

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, June 5, 2023 at 7:00 pm. President Kroft and Mr. Ferry were absent. All other members were present. Vice President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The May 1, 2023 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. Vice President Sabold abstained due to being absent at the May 1, 2023 meeting. All others were in favor.

PUBLIC COMMENT

Chief Gwainn McKeever provided the fire company report.

- They responded to 28 calls in May. Two of those calls were in the Borough. There was zero loss.
- The fire police assisted with traffic control for DAHS Graduation this past Saturday.
- The June calendar was reviewed. Chief McKeever pointed out that John Senft will be providing the Hazmat refresher training on June 25th. Neighboring departments are invited to attend. Mr. Raffensberger added a carnival meeting will be held June 14th at 6:30 PM. Ms. Snyder made a motion to approve the calendar with the carnival meeting addition. Mr. Raffensberger seconded the motion and all were in favor.
- Chief McKeever shared the ambulance club will be holding a yard sale at the fire company on July 29th.

EMA report – Ms. Zarlenga added she would like the EMA members to hold a meeting one to two weeks prior to July 3, 2023 to look over the maps, etc. for the Red, White & Boom event. The meeting will be held in the EOC room at the fire company. We are currently under a fire watch and a 30 day burn ban was put in effect by the York County Commissioners. Ms. Snyder wondered if this will impact the fireworks event. Both Ms. Zarlenga and Chief McKeever said it could and they may be cancelled. She thanked Mrs. Koch for getting back to her with information on the event.

Ben Dinkel, Transportation Planner from York County Planning Commission “YCPC” was present. He wanted to speak about the 2025 Transportation Improvement Program. Mr. Dinkel explained who they are and what they do. They are visiting all 72 municipalities this year to present an overview of the program. They were created in 1959 and their mission is to guide sustainable development and preservation to improve quality of life in York County. Their team is made up of nine different departments. The York Area Metropolitan Planning Organization known as YAMPO is made up of five committees. Andrew Shaffer represents all the Boroughs in York County and is part of the Technical Committee. Core Transportation Documents can range from Long Range Plans of 20+ years to Transportation Improvements Program (TIP) which could be as short as four years. The list of all transportation planning documents can be found on their website ycpc.org. The current 2023 TIP has 116 projects being done in four years with a total investment in York County totaling \$192,216,794. These projects include Road Maintenance, Bridge

Maintenance, Safety Improvements, Congestion Reduction, Biking and Walking Infrastructure and Public Transit Services. The funds for this come from state and federal funding. Some of the funds have specific guidelines regarding their use. TIP 2025 has \$202,661,000 funded, 48 million of which is not allocated yet. These can be used for new projects over the four years resulting in 12 million dollars available per year. The Municipality's role is to take inventory of their assets and condition, to identify areas of concern, and to prioritize them and share them with YCPC.

SEWER

Public Works Report – Ms. Snyder wondered how often Mr. Grim's license needs renewed. It is every three years. Mr. Slusser commented on how much I & I is still getting through the sewer system, even with our lack of rain. All the sewer pipes were relined in the Delwood Development and it has not decreased the I & I. Since the creek beds are low Council discussed checking the pipes in that area for leaks.

Engineer's Report – Mr. Lipinski reported he met with Mr. Grim and they discussed paving Elmwood Drive and Maplewood Drive. Mr. Lipinski is recommending it would be best to make sure the laterals going to the main are in good condition, before resurfacing those streets, since there are few cleanouts in Delwood. Doing this now would avoid digging up a newly surfaced road later. This project would be expensive but in the long term it will help the sewer system. Clean outs should be placed at the right of way line for all the service connections. While these are being installed, the private side of the line should be televised to look for any leaks. If the line is faulty, the homeowner would need to correct this. Mr. Lipinski would also recommend installing a Y pipe so televising would be easier in the future. Mr. Herrold will compose a letter for the residents of Delwood about this project and why it is needed. He will present the letter at the next Council meeting.

Solicitor's Report – None

Old Business – None

New Business – None

WATER

Public Works Report - Nothing to add.

Engineer's Report – Mr. Lipinski reported that DEP has not responded to the letter he sent.

Solicitor's Report – None

Old Business – Ms. Snyder inquired about the water price increase from Dover Township and if we will be increasing our price. Vice President Sabold states we will wait until budget time to decide this.

New Business – None

BOROUGH

Public Works Report – Mr. Grim asked for Council’s opinion on mowing. He did not have the grass mowed last week and they felt until we get some rain, we should hold off mowing. Mrs. Koch reported there are tree roots sticking out of the ground in the tot lot area that need removed and the benches need cleaned.

Zoning Manager’s Report – There was a discussion regarding 39 W. Canal Street continuing to be in violation even though they have already been cited. Another complaint has been filed. Mr. Slusser was curious if a lien could be filed for the cost if the Borough cleaned up the property. The Borough could, but Mr. Herrold recommends that each day the violation continues a new complaint be filed and if the fines are not paid, we will execute on the judgements. It could result in seizure of property or possible jail time. Mrs. Koch mentioned the garage at 31 N. Main Street looks like it may collapse. Ms. Sprenkel will address this.

Engineer’s Report – Mr. Lipinski presented new plans for the KNA subdivision. This subdivision is for three lots and adding two dwellings. This requires a planning module approval. The original plan was purposing a non-building waiver. That cannot be done if doing a non-building waiver. The plan was revised and now addresses the planning module and stormwater management. Mr. Grim issued a letter stating there is sewer capacity available. A planning module exemption can now be done. Mr. Slusser made a motion to authorize the Vice President of Council to sign the DEP sewage planning module exemption. Mr. Raffensberger seconded the motion and all were in favor. Mr. Lipinski was not able to review all of the plans yet. He states Council could give conditional approval tonight so this does not have to wait until the next meeting on July 11. The approval would be pending compliance with the Solicitor, Engineers and DEP planning module. Mr. Anderson from KNA was present and explained what he is doing with the properties. The home at 18 N. Queen Street had been renovated. The block building is currently being renovated and the third lot would have a modular ranch house placed on it. Council reviewed the plans and had questions answered. Mr. Slusser made a motion to grant conditional approval of the revised subdivision and land development plan with those conditions being in compliance with the engineer and solicitor comments and the DEP planning module. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Lipinski states he met with Mr. Grim and they felt Maplewood Drive does not need to be repaved at this time. He can do bids for Elmwood Drive but Council decided to hold off pending the sewer lateral work. The drainage issue at City Hall Drive and Meadow Road/East Canal Street were discussed. New inlets, pipe and repaving will be needed. Mr. Lipinski will put these out for bids.

Mr. Lipinski gave updated information on the drainage issue by Norma’s Ridge. The Borough would like to tie the outfall from the infiltration basin at Norma’s Ridge directly into the inlet as opposed to discharging it on the surface and flowing into the grate. PennDOT says it is out of the right of way and they are not concerned but then Mr. Lipinski received a call from Mr. Johnston, the engineer for Norma’s Ridge saying they received a

letter from PennDOT, stating that the Borough has concerns about the storm drain and that they need to resolve it. Mr. Lipinski explained what transpired and was discussed at the meeting. Mr. Johnston is responding to PennDOT stating that they have reduced the predevelopment flows by 50% and it should be able to flow to the grate. A response from PennDOT has not been received yet. Mrs. Koch inquired if they still wanted us to fix the storm grate on the other side of Canal. Mr. Herrold feels this all ties together and there needs to be a discussion with Dover Township. He looked up the original drainage easement agreement which is actually between the Ruppert's and the Delwood Development Company with the blessing of the Dover Township Sewer Authority. This indicated Dover Township was aware of this. A discussion about whose ultimate responsibility it is to fix the pipe needs to occur between the Township and the Borough, since there is 160' of 42" CMP that needs to be repaired. This issue should have been addressed before Dover Township gave the developer permits. After further discussion, Mr. Herrold suggests Mr. Lipinski contact PennDOT to let them know that the Borough still has concerns and he will speak to the Dover Township solicitor.

Solicitor's Report – Mr. Herrold presented Resolution 2023-10 covering participating operational support members at Union Fire & Hose with workers compensation. Mrs. Koch made a motion to approve Resolution 2023-10. Ms. Snyder seconded the motion and all were in favor.

Mr. Herrold requested a motion to approve advertising of the ordinance to approve the Comcast cable franchise agreement. Cohen Law Group, who have been negotiating the contract, has come to an agreement with the York Consortium. Mr. Slusser made a motion to approve Mr. Herrold to advertise for the new ten-year cable franchise agreement. Ms. Snyder seconded the motion and all were in favor.

Mr. Lipinski and Mr. Herrold left the meeting at 8:43 PM.

Mayor's Report - Mayor Hernley performed a wedding on May 17th. He will be sending out an email with a schedule of dates for walking through the Borough.

Police Report – None

Ambulance Club Report – Nothing to add.

Secretary's Report – Mrs. Plowman pointed out that the Borough trash contract will end December 31st and will need to be put out for bids. Questions raised were if Council wants to stay with the Monday pick up, revise or maintain the volume of trash allowed and the frequency of large pick-up items. Mrs. Plowman will have documents prepared for bidding on these different options to see what the price difference would be.

Treasurer's Report – Ms. Snyder made a motion to approve the Treasurer's Report as presented. Mr. Slusser seconded the motion and all were in favor.

Old Business – None

New Business – Ms. Snyder inquired if Wagg's Meats has been reserving space for a sign on the square. They have not and will be contacted about reserving.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:02 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer