floor drain or a sump pump and states the water absorbed into the stone floor and did not go through the sewer system. Mr. Herrold states from a legal standpoint he cannot recommend that the Council grant relief. The Dover Borough ordinance sets how the billing is done and that is the law the Borough has to follow. Mr. Nordberg feels that should be changed. Mr. Herrold says we can discuss how it is written but the law was in effect at the time of the issue. Council does not have the luxury to change the law on a case-by-case basis. Mr. Nordberg asked what happens if a house is foreclosed on and has an

outstanding water and sewer bill. President Kroft explained the Borough places liens on properties for outstanding bills. Mr. Nordberg states it gets written off when there are not enough funds to cover it. Mr. Herrold explained that municipal liens take priority. Mr. Nordberg added that he asked for help from the Borough but the data reading equipment was down. President Kroft explained that the Borough responded as soon as they could but that from the right of way into the house is the homeowner's responsibility and not that of the Borough. Although Council sympathized with him, no relief could be given.

## **SEWER**

*Public Works Report* – The manhole across from Rutter's was checked and it was determined that it does not need to be replaced, and that the lines on both ends were previously replaced. It is a high flow manhole and 10-12' deep. There are a few roots in the bottom so ground water could be coming in. This pipe could be lined to prevent this. Since it is a high flow, in order to do this, a pump around would need to be done and it would need done at night. Mr. Slusser suggested getting estimates for this. Mr. Lipinski will estimate the cost on the lining. With all the sewer lining that has been done in Delwood; it has not made much of a difference with our I & I Issue. The main issue may actually be laterals and sump pumps tied into the sewer line. The way to know this is to camera the lines to homes. This may not be able to be done unless we know there is an actual issue with it. Mr. Lipinski says some other municipalities put clean outs at every right of way line with a tee that has a wye in both directions so you can camera both ways. This is costly but you can then see what is wrong such as cast-iron lines, cracks, etc. Mr. Herrold wondered if there are grants available for this. President Kroft will check into a grant. Mr. Grim believes over 50% of the homes in the Borough have clean outs. Mr. Lipinski will estimate cost on lining the manhole across from Rutter's.

*Engineer's Report* – Mr. Lipinski reported Insight Pipe has Gross Avenue, Fairview Avenue and N. Main Street completed. Oakwood Drive will be complete by Thursday. No videos were received yet but he will review them when received.

*Solicitor's Report* – None

*Old Business* – None

*New Business* – President Kroft mentioned a resident from Fairview Avenue was having smells come from the shower drain after Insight Pipe flushed the lines and then a Bondo smell during the lining process. There were some issues on N. Main Street as well. There may have been a partial blockage and the water pressure during flushing may have pushed it out the easiest route, the toilet. Mr. Raffensberger reported about once a week they have low water pressure at the elementary school. The fire company had a short period of time during the carnival without water. No issues have been found so it may have been an air pocket.

## **WATER**

*Public Works Report* - Nothing to add.

*Engineer's Report* – None

*Solicitor's Report* – None

*Old Business* – The quote for the laptop came back at a higher amount then approved at last month's meeting. Mr. Slusser made a motion to approve the additional \$612 which includes a damage protection plan with \$306 paid from sewer and \$306 paid from water. The new total for the laptop with a protection plan at \$1,412.00. Ms. Snyder seconded the motion and all were in favor.

*New Business* – None

## **BOROUGH**

*Public Works Report* – Nothing to add.

*Zoning Manager's Report* – Ms. Sprenkel addressed the paint fumes on N. Main Street. The issue was with the use of their equipment which should now be resolved.

*Engineer's Report* – Mr. Lipinski reported he spoke to Columbia Gas regarding overlaying the streets where PPG placed new gas lines. He asked Mr. Grim about the need to do any other work before this would get done. There is nothing that he is aware of at this time.

Mr. Lipinski presented Council with pictures from several streets that need repairs. Pictures labeled C1 and C2 are from City Hall Drive. There is a drainage issue at the intersection with Butter Road. This may require some regrading of the intersection, build up the sides of the road and a standard inlet placed in that area. Picture labeled M1 shows ground deteriorated from the bank and under the sidewalk on the westside of Meadow Road by the drain pipe. The bank will need stabilized and possibly sidewalk repoured. Picture M2 is the intersection of E. Canal Street, Fairview Avenue and Meadow Road. A lot of water runs through that area and does not drain well. After Mr. Lipinski spoke to Columbia Gas, it was felt an inlet could be placed on E. Canal Street. This is a PennDOT road so approvals would need to be gotten from them. Picture R1 is on Rachel Road. There is a 6" black plastic pipe running through the pipe under the roadway. It is unknown where that comes from. There is a gap between the curb and the inlet, indicating that something is collapsing. On the east side of the inlet there is a sinkhole which hasn't changed all summer. On both sides of the road, the pipe area is grown up with brush which is restricting water flow. Since this is in the right of way, it will be cleaned out so we can access the issue. Council gave approval to have a landscape company clear out the discharge area if Public Works doesn't have sufficient time. The head wall needs cleaned as well. The last pictures are from Butter Road. Mr. Lipinski states the sidewalk on the north side is totally undercut. Some of the fence posts are just hanging there with nothing to hold them. He recommended placing cones in that area to restrict use. This was repaired a few years ago. Mr. Slusser suggested putting new box culverts in. Mr. Grim states it has washed out a few times and stones were added to it several times. At times the inlet cannot handle the flow, water goes over the edge and washes ground away. The right of way area was discussed. Mr. Lipinski states according to DEP we have the right to go 50' upstream and 50' downstream from the structure. He explained the process of maintaining the stream. Survey work will be done and he will work on pricing for these projects. A discussion followed on which repairs can be paid from liquid fuels funds. Mr. Herrold wondered if there are any grants available for this work. It was agreed that Butter Road and Rachel Road are priorities. Mr. Lipinski will plan to have more information for the next meeting.

*Solicitor's Report* – Mr. Herrold reported the Act 57 Resolution will be presented at next month's meeting.

Mr. Lipinski and Mr. Herrold left the meeting at 9:04 PM.

*Mayor's Report* – Nothing to add.

*Police Report* – President Kroft reported calls were up 43 for August which totals an increase of 151 for the year. The school has been asking for added security for certain events and school board meetings. The 50<sup>th</sup> anniversary dinner was held at Spring Valley Farms. 50<sup>th</sup> Anniversary pins were given to the Council members. The David Tome annual picnic will be held October 21<sup>st</sup> at Little Creek Park from 5 – 7 PM. The cars that were ordered in October 2021 now have build dates and VIN numbers.

*Ambulance Club Report* – Nothing to add.

*Secretary's Report* – Mrs. Plowman highlighted the PSAB dinner. She presented a quote from General Code to update the code books. Mr. Slusser made a motion to approve General Code to provide updates to the code book in the amount of \$2,420. Mrs. Koch seconded the motion and all were in favor.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

*Old Business* – Nothing

*New Business* – Nothing

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:19 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer