

**MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, May 1, 2023 at 7:00 pm. President Kroft, Vice President Sabold and Mayor Hernley were absent. Mrs. Koch called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The April 3, 2023 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

**PUBLIC COMMENT**

Deputy Chief McKeever provided the fire company report.

- They responded to 51 calls in April. Five of those calls were in the Borough. There was a zero loss.
- They responded to 157 calls in the first quarter of 2023.
- There was a burn ban in place from April 14 to April 28<sup>th</sup>. Deputy Chief McKeever thanked residents for not burning during that time period.
- They have been invited to attend a water supply drill on May 7<sup>th</sup> with Dover Township. Deputy Chief McKeever stated they asked for the Borough fire police to assist and he wondered if they are covered under workers compensation for this. Mr. Herrold states since it is a formal request being made that they would be.
- Deputy Chief McKeever asked if the Borough was notified of the road closures last week. The Borough was not. He requested that 911 be called so the ambulance and fire company are alerted. Ms. Sprenkel added the school district should be notified as well. Mr. Lipinski has a contact at Columbia Gas and will let them know that their contractor is not notifying 911 when they are closing the roads.
- The May calendar was reviewed. There was a time change for the carnival meeting on May 10<sup>th</sup> to 6:30 PM. Ms. Snyder made a motion to approve the calendar with the time update. Mr. Ferry seconded the motion and all were in favor.

EMA report – Ms. Zarlenga was absent due to training.

On behalf of the Dover Borough Council, Mrs. Koch presented a Resolution to Brad Airing in honor of his father who was a past Council member for 12 years and the Mayor of Dover Borough for four years. Mr. Airing thanked the Council for honoring his father.

**SEWER**

*Public Works Report* – Mr. Grim added a section of sewer line on Butter Road was televised. This area is taking on a lot of ground water due to cracks found in the line, some leaking joints and a lot of previous repairs done in different sections. He recommends sewer lining that area. He also added the homeowner at 112 Cedar Drive replaced their sewer lateral. He inspected it and everything was good.

*Engineer's Report* – None

*Solicitor's Report* – None

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Mr. Grim added we may have a small water leak and that they are monitoring it.

*Engineer's Report* – Mr. Lipinski stated a letter was sent to DEP by April 7<sup>th</sup> as they requested. He received an acknowledgement that it was received on time but has not received a response to the letter yet. The Borough will need to make a physical disconnect from the water system. The Borough would like to continue to test it and are looking for solutions for the future. Mr. Herrold added, our outside counsel said this will be satisfactory for a period of time but we will need to address long term plans within approximately six months. DEP is aware that we will be purchasing additional water from Dover Township to satisfy our customers and that the physical disconnect will take place. This will immediately take care of the gross alpha issue. In order to continue to test the well water, the Borough may need a water quality permit. This may be needed in order to flush the well because of releasing the contaminant back into the ground water. Mr. Grim states it currently is being flushed three times per week. The samples are taken quarterly. Mr. Herrold recommends contacting the clean water quality department at DEP to find out the requirements to continue with flushing and sampling.

*Solicitor's Report* – Mr. Herrold presented the engagement letter with Tom Wyatt to be signed. This is for the work he is providing in reference to DEP. In the absence of President Kroft, Mrs. Koch signed as President Pro Tempore.

*Old Business* – None

*New Business* – None

## **BOROUGH**

*Public Works Report* – Mr. Grim added there are several street signs that they will be straightening. Stewart & Tate restored the roads following the Columbia Gas project. Some have patches instead of the whole street being paved. Mr. Lipinski will speak to Columbia Gas about this as well as the road closure issue.

*Zoning Manager's Report* – The resident Ms. Sprenkel filed a criminal complaint against still hasn't complied. She spoke to Mr. Herrold about this and he recommends she refile asking for the maximum fine.

Ms. Sprenkel states there are a lot of barking dog complaints. The ordinance is not very clear and she recommends Council consider updating the ordinance.

Ms. Sprenkel wanted Council to be aware of some issues with tractor trailer traffic on Mayfield Street from a business on Reservoir. Putting a weight limit on the street isn't an option because of allowing local deliveries. Ms. Sprenkel will speak to the property owner of the business location to see if they can go a different route. Property maintenance, especially high grass and weeds were mentioned. Letters will be going out about this issue.

President Kroft arrived at 8:07 PM. Mrs. Koch transferred the meeting to him.

*Engineer's Report* – Mr. Lipinski reported bid documents will be going out this week for projects at City Hall Drive and Butter Road intersection and work at the Meadow Road and Canal Street intersection. These will include three inlets on City Hall and Butter, one inlet on Meadow and 150' of pipe which will be approximately \$45,000. He plans to have the bids back for the June meeting. They are now using Penn Bids and wondered if it still needs to be advertised in the paper. Mr. Herrold will check into this.

Mr. Lipinski presented a drawing of Norma's Ridge drainage system by the pumping station. Several catch stations and pipes had been installed as part of the Delwood Development. There are issues with a 142" pipe from the inlet to the headwall. The Township is saying the Borough is responsible because it was installed for Delwood even though it is in Dover Township. Assuming that the right of way is between the Township and the landowner, President Kroft asked if can we legally dig it up or if it is our responsibility to do that. Mr. Herrold will have the deed pulled to see whose responsibility this would be. President Kroft added there may be some hold up with Norma's Ridge since there was a lot of wash out from the rain this weekend. The conservation district is now involved and some permits are being held up. There is a possibility Conservation District may require them to run under ground and they may need to redo the pipe since it was not set up to take on more water.

Mr. Lipinski reported he has not received the revised KNA subdivision plans. He will contact them to file a time extension with the Borough or the process will need to start over since it is approaching the 90-day limit.

Mr. Ferry suggested paving Maplewood and Elmwood Drive this year. These were discussed a few years ago but were not done. Mr. Lipinski will review them with Mr. Grim and get a cost together. He could add this to the other jobs going out for bids. This may delay another month for approval.

*Solicitor's Report* – Mr. Herrold presented a Joint Recreation Plan Resolution if Council would like to enter into this plan. Ms. Snyder had a few questions about the financial obligation of the Borough if we enter into this. Mr. Herrold states that this is a recommendation and we can do as much or as little of it as we want. Mr. Ferry made a motion to approve the Joint Recreation Plan Resolution # 2023-09. Mr. Raffensberger seconded the motion and all were in favor.

President Kroft had forwarded the draft for the Fire Tax Credit to Assistant Chief Lerew for review. Mr. Herrold suggested tabling this to give more time for review.

Mr. Lipinski and Mr. Herrold left the meeting at 8:50 PM.

*Mayor's Report* - Mayor Hernley was absent.

*Police Report* – President Kroft reported the calls for March were down by 19 and that they were down 50 calls year to date.

Financing was approved at the April meeting for 8 million dollars of long-term debt and 4.5 million of short-term debt to cover the RACP Grant. The short term will be paid off by the end of 2025. The 8 million is worst case scenario, and it could be less than that amount.

The officer who was involved in a shooting in Heidelberg Township is now back to work. The State Police handled the investigation. The department has only had six officer-involved shootings since 2013 and all were deemed justified.

Lt. Neidigh reported they provide office space for the Co-Responders program. Someone has been interviewed that they are hoping to bring on board for this program.

The Collective Bargaining agreement is to be renewed soon. The negotiations for a 7-year contract are going smoothly.

*Ambulance Club Report* – Mr. Raffensberger pointed out that they are adding a second crew for daytime hours.

*Secretary's Report* – Mrs. Plowman added a letter was received from YATB stating the Borough does not have a representative with them. There is an option to give our proxy vote to the President of the Borough Association, who would vote on behalf of the Borough. After discussion Council decided to do this.

Mrs. Plowman noted there is a water rate increase from Dover Township and it will take effect July 1<sup>st</sup>.

Mrs. Plowman received an email from a senior looking for community service hours. The Borough does not have anything to offer and will recommend she contact the Union Fire & Hose or Dover Township for their upcoming events.

Mrs. Plowman received information today on a block grant. It gives the option to opt out or we will automatically opt in. Council decided since it is for years 2024-2026, we will opt in.

*Treasurer's Report* – Mr. Ferry made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – None

*New Business* – Ms. Snyder recently spoke to Matt Spahr who asked if Council would like to have the National Honor Society take care of the tree lighting event again this year. Council agreed and suggested he contact Deputy Chief Taylor McKeever at the fire company to work out all the details.

Mr. Grim asked if we should continue having a porta potty at Ketterman Park since the sports teams have several there as well. Council decided to provide one year-round since the sports team ones come and go with their seasons.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:27 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer