

# Dover Borough

# Permit# \_\_\_\_\_

46 Butter Road, Dover, PA 17315

Phone: 717-292-6530 Fax: 717-292-7010

Email: doverboro@comcast.net

## Application for Building/Zoning Permit

### **PROPERTY INFORMATION**

#### *BOROUGH USE ONLY*

TAX MAP: \_\_\_\_\_ PARCEL: \_\_\_\_\_ FEE: \_\_\_\_\_ FEE PAID: \_\_\_\_\_

Credit Card \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ # \_\_\_\_\_

**SITE ADDRESS** \_\_\_\_\_

**OWNER** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PA REGISTRATION #** \_\_\_\_\_

(If you do not have a registration number, please see attachment)

**CALL TO PICKUP COMPLETED PERMIT (√one):**      \_\_\_ Owner      \_\_\_ Contractor

### **TYPE OF WORK OR IMPROVEMENT**

Describe the proposed work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ESTIMATED COST OF PROJECT: \$** \_\_\_\_\_

Note: Under Act 222 of the General Assembly, included in Section 308, it is stipulated: "Builder must provide a written warranty to the homeowner certifying that the home is in compliance with Act 222 of 1980 which sets minimal energy conservation standards."

(A copy of Act 222 is on file in the Dover Borough office)

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically *Section 60.3*

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the “approved” construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by Dover Borough. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of Dover Borough or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I hereby certify that the code administrator or the code administrator’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

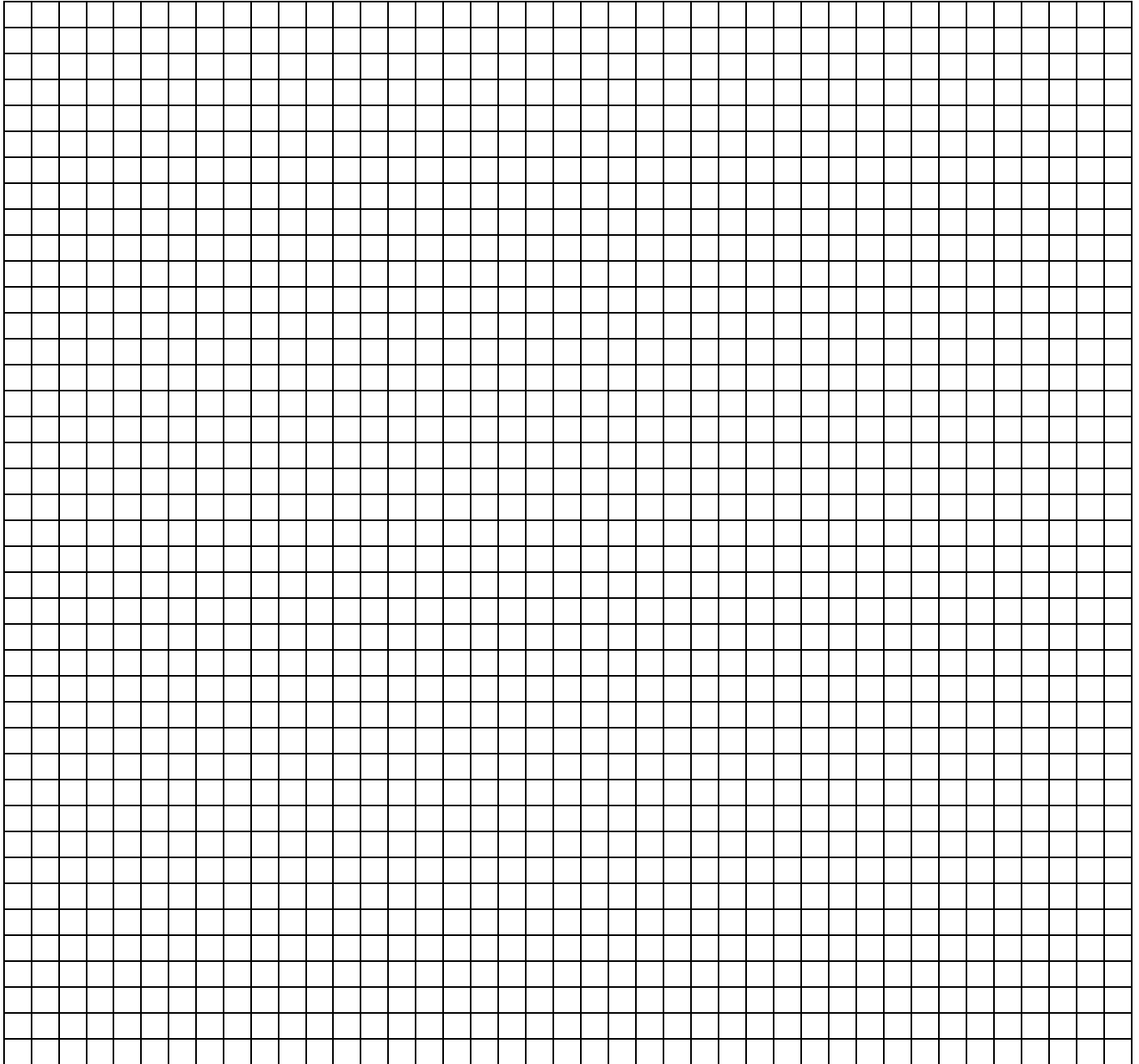
**Important** – All applicants must submit a brief description of the proposed work, to include a copy of a contractor estimate, if one has been provided. For new buildings, additions, driveways or sidewalks, accessory structures and fencing the applicant must also submit a SITE PLAN drawn to scale showing the proposed work, existing structures on site, distances from property lines, established street grades, driveway locations, exact location of proposed work, and THREE (3) COPIES OF PLANS & SPECIFICATIONS drawn to scale. The plan reviewer may require additional information.

Any construction which will impact stormwater runoff or create additional impervious surfaces may also require the submission of a stormwater plan in accordance with Dover Borough ordinance number 133-12.

Permit Issued By: \_\_\_\_\_ Date: \_\_\_\_\_

## Site Plan

Show lot lines, easements, all proposed or existing structures, streets/driveways/water & sewer lines, all property lines, all distances of proposed structure(s) from lot lines and work layout and dimensions. Any omitted information will cause a delay of permit issuance.



SCALE = 1 inch = \_\_\_\_\_ Feet