

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, April 4, 2022 at 7:00 pm. Mr. Ferry was absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The March 7, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Sabold seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 25 calls in March. Seven of those calls were in the Borough. There was a zero loss.
- The April calendar was reviewed. Chief Dettinger added there will be training on April 13th and April 27th. Mr. Sabold made a motion to approve the April 2022 calendar with the two additional training dates. Ms. Snyder seconded the motion and all were in favor.
- Chief Dettinger asked what Council would like done with the old iPads since they were paid for through the Borough. Programs are not able to be downloaded and are only good for Wi-Fi. Chief Dettinger performed a complete reset on them so all information was removed. Council decided to send them to electronic recycling. They will be returned to the Borough office to go with other electronics to be recycled.
- Chief Dettinger reported the new iPads arrived and have been set up with software that 911 gave out to fire departments. They can see narratives on calls and they have good mapping included.

EMA report – Ms. Zarlenga was absent but had submitted a report. Council commented how pleased they are with her updates and reporting. Mrs. Plowman supplied pricing for a new iPad to be used for EMA purposes. She added the data cost will be \$10 per month. Mr. Slusser made a motion to purchase an Apple iPad 9th Generation through AT&T for \$384.99 which will be added onto our AT&T plan for \$10 a month. Mrs. Koch seconded the motion and all were in favor. An iPad screen protector cover will be ordered from Amazon.

Attorney Katherman was present and stated Stacey McNeal was here last month in reference to handicapped parking on Stony Lane. She reviewed the request by two handicapped residents requesting these designated parking spaces outside of their residence. Mr. Herrold pointed out he spoke to Attorney McNeal and she provided the necessary handicapped credentials to him. He has no objections but would need a motion to prepare and advertise that ordinance if Council so desires. Mr. Slusser questioned what happens if the tenants decide to move. Ms. Snyder asked if the signs can be removed if this were to happen. Mr. Herrold stated that they can be removed at any time. Attorney Katherman commented that this can be a part of the agreement with Doovertowne Apartments. She added proof can also be provided yearly to the Borough showing the

leases are renewed. Ms. Snyder's concern was that the Borough is setting a precedence for other residents. Mr. Herrold replied that it would not because each request would be evaluated separately. Mr. Slusser questioned that if someone else having a handicapped placard could also park there. Mr. Herrold explained that legally that could happen. Ms. Snyder made a motion to start the process to create two handicapped parking spaces outside of 60E and 60F Stony Lane for use of those residents with all cost associated being reimbursed by Dovern Towne Apartments. Mr. Sabold seconded the motion and all were in favor. Attorney Katherman confirmed proof of lease renewal will be provided.

SEWER

Public Works Report – Mr. Grim added that there are some aeration arm issues in two of the tanks. They have holes worn in them. Schreiber says they can be welded but a crane would be needed to pull the arms out. Because there are holes in them, sludge got blown down into the diffusers, which will need replaced as well. Mr. Grim has started working on getting prices to do this. Only one can be done at a time because of shutting a tank down. Mr. Slusser questioned if they should be replaced, rather than repaired. Mr. Grim will get prices to repair and replace the arms for comparison. Mr. Sabold suggested repairing the top wall at the same time. Mr. Grim already got a price of \$16,000 for doing the worst half of the wall from Johnston Construction. Tank #3 does not need repaired but Tank #1 does. Mr. Grim will get pricing for all tank arms. Tank #2 is not having an issue at this time but expect it to. Mr. Sabold stated that we will need three bids on this repair. Mr. Sabold inquired how the generators did during the 24 hours that power was out at the plant. Mr. Grim said it worked great but they just had to keep refueling it. We cannot use natural gas because of the size of the generator.

Engineer's Report – Mr. Lipinski reported the documents will be advertised next week for the sewer lining job which will complete Delwood and a few other locations. He is estimating it to be about \$50,000. The bids will be awarded at the May meeting. Since there is \$70-80,000 available, he will meet with Duane to see which areas to do next.

Solicitor's Report – Nothing

Old Business – None

New Business – None

WATER

Public Works Report – President Kroft commented we are still taking on a lot of I & I since 3 million gallons of water is being used and over 7 million going through the sewer plant. Some of the issues may still be properties that have sump pumps or floor drains hooked into the sewer line.

Engineer's Report – Mr. Lipinski reported that 8 N. Main Street is in Zone 2 of the wellhead protection area. In zone 2 it depends how the business is classified if it would require a special exception or not. A discussion followed which included trying to determine when we knew chemicals were stored there and when the occupancy permit was issued. Mr.

Herrold added that Ms. Sprenkel being the zoning officer can at any time issue cease and desist orders whenever she becomes aware of the violation. It would also be Ms. Sprenkel to determine which classification it falls under. Mr. Herrold recommended that he speak with Ms. Sprenkle this week on how to best handle the situation. This may need to go to the zoning hearing board for a special exception.

Mr. Lipinski reported in reference to the Well 4 replacement, that he was able to talk to Mr. Shane Marion. He found out that a single claim that is approved and authorized are allocated for 1.5 million dollars. He asked how much is left of the claim and was told he could not tell him that. In mentioning a settlement, Mr. Marion said he does not have anything to do with settlements. He reviewed the report and agreed we are scraping the bottom of the barrel in well replacement options. He asked if the Borough is proposing some type of buyout which Mr. Lipinski replied yes. He said Rutter's would be the one to make that call. Once the 1.5 million is gone and there still is no replacement well, Rutter's would be responsible forever. Mr. Marion recommended making an offer to Rutter's. Ms. Snyder questioned if it is more advantageous to not do a buyout since Rutter's would always bear financial responsibility, while a buyout would nullify their responsibility. President Kroft questioned Mr. Herrold if Rutter's financial responsibility would carry over to new owners if Rutter's was ever sold. Mr. Herrold will consult with an environmental lawyer for clarification. He feels if the Borough goes that route, he would recommend Tom Wyatt from Obermayer who could put together a proposal. President Kroft's concern is that Rutter's could be sold or go out of business.

Solicitor's Report – Mr. Herrold reported he still has more to follow up with the PUC on.

Old Business – Mrs. Deal had questioned President Kroft and Mr. Sabold about the exact timing for sending out the 10-day shut off notices. Council agreed that this is to be done after the due date and that she can send them out now. Mr. Lipinski added that if water is turned off, the property becomes uninhabitable after several days. Council discussed this. Normally there are not shut offs since everyone typically pays or makes a reasonable arrangement to pay. Mr. Slusser added we do not want to get back to having large outstanding balances. Mrs. Koch commented that Mrs. Deal has reduced the outstanding balances significantly.

New Business – Mrs. Plowman was contacted from the Low-Income Housing Water Assistance Program (LIHWAP). They have requested Dover Borough register as a vendor. At least one resident has applied for help through this program. This program is valid from January 2022 through December 2023. Mr. Slusser made a motion to join the LIHWAP as a vendor to receive payments. Mr. Sabold seconded the motion and all were in favor.

BOROUGH

Public Works Report – Nothing to add. Mr. Sabold mentioned a tree that has a broken limb hanging in the tree at Ketterman Park. Also, some of the benches are leaning. Baseball still did not move the gray shed. Mr. Slusser mentioned the sinkhole on Rachel Road. Mr. Grim will check into all these things.

Zoning Manager's Report – Nothing to add

Engineer's Report – Mr. Lipinski presented a blanket PennDOT Highway Occupancy

authorization for him to do Highway Occupancy Permits on behalf of the Borough. This will be needed when the lining is done on Main Street. Mr. Slusser made a motion to allow Mr. Lipinski to file HOP on behalf of Dover Borough. Mr. Sabold seconded the motion and all were in favor.

Mr. Lipinski reported he met with Mr. Herrold in an effort to shorten the street opening ordinance. They are taking technical data out and putting that information into the paving maintenance and restoration section. That would be a stand-alone document that's referenced in the ordinance by Resolution. The Ordinance will be shorter but the Resolution will be longer. This will be supplied as part of the permit application. When this information needs updated it will be much easier to do it by Resolution rather than revising the Ordinance.

Solicitor's Report - Mr. Herrold reported he plans to have a draft for the street opening ordinance for next month's meeting so that an authorization to advertise can be done. Mr. Herrold addressed the ARPA reporting. President Kroft explained the funds are being distributed so each organization would need to give a detailed list for the Borough to report. There is a stipulation that the funds can be used for lost revenues. The funds would go into the general fund and the Borough would continue to distribute them as outlined at the last meeting. Reporting this way would make it much easier. The Borough will still require those organizations to report what the funds were used for since the donation was stipulated. President Kroft asked Mr. Herrold if the funds are all going into the general fund, how does this effect our budgets. Mr. Herrold states the budgets should be changed. This would be done by a motion and would not need to be readvertised since it is unanticipated revenue.

Mr. Slusser brought up an issue for discussion. The School Board is considering eliminating an SRO from the Middle School for next school year. This school is located in the Borough. Years ago, anytime an officer was called to the school it used up Borough police hours. The school district then placed an SRO in the school which is being paid by the district. The Borough purchases 70 hours per week, so if they spend 10 hours at the school that time would now be taken out of the Borough paid police hours. President Kroft asked if there is anything in the ordinance for nuisance property for Police and if the district could be charged. Mayor Hernley presented our case at the last school board meeting on behalf of the Borough. President Kroft had already emailed the school board but did not hear anything in response. There will be a school board meeting May 19th and then their committees will meet on the 21st. Mayor Hernley stated that the new budget will be voted on at the May school board meeting. He recommends as many Borough Council members as can attend the next meeting. Mr. Slusser suggested a letter be written. President Kroft will write a letter of concern to be signed by all Council members. Mayor Hernley volunteered to take the letter to the meeting.

Mr. Lipinski and Mr. Herrold left the meeting at 9:05 PM.

Mayor's Report - Mayor Hernley shared that the fire victim is not back to work yet but is doing much better. He also shared that he grew up in Lebanon and was neighbors to Officer Lebo that recently lost his life in the line of duty. His sister went to school with the other two officers involved. Walks of the Borough will be starting in May this year.

Police Report - President Kroft reported calls for February were 120 which is up 50 from

last year. Lt. Neidigh reported a few NYCRPD officers are going to attend the services of the Lebanon Police officers at the Giant Center and added that domestic calls are the worse to respond to.

Ambulance Club Report – Mr. Raffensberger confirmed the new ambulance was received and is now in service.

Secretary's Report – Mrs. Plowman pointed out the SIM card for the GIS iPad came. She will be dropping this off to Mr. Stone at Dover Township to proceed setting it up. He said an email address is needed. President Kroft suggested using a generic one and it was decided to use doverborgis@comcast.net. Mrs. Plowman added this will be a cost of \$10 per month.

Mrs. Koch mentioned the possibility of eliminating 1 hour parking on Mayfield Street. Newlon was previously talked about too. Council discussed the streets in that area that have restricted parking. Edgeway Drive was also mentioned. Mr. Slusser suggested eliminating all one-hour parking in the Borough. Mr. Slusser made a motion to eliminate all one-hour parking in the Borough limits. Mr. Raffensberger seconded the motion. Mr. Sabold questioned parking spaces in front of businesses. For example, Wags Meats, the Post Office and a few other locations were mentioned. Mr. Slusser rescinded his motion until Council can figure out exactly where these spaces would still be needed.

Treasurer's Report – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

Old Business – None

New Business – Mrs. Koch suggested getting different trash cans for Ketterman Park. The can lids are not attached and blow off frequently. Mr. Grim will get prices. A resident was seen removing the Penn Waste toters from the square. These are part of the trash contract with Dover Borough. Lt. Neidigh stated if it continues, they can be cited for theft. A letter will be sent to them to notify them that they are Borough property and the consequences.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:48 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer