

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, March 6, 2023 at 7:00 pm. Mr. Ferry was absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The February 6, 2023 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

The February 13, 2023 Joint meeting minutes with Dover Township were reviewed. Mr. Sabold made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

PUBLIC COMMENT

Deputy Chief McKeever provided the fire company report.

- They responded to 34 calls in February. One of those calls was in the Borough. There was a zero loss.
- The March calendar was reviewed. Mrs. Kroft added there will be ServSafe Training on Tuesday and Wednesday. Mr. Sabold made a motion to approve the calendar as presented with the addition of the two ServSafe trainings. Ms. Snyder seconded the motion and all were in favor.
- President Kroft states the Fire Company Trustees asked him to bring a few things to Council. The storage trailer they currently have is deteriorating and they will be removing it, and replacing it with a shipping container. It will also be placed in the stone area but a little closer to the BBQ pits. They wondered if they need a permit to do this. Mr. Herrold was unsure without checking the ordinance. It may depend if it is a permitted use, potentially a pre-existing non-conforming structure being moved. He was uncertain and recommended checking with Ms. Sprenkel then reach out to him if needed. Portable lights were purchased in the past with EMA funds. These lights are obsolete and no longer operable. The fire company would like to dispose of them since they are just sitting in the storage trailer but wanted Council approval before doing so. Mr. Kroft added they cannot purchase batteries for them any longer. They are approximately 12 – 15 years old and have not been used for about 8 years. Council agreed to disposing of the lights.

EMA report – Ms. Zarlenga was absent. President Kroft reported her work schedule changed. She is off on Tuesdays now and plans to have office hours at the fire company if anyone needs her. Ms. Snyder was curious why the terminology change from “Global Warming” to “Climate Change” would give the County PIO a public relations problem. Mr. Slusser stated the trend is not going up everywhere. President Kroft added not everywhere is getting warmer, it is just changing the climate.

SEWER

Public Works Report – It was discovered that the sewer line on Butter Road is taking on I & I. When the water leak was found, the water was going directly into the sewer system. Friday, we received 1.7 inches of rain. Mr. Grim opened two manhole covers and there was clear water running through the sewer line. The section he checked only has a few houses on it so there should not be much flow there. Mr. Grim recommends getting that area televised so this can be corrected. President Kroft suggested contacting Dover Township to televise it since it is a small section. Ms. Snyder was curious if we will get billed for the Township assistance in finding the water leak. Mr. Sabold believes we will not, because of our plan of working together.

Engineer’s Report – Mr. Lipinski reported he been busy with street work and only got to work on the clarifier bid work a little bit. He will be meeting with Mr. Grim to review sewer 2023 projects. Mr. Grim has started a list of areas to consider.

Solicitor's Report – Nothing

Old Business – None

New Business – None

WATER

Public Works Report - Mr. Grim reported Dover Township brought their leak detection equipment to assist in finding our water leak. Listening Pods were placed on water valves on the water main throughout the Borough. They record readings at 2-3 AM, when the flows would normally be down and easier to detect with their software. If two pods get signals it can pinpoint the leak to within a few feet. We would have never found it with the listening device the Borough has. Our water tower is now back to normal range of 91'.

Engineer's Report – Mr. Lipinski reported that he contacted DEP to set up a meeting in reference to the Gross Alpha levels at well #6. Originally, our solicitor and the engineer planned to attend. DEP responded that they would need to have their attorney and engineer present as well requiring coordinating schedules. They said they can do a zoom type meeting to make it easier for all to attend. Mrs. Koch feels for something this important that it is better to be in person. Mr. Herrold said from a legal perspective an online meeting is just as good as an in-person meeting. He added that if legal is going to hold it up, he does not feel it is critical for his presence in the first meetings. Mr. Lipinski let DEP know the numbers dropped in the last sample results and the Borough would like to keep the well functional to continue taking samples, but disconnect it from the water system. They said this can be discussed. DEP wants at least three quarters at or below 15. We will have the next results in a few weeks. Council agreed for Mr. Lipinski to set up the meeting for Mr. Grim and himself to meet with DEP and legal counsel to become involved later if needed. It will be more efficient for an online meeting rather than traveling to Harrisburg to meet. Mr. Sabold feels in the best interest of everyone that the well should be taken offline until we know what we are doing and get the next several quarterly results. Council agreed. The well will need to continue to run on a cycle to continue getting samples but it will no longer be pumping into the water system.

Solicitor's Report – Nothing

Old Business – None

New Business – None

BOROUGH

Public Works Report – Nothing to add

Zoning Manager's Report – Ms. Sprenkel was absent. Ms. Snyder wondered when the next joint zoning meeting is. Mrs. Koch states on Thursday and she will be attending.

Engineer's Report – Mr. Lipinski reported that Clearview Excavating repaired Rachael Road today. It was discovered that water was running down the rolled curb and disappearing into one of the joints right at the depression. After opening it up you could see where it was washed out from under the curb. It took longer than they thought to repair. When they started to excavate the paving was 10-12" thick. They saw-cut the curb and sealed it to prevent the water from coming in. Since it was more work than anticipated, he is going to recalculate the actual time and materials, so the cost may be higher than quoted. Clearview also completed the temporary sidewalk repair on Butter Road and secured the fence. Mr. Lipinski asked, if they have extra asphalt, that they would take it to Meadow Road and pour it down the form York Excavating left at the sidewalk repair to stabilize it, which they did.

York Excavating came last week to fix the sidewalk, put concrete under it and put a new form up. There was cracking across the sidewalk and on the curb. They cut out the cracked joint out and resealed. On Willow Run Road they repaired the depression by the inlet. It was cut out, patched, repaired, and sealed. Both of those were done at no charge.

Today Mr. Lipinski received an updated subdivision plan for KNA Properties. Planning Commission meeting will be Wednesday night to discuss this.

Mr. Lipinski reported he contacted PennDOT regarding water discharge at the Norma's Ridge development. A meeting was held and he explained the Borough's concerns with the water discharge and the potential issues in that area. PennDOT HOP states the information provided, shows it would be the Borough's responsibility and they wondered what the Borough plans to do to correct it. The Borough has already put three additional inlets and piping on Delwood Drive. Mr. Lipinski reached out to Dover Township at the recommendation of PennDOT. Dover Township says it is not their pipe. PennDOT is taking responsibility for the two inlets and the pipe across the road because it is in the Township. Cross pipes in townships are PennDOT responsibility. There is a 150' pipe on the south side of the road, going to the headwall. The pipe from the inlet to the headwall looks like some joints are separating and the ground is settling. Dover Township says the pipe, even though it is in the Township, is the Borough's responsibility, because it was put in as part of the Delwood project. There may be documents in the courthouse that show the agreement that was signed between the Delwood developer and the Borough. Mr. Herrold may need to look at this as well. Mr. Slusser says a simple solution is to put a level spreader in. Mr. Lipinski says they sort of did but wanted to stop short of the right-a-way. PennDOT will not intercede and the pipe will remain the same. The question is, who is responsible for the pipe from the inlet on the southside to the headwall, which may need some riprap. Mr. Lipinski will do some research to try to find the agreements mentioned and forward the information to Mr. Herrold.

Mr. Grim received a call from KNA Properties regarding connecting the property on Queen Street to water and sewer. He was asking for construction materials specifications. Mr. Lipinski could not find any for the Borough but he did provide information to Mr. Anderson. Also, last week, Mrs. Plowman reminded Mr. Lipinski that the Resolution was not done with the construction materials specifications when the street opening ordinance was completed. Ms. Sprenkel had previously told him that Dover Township has all those specifications. Mr. Sabold suggested using theirs and tweaking it to the Borough's needs. The Resolution will refer to the specifications and easy to update if needed.

Solicitor's Report – Mr. Herrold did not work on the fire fighter tax credit ordinance much yet. He feels there is some skepticism from the Township. He suggest that he put together a draft and let the Township know we are working on it and if they want to be a part of it they can be and if not, so be it. At this point, we have discussed it long enough. Mr. Herrold will have a draft with a few options to discuss at next month's meeting.

Mr. Lipinski and Mr. Herrold left the meeting at 7:55 PM.

Mayor's Report - Mayor Hernley reported Dover Youth Basketball is having their end of year game on Friday night and he will be coaching four different teams against the coaches.

Police Report – President Kroft reported calls for January were up by 22. They will find out Wednesday if the grant has been approved for the body cams, radios and car cameras. There is also a grant application for funding for their portion of the RACP Grant. A loan will need to be taken out for a portion of the cost. All the funding must be completed by May 7th. The new vehicles are in and are in the process of being equipped. One of them is a second F150 pickup truck. This month all the cars will have new mobile CAT systems installed. The County upgraded the system which the department leases from them. This past week they held oral interviews for the Corporal promotion. Ms. Snyder questioned giving the amount of four doses of Naloxone to an overdose individual. This seemed like a lot. Lt. Neidigh confirmed it is and that normally one or two doses is all that is necessary. Deputy Chief McKeever agreed two doses is suggested and stated four doses would be for other reasons than narcotics. Mr. Sabold commented there have been a lot of vehicles parking the wrong direction on the streets recently. This was noted in the recent newsletter, stating that people will start to be cited for doing

this. NYCRPD will monitor this and issue tickets as needed. Ms. Snyder expressed thanks to the whole police department especially with the terrible things on the news lately happening to officers and what they have to deal with. We appreciate all that they do. Lt. Neidigh responded with appreciation for that comment. He said in this area they have been greatly supported by the public and are thankful for that. He will pass this onto the department.

Ambulance Club Report – Nothing to add.

Secretary's Report – Mrs. Plowman added Dover Township is suggesting August 8, 9 or 10th for the next joint meeting. Council will check their schedules and let Mrs. Plowman know. She added that there are some items being added to the joint recreation plan draft. A resolution will be needed at time of adoption of the plan.

President Kroft highlighted the information on the PLGIT investment. Council previously wanted to invest funds for 12 months. PLGIT pulls monies together from multiple municipalities to invest as a lump sum. A term investment of 6 months requires one million dollars and 9 months or more requires 5 million to do so, which takes more time. Council decided to drop the 12-month investments to 6 months. Mr. Slusser made a motion to amend the original PLGIT investment motion to invest \$350,000 of sewer funds for 6 months and \$450,000 of general funds for 6-month terms. Ms. Snyder seconded the motion and all were in favor.

Mrs. Plowman mentioned she needs to RSVP for the PSAB dinner next Monday if anyone is interested. Also, the PSAB Conference is in June. If anyone is interested in attending, she has information.

Get Outdoors York, a program by WellSpan Health Education and the library system, would like to have Ketterman Park as one of the stops for their GO York 2023 program. A post with a rubbing plate would be placed at the park for the kids to find and trace. Ms. Snyder made a motion to permit WellSpan and the York County Library system to place a Get Outdoors post at Ketterman Park for the 2023 program. Mr. Raffensberger seconded the motion and all were in favor.

Treasurer's Report – Mr. Sabold made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

Old Business – Mr. Grim will contact the inmate work release for painting curbs. Ms. Snyder let him know Mrs. Stitley has the contact information for this.

New Business – None

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:15 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer