

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, July 10 at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The June 5, 2023 minutes were reviewed. Mr. Sabold made a motion to approve the minutes as presented. Mr. Slusser seconded the motion. President Kroft abstained due to being absent. All others were in favor.

PUBLIC COMMENT

Chief Gwainn McKeever provided the fire company report.

- They responded to 32 calls in June. Five of those calls were in the Borough. There was a zero loss.
- Jimmy's Odds and Ends contacted them about doing a fire inspection. Since the Borough does not have a code for fire inspection, he is not able to do this. Chief McKeever is able to offer the inspection through his employment. President Kroft states Chief Dettinger, the previous Fire Chief, was working on a fire inspection code with Mr. Herrold. He is not sure what the status is. The fire company will follow up with Mr. Herrold. Ms. Sprenkel added she and Mr. Sabold were to meet with Chief Dettinger to work on this prior to COVID, which did not happen.
- The July calendar was reviewed. A duty crew training was added for July 15th along with the Dover Ambulance Club yard on July 29th. Since the Cash and Gun Bash on August 5th is before the next meeting, this was added. Ms. Snyder made a motion to approve the calendar with the additions. Mr. Sabold seconded the motion and all were in favor.
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EMA report – Ms. Zarlenga reported she will have a booth at National Night Out on August 1st. She has received kits from ReadyPA.gov to give out that night. KEMA conference is October 15-17, 2023. Registration is \$150 and the hotel is \$756.55. Ms. Zarlenga stated the hotel may be less because of the affiliation with KEMA. Mr. Slusser made a motion to approve payment from the EMA budget for the \$150 KEMA conference registration and maximum of \$800 for the hotel. Mr. Ferry seconded the motion and all were in favor.

Mr. Charles Neff from 4448 Clair Mar Drive Dover was present to respectfully request that Council do something about the traffic light at Carlisle Road and Canal Street at the Dover square. About two weeks ago, when trying to turn, he was almost in an accident. He feels a solution would be to stagger the lights so people can turn or install turn arrow lights. President Kroft explained that several traffic studies have been done and PennDOT always determines there is not enough traffic in a given period of time to warrant those options. The Borough maintains the light but Main Street and Canal Street are both PennDOT roads so that decision falls back on them. The Borough is required to pay for the traffic study which can range from \$5-10,000 but PennDOT makes the decision. Mr. Lipinski stated the Borough has a traffic signal permit which tells us what we can and cannot do. If any changes are requested, a new permit is applied for with a traffic study involved. Mr. Neff

questioned if safety and potential property damage doesn't count. President Kroft understands his concerns but states we are limited to what the permit allows. Each time the Borough reapplies it costs thousands of dollars with the same answer. Unfortunately, most of the traffic that moves through that intersection is not Borough resident traffic but the cost to reapply is paid from Borough residents taxes. Since this has been reapplied for several times, Council cannot warrant spending Borough taxes when the answer does not change. Mr. Neff wondered if his next step would be a state representative. President Kroft recommended doing that to see if things can be changed. Mr. Neff thanked Council for their time.

Melanie Green, 1220 Butter Road and President of the Conewago Garden Club, was present to request the permission of Council to place a bench on the square in memory of Mae Ruppert a prior club member. They would totally fund it and would place it on the southwest corner of the square with the same style as the one on the northeast corner. Mr. Slusser made a motion to allow the Conewago Garden Club to place a bench on the southwest corner of the square in memory of their club member Mae Ruppert. Mr. Ferry seconded the motion and all were in favor. Ms. Snyder thanked her and the Garden Club for taking care of the planters on the square. Ms. Green asked if the Borough is able to continue to provide water for the planters. If it does not rain, they may need watered several times a week. The club members will call the office when water is needed.

Amanda Keister from 39 W. Canal Street was present regarding the property maintenance violation fine she received. Ms. Keister gave Ms. Sprenkel a schedule of work to bring the property back into compliance, and some of the work she has completed. She asked why she was not given notice; however, she was given a previous fine and still was not in compliance. Attorney Lineberry understands she was already issued a fine and pled guilty so that waived a hearing. He explained if she has a plan to clean up the property that is outstanding but the fine is a separate legal matter that the Council cannot address.

SEWER

Public Works Report – Mr. Grim reported they found about three quarters of the cleanouts in Delwood.

Engineer's Report – Mr. Lipinski and Mr. Herrold drafted a letter for the Delwood residents as suggested at the last meeting. Since Delwood sewer lines have been completely lined and still have extra flows, Mr. Lipinski thinks it may be more cost-effective to invest in Flowlink meters to pinpoint areas of high flows. He explained how the Flowlink meters work along with the suggestion to also camera lines from the clean outs to the lateral area to find issues. If issues are found on the home owners' side of the lines, they will have six months to have them repaired. Televising will be completed this year with the repairs done in 2024. It was decided to put the project out for bids requesting a cost per property instead of going through Co-Stars which would be quoted as an hourly rate only. Mr. Slusser made a motion to have Mr. Lipinski prepare documents to go out for bids to have Delwood Manor televised from the sewer cleanout to the laterals which would include videos for each address. Mr. Raffensberger seconded the motion and all were in favor. Mr. Sabold made a motion to purchase two Flowlink Meters at a cost of \$7,835.80 each

contingent upon a demo and Mr. Grim's approval. Mr. Ferry seconded the motion and all were in favor.

Solicitor's Report – Mr. Lineberry was present for Mr. Herrold. The sewer letter was put on hold. If issues are found after televising, a letter will be sent to those addresses at that time.

Old Business – None

New Business – None

WATER

Public Works Report - Nothing to add.

Engineer's Report – Mr. Lipinski reported he has not heard anything from DEP regarding the Gross Alpha.

Solicitor's Report – None

Old Business – None

New Business – None

BOROUGH

Public Works Report – The playground was inspected and several issues were found. Mr. Grim asked for input on the playground mulch. Mrs. Koch feels this would be a waste until the tree roots and drainage issues are addressed. The mulch was put on hold until those issues are resolved. Some of the issues have already been corrected by our Public Works department. The other issues with the tot lot were discussed. The mulch was put on hold until the issues are resolved. Mr. Sabold suggested the buildings and ground committee meet at the park with Mr. Grim to review. They will meet on Friday at 2 PM. Mr. Slusser made a motion to close the tot lot due to needed repairs per our inspection. Ms. Snyder seconded the motion and all were in favor. The area will be fenced off with signs stating it is closed.

Zoning Manager's Report – Nothing to add. Several of the violations were discussed.

Engineer's Report – Mr. Lipinski reported he is following up on the Columbia Gas street restoration work. He understood they were going to mill and pave, not simply patch. He wants to set up a meeting with them to review.

Jay Brobanzo a representative of the Norma's Ridge project was present. Mr. Lipinski explained there has been lots of correspondence with PennDOT and they are aware that the Borough has concerns with the water discharging directly into the inlet grate rather than tying it into the inlet box in the pipe system. He understands that PennDOT is waiting to sign off until they know what the Borough wants done. Mr. Lipinski asked the engineer, Eric Johnson, to analyze the water line before and after. It may be better but may still be a problem. Mr. Lipinski received the analysis too late to review before the meeting. Mr.

Brobanzo states with the new development they capture a lot of the water and put it into the infiltration basin to slow the release. He says they are ahead of where they were predevelopment. His proposal at this time is to keep it the way it is. Mr. Sabold commented that there is some sediment washing onto the roadway. Further into the project the basin will be dug up and they will add 24" of amended soils with under drains. Mr. Slusser is concerned that after everything is completed, issues will arise and then it is a Borough problem. He suggests putting the pipe underground to the inlet. President Kroft added it is putting more water into that storm inlet than before because the paved areas on top of the hill now flow into it, creating more flow into that drain and area of the road. We just found out that the pipe under to road is already having structural issues, and putting more flow through it will worsen its condition. Mr. Slusser says it is exceeding what it can handle which needs addressed. Mr. Brobanzo will take the information back to the team. He believes there is a maintenance agreement with the Township. Mr. Lipinski let him know the letter will not be conditionally signed tonight since there are too many unknowns that need to be answered. He states if it is tied directly into the inlet box you will need a new inlet box. Someone needs to be the applicant, and based on the site plan, the inlet is actually in Dover Township. There will be a supplement to the HOP and a municipality needs to be the applicant. There is then an agreement between the applicant, the developer and the HOA where all parties know the developer is responsible from the pipe of the basin to the box. PennDOT would be responsible for the new box across the street to the second box. It is unclear who is responsible for the discharge pipe from the second box to the head wall we are still trying to resolve that based on what Mr. Herrold said at the last meeting. It is not clear whose responsibility that is. Mr. Lineberry states that Mr. Herrold recommends not doing anything at this time but to take it under advisement until we've had the chance to meet with Dover Township. Perhaps a small committee could do this and then get back to the rest of Council. President Kroft mentioned we have a joint meeting already scheduled for August 8th. A small group could meet before that and have a recommendation at the joint meeting. President Kroft let Mr. Brobanzo know that after our engineer reviews the analysis and we've had discussions with the Township, then we can come back to him on whether or not to signing the letter, and what needs to be done to resolve it. Mr. Brobanzo thanked Council for their time.

Solicitor's Report – Mr. Lineberry presented the properly advertised Ordinance 2023-01 Cable Franchise agreement with Comcast for adoption. Mr. Slusser made a motion to adopt Ordinance 2023-01 Cable Franchise Agreement. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Lipinski and Mr. Lineberry left the meeting at 9:17 PM.

Mayor's Report - Mayor Hernley had nothing to add. He will be walking this Sunday in Delwood area.

Police Report – Lt. Neidigh reported National Night Out is August 1st at 5 PM held at Union Fire & Hose. New radios, body cameras and car cameras should be in before the end of the year and being paid for by a grant. The Co-responders program started about two weeks ago and is going well so far.

Ambulance Club Report – Mr. Raffensberger reported they received their 4th ambulance on July 6th. It will be Ambulance 6-4. They now have two crews on during daytime hours.

Secretary's Report – Mrs. Plowman mentioned she received two quotes for a traffic signal contract. Mr. Sabold made a motion to approve the contract with Signal Service for \$475 per year. Mr. Raffensberger seconded the motion and all were in favor.

Treasurer's Report – Mr. Ferry made a motion to approve the Treasurer's Report as presented. Mr. Slusser seconded the motion and all were in favor.

Old Business – None

New Business – None

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:39 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer