

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, March 2, 2026 at 7:00 pm. All members were present. President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The February 2, 2026 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

The February 9, 2026 joint meeting minutes were reviewed. Mrs. Koch questioned approval of these minutes since there was not a quorum at this meeting. Mr. Herrold said that would be correct and that they are for informational purposes only.

PUBLIC COMMENT

Captain Platts provided the fire company report.

- They responded to 23 calls in February. One of those calls was in the Borough. There was a zero loss.
- Captain Platts inquired if the AED that was installed at Ketterman Park is now functional. President Sabold explained the rest of the set-up needs completed but it is currently functional.
- The updated March and April calendars were reviewed. Ms. Snyder made a motion to approve the calendars as presented. Mr. Neiman seconded the motion and all were in favor.
- Captain Platts questioned if the Borough has ever thought about installing a Knox box at the Borough office and at the sewer plant. President Sabold believes it was talked about before. The sewer gate code could be given to 911 to release in the event of an emergency.

EMA report – Ms. Zarlenga added she attended a virtual two-day training session in February and that it was a great course. She explained that early submission facilitates a timely disaster declaration and the improvement of accessing funding. Presently local and state authorities are using mutual aid agreements instead of relying on federal disaster implantations. They are looking at Title 35, Chapter 75 to possibly make some changes. Currently the FEMA website cannot be accessed. Ms. Zarlenga and Mr. Raffensberger attended a joint emergency services meeting. For the month she had an additional 16 training hours and he had two. She reminded everyone that if you hear something or see something to say something and call the FBI and or Police. She was unable to attend the newly elected officials meeting but was able to get paperwork for everyone and presented them to Council in folders.

Police Report – Mayor Hernley reported they were up 16 calls for January. Three new officers, who previously served in Harrisburg City, have been sworn in. Lt. Neidigh reported the promotional process has started with written tests followed by orals on March

12th and 13th. With the three new hires, they are still one officer short of a full compliment. Another officer will retire this summer. As of January 1, 2027 Spring Grove Borough has contracted them to provide coverage which will require two additional officers. They are still in the process of cleaning out the old station and hope to have it on the market in April.

SEWER

Public Works Report – Nothing to add.

Engineer's Report – Mr. Lipinski reported that Dutchland has not gotten back to him concerning how they would like to proceed regarding the tank repairs. The manhole in the square will be done when we have better weather. There are high flows coming from the Doovertowne Apartments property. It is recommended to have these lines televised along with the laterals to determine what the issue may be. All the cleanouts are at the front of the building with long runs from the main line to the cleanouts. Council discussed who would be responsible for this. Normally we would only go to the right of way at the main street. Mr. Lipinski wanted to clarify this because it would include a run of 4 or 5 manholes and piping. Mr. Grim stated the Borough always took care of issues there in the past, as though it is the Borough's responsibility to maintain the sewer and water lines. More research will be done to see who is responsible before moving forward.

Solicitor's Report – None

Old Business – None

New Business – None

WATER

Public Works Report - Mr. Grim reminded Council that the outside of the water tower will be painted at the end of April or May. It will be down 3-4 weeks and we will be drawing water solely from Dover Township during that time. Mr. Neiman wondered if this would be a good time to add a valve that was previously discussed. Since that area was repaired it would not be beneficial.

Engineer's Report – None

Solicitor's Report – Mr. Herrold gave an update that Christopher Reed with Rutter's will be hand delivering the settlement check tomorrow.

Old Business – None

New Business – Ms. Reed explained there were 23 meters that did not read this quarter. She met with our representatives from Ferguson who stated the system we have will be phased out within 10 years. They are recommending replacing them with Allegro. The Allegro registers will fit in our current meters and we would be able to read from the office. Allegro

would require a system upgrade and license which costs \$5,500. If we order 50 registers or 50 meters, we can get the upgrade and license at no cost. The last several quarters we have had about 20 not reading. We currently have 470 meters out of warranty and anticipate each quarter more will fail to transmit. The cost for 50 Allegro registers only would be \$12,924.50. Mr. Slusser questioned not having the funds to pay for this. President Sabold explained funds can be transferred from the ARPA account. Mr. Slusser felt this is a band-aid but Council agreed it is needed to continue to operate. Ms. Snyder made a motion to purchase 50 Allegro registers at a cost of \$12,924.50. Mr. Raffensberger seconded the motion. Mr. Slusser opposed, motion carried.

Captain Platts asked about the fire hydrant at Mayfield Street. Mr. Grim plans to remove the bonnet this week to repair. Captain Platts requested for him to add to their schedule to check the pressures on the fire hydrants this year for the ISO report. This should be done every other year.

BOROUGH

Public Works Report – Winter weather is coming again tonight. Mr. Grim will be salting the streets after the meeting. Mrs. Koch mentioned that the planter on the square needs to be repaired before spring planting.

Zoning Manager's Report – Nothing to add.

Engineer's Report – Mr. Lipinski stated if there is any street work to be done to let him know. Mr. Ferry added there are lots of potholes on Elmwood Drive. Ms. Reed added the heavy equipment that was using that street will no longer be doing so, which may help. Something temporary will be done with the potholes until we do the sewer work and repave.

Solicitor's Report – Mr. Herrold stated Dover Township requested a letter of support for a grant they are applying for to fund the roundabout at Carlisle Road and Harmony Grove Road. This was discussed at the joint meeting but the Borough did not have a quorum. Ms. Snyder made a motion to approve writing a letter of support for the Dover Townships grant application. Mr. Slusser seconded the motion and all were in favor.

President Sabold mentioned the Borough magazine had an article regarding AI policies. He is wondering if this is something the Borough should have. Mr. Herrold will look into this.

Mr. Lipinski and Mr. Herrold left the meeting at 8:02 PM.

Mayor's Report - Mayor Hernley performed a wedding at the Borough office last month. He reported he was informed there is a demonstration to be held on the square on April 11th from 5-7 PM.

Ambulance Club Report – Nothing to add

Secretary's Report – Ms. Snyder reported she checked into the grub and Star of Bethlehem concerns in the planters. It is too early to take care of them but she got the information to

take care of them when the time comes. Mrs. Plowman reported she was contacted by Glatfelter Insurance about quoting for our upcoming renewal. Since our liability is through PIRMA we would stay with them, so we would have two agents if we switched our other coverages. Council discussed this and felt it made more sense to have one agent and our premiums have not changed much over the years. Spangler's Hardware was recently sold. They will no longer have house accounts and would like us to switch to a Capitol One card. Council is not in favor of doing that since we already have a Fulton Bank card we can use. Based on the budget, Mrs. Plowman recommended that the balance of the ARPA funds account be transferred into the water account so that account can be closed. Mr. Ferry made a motion to transfer the balance in the ARPA account to the water fund and to close that account. Mrs. Koch seconded the motion and all were in favor.

Treasurer's Report – Ms. Snyder made a motion to approve the treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

Old Business – None

New Business – President Sabold brought attention to the TextMyGov information and quote in the packets. The cost of \$6,750 for the first year and \$4,500 annual thereafter was more than he expected and wondered if the cost is worth getting emergency messages out to the residents such as snow removal, street closures, water leak, fire, etc. Messages can be sent out via text message or to landline phones and can also be sent to certain areas of the Borough only if needed. This was not in our budget and Council decided to table it. Dover Township has Savvy Citizen which cost between \$5,700 - \$6,700 depending on the modules you want included. That is an app people would need to download to their phones. Setting up a Facebook page would be another option to get information out to residents.

Ms. Snyder shared that she attended an ICDC meeting and received information about the school's CTE program. There is a flyer at the Borough office if anyone would like more information.

Public Comment – Ryan Addlesberger from 28 W Canal Street commented on the traffic on Intermediate Avenue and then connecting to the roundabout. He feels that it is a good idea to avoid the square but wondered if a traffic light would be installed at W Canal and Intermediate Avenue. Ms. Snyder believes this question came up with the township but that it is not part of the roundabout plan.

Captain Platts strongly encourages the Council to include something for communication with the residents in the budget for next year.

Jonathan Hess mentioned the number of cars that do not have tags or inspections parked at Larry Crone's. Ms. Reed has sent a letter and is monitoring the situation. She will give an update next month.

Mr. Neiman mentioned several people walking the Borough on Saturday wanting to see residents' electric bills. This requires a peddlers permit and they should show it when asked for it.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by

Mr. Ferry. All were in favor. The meeting adjourned at 8:42 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer