

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, January 9, 2023 at 7:00 pm. Mr. Ferry was absent; all other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The December 5, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Deputy Fire Chief Taylor McKeever provided the fire company report.

- They responded to 41 calls in December. Four of those calls were in the Borough. There was a zero loss.
- They responded to 373 calls in 2022. 66 calls were in the Borough. There was a loss of \$425,500. The busiest day was Friday and Mondays were the slowest. The busiest time of day was between 5-6:00 PM.
- With the passing of Chief Dettinger, some operational changes were made. Gwainn McKeever is now the Fire Chief, Lee Lerew Assistant Fire Chief and Taylor McKeever Deputy Fire Chief.
- The January 2023 calendar was reviewed. Mr. Sabold made a motion to approve the calendar as presented. Ms. Snyder seconded the motion and all were in favor.
- Ms. Snyder made a motion to wave the 2023 water, sewer and trash cost for Union Fire & Hose. Mrs. Koch seconded the motion and all were in favor.

EMA report –

Ms. Zarlenga added she will have the 2023 budget laid out differently this year. She asked if the Borough is under Act 147. President Kroft states we are not. Union Fire & Hose and the Borough are a decontamination station. The fire station has upcoming decontamination retraining. Ms. Zarlenga added those who were nuclear trained in the past are in the process of getting retrained. She also requested a copy of the roster and contact information for the members of station 6. This will be used to update NARM at the end of the year.

## **SEWER**

*Public Works Report* – Nothing to add.

*Engineer's Report* – Mr. Lipinski plans to meet with Mr. Grim to discuss 2023 sewer projects. He is planning to keep the project around \$80,000. He has started working on the WWTP clarifiers bid documents.

*Solicitor's Report* – President Kroft mentioned the sewer violation letters that had been previously discussed and who they should actually come from. President Kroft suggested a revision to the letters to outline the fact that they are in violation and if the issue happens again the Borough is not responsible and they could be fined. Mr. Lipinski's concern is that we are trying to eliminate the I & I issue and should be requiring them to close floor drains. Council agreed that Mr. Grim or Mr. Hoppel would be the ones to inspect the property for the correction and the letters should come from Mr. Grim. Mr. Herrold will modify the letters. These letters will be sent to property owners as we become aware of an issue.

*Old Business* – Nothing

*New Business* – Nothing

## **WATER**

*Public Works Report* - Mr. Grim added we still have a leak or maybe several leaks in the Borough. E.K. Services will be taking care of the yard hydrant leak by well #6 tomorrow. They are also going to install a curb stop at 25 N. Queen Street. This resident needs to replace their water valve inside the wall but the curb stop could not be found to turn the water off.

*Engineer's Report* – Mr. Lipinski reminded Council about the USTIF status. Mr. Lipinski was verbally told that Rutter's would be responsible after the fund is depleted but this was not given in writing. Mr. Herrold offered to reach out to Rutter's to see what their thoughts are on this. Mr. Lipinski also gave information on well #6 gross alpha issue. By installing the water softening system it would require 1800# of salt per week. This can be purchased by the skid with a cost of \$900 per month. A way to get rid of the waste would also need addressed. Mr. Lipinski suggested rather than discussing lots of details at a Council meeting, that a committee be formed that could make a recommendation to Council. Mr. Sabold states the newest test results will soon be available. He feels if it is still up, we should look at purchasing more water from Dover Township and take the well offline until we can figure out the situation. Mr. Lipinski believes the cost will be about \$30,000 per quarter to purchase the water. Council decided to table the discussion until the next results are back.

*Solicitor's Report* – Nothing

*Old Business* – Nothing

*New Business* – Nothing

## **BOROUGH**

*Public Works Report* – Mr. Grim states the one Christmas tree had blown over in the strong winds Christmas Eve Day and the middle pole is bent. He thinks it may be able to be replaced.

*Zoning Manager's Report* – Nothing to add

*Engineer's Report* – Mr. Lipinski presented a list of 2023 projects and approximate costs. Meadow Road sidewalk and bank stabilization repair at \$3,500; Rachael Road sinkholes, including foam stabilization - \$13,000 (at some point the pipe may need to be replaced); Meadow Road and Fairview Avenue inlet and paving - \$6,500; Butter Road and City Hall Drive inlet and paving - \$50,000; Butter Road box culvert replacement - \$200,000, (Includes, pipe, concrete culvert and paving but may need temporary construction easements to do this work). Mr. Lipinski was told if ordered today, the culvert box will take at least 9 months to get it; the drawings need to be finished and put out to bids before ordering. With this time frame it will not be able to be done until early 2024. Mr. Lipinski will have Clearview see what can be done temporarily so the sidewalk is not closed that whole time. The first three projects will be bid together and the other two individually. The first four will be done in 2023 and the last project in 2024.

*Solicitor's Report* – Mr. Herrold has had the fire fighter tax credit on hold due to the passing of Chief Dettinger. He states most municipalities are following the county program. He feels this is a good starting point but will need modified to meet our needs. He will reach out to Dover Township to coordinate it so that it meets the needs of both departments. Mr. Herrold states three letters were received for the Zoning Hearing Board solicitor opening. Two were from the same law firm so he reached out to them to modify it into a joint proposal. A solicitor will be determined at the next Zoning Hearing Board meeting.

Mr. Herrold presented Resolutions 2023-01 through 2023-05 for special event dinners with alcohol at Union Fire & Hose. The event dates are April 15, 2023, May 13, 2023, August 5, 2023, September 16, 2023 and November 11, 2023. Ms. Snyder made a motion to approve Resolutions 2023-01 through 2023-05 allowing

alcohol to be served at the special dinner events as listed at Union Fire & Hose. Mrs. Koch seconded the motion and all were in favor.

Mr. Herrold presented Resolution 2023-06 for participation with PLGIT. Mr. Sabold made a motion to approve Resolution 2023-06 in regards to participation with the PLGIT program for investment purposes. Ms. Snyder seconded the motion and all were in favor.

Mr. Herrold presented Resolution 2023-07 reappointing current members and appointing new Zoning Hearing Board members. There are two residents that expressed interest in serving on the board. Mr. Jason Long and Mr. Michael Drawbaugh. Mr. Long was present. In addition to his letter of interest he states he is looking for an opportunity to volunteer to be part of solutions, generally speaking. Mr. Sabold made a motion to approve Resolution 2023-07 appointing Mr. Long to the one-year position on the Zoning Hearing Board and Mr. Drawbaugh as the three-year alternate member. Mr. Slusser seconded the motion and all were in favor.

Mr. Lipinski and Mr. Herrold left the meeting at 8:30 PM.

*Mayor's Report* - Mayor Hernley reported that he has heard good comments about the Christmas decorations on the square.

*Police Report* – President Kroft reported the calls for November were up by 16. This put the calls for the year up by 228. Two Chiefs accommodations were given out. One to the First Platoon that apprehended a suspect after a chase in Manchester Township and one to Sgt. Asper and Officer Eisenhart in connection with a shooting in N. York Borough. An arrest was also made for the shooting at Cousler Park in 2021. The bid documents for the new police station are in the final design phase. They plan to break ground by the end of 2023 and open the building by the end of 2024. The 2022 holiday luncheon had a good turnout.

*Ambulance Club Report* – Mr. Raffensberger reported the next meeting is January 24<sup>th</sup>.

*Secretary's Report* – Mrs. Plowman added she received a new proposal for 2023 tree treatment at Ketterman Park. Each treatment is \$19 more than 2022. The total will be \$855 with the 5% prepay discount. Mr. Sabold made a motion to approve Heritage Lawn to do tree treatment at Ketterman Park. Ms. Snyder seconded the motion and all were in favor. Penn Waste resolved the trash pick up issues at 64 N. Main Street and will not be picking up on N. Main Street. Mayor Hernley wondered why they are picking up at 70 N. Main. When Mrs. Plowman asked the representative and he did not know. She will follow up with them for an answer.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor.

*Old Business* – Nothing

*New Business* – Mr. Sabold made a motion to reappoint Christine Milhimes as chair of the Vacancy Board for 2023. Ms. Snyder seconded the motion and all were in favor.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:00 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer