

MINUTES

A joint meeting of Dover Borough Council and Dover Township Supervisors was held at Dover Township, 2480 W. Canal Road on Tuesday, August 23, 2022 at 6:30 pm. Borough Representatives present were President Andrew Kroft, Vice-President Joseph Sabold, Council members Lori Koch, Jeff Raffensberger, Tom Slusser and Cynthia Snyder, Borough Secretary Brenda Plowman, Georgia Sprenkel Zoning Officer and Borough Solicitor Andrew Herrold. Dover Township members present were Chairman Stephen Stefanowicz, Supervisor's Stephen Parthree, Charles Richards, Robert Stone and Michael Cashman. Other Township Representatives in attendance were Township Manager Laurel Oswalt, Township Public Works Director Michael Fleming, Recreation Director Chalet Harris, Technology Specialist Nathan Stone. Chairman Stephen Stefanowicz called the meeting to order followed by the Pledge of Allegiance.

Public Comment – Mr. Richards reported there was a fire in the air conditioning unit at the North Salem Elementary school today. The Fire Chief and EMA wanted to thank everybody with the Borough and Township and all the surrounding companies that responded. Thirteen fire trucks responded.

GIS MAPPING UPDATE

Mr. Stone gave an update on the progress of the Borough's GIS Mapping, using the smart board. Map #1 displays stormwater, based on information supplied by York County, and is about 80% complete. He explained the meanings of the colored notations on the map. Some other details that will display are GPS coordinates, size of pipes, depth of pipes, type of inlet, swales and discharge points. Because the Borough currently has an Act 94 waiver, the BMP is not included. The Borough has been reapplied for this waiver. If it is not granted, the BMP will be added. Mr. Stone suggested noting that the BMP's and bioretention basins are not currently mapped. Using the iPad, Public Works will be able to enter new data on site and access information from any computer since the system is web based. Map #2 displays sidewalks, total miles of Borough sidewalks, and walkability. Map #3 will display the sewer information and has just been started. Map #4 will display water connection information but has not been started yet. Ms. Snyder thanked Mr. Stone for all his work on the mapping project.

RECREATION, PARKS AND OPEN SPACE PLAN UPDATE

Mrs. Harris presented an update on the recreation plan. The next public meeting is September 27th at 6 PM at the community building. The plan is entering into the second half. Early in the process a mission statement, vision statement, tag line and core values were prepared. The Mission Statement is to promote health and well-being, build community pride, and provide enjoyment for all Dover residents through memorable parks and recreation experiences. The Tag Line is Play-Connect-Explore and some of the Core Values include health and wellness, conservation and stewardship, diversity and economic vitality and many more. A survey was available for 127 days from April 14 through August 18. A total of 400 people logged in and answered 18 questions. Of those responding 88.9% lived in the Township, 8% in the Borough and 3.1% outside of Dover. Women between 20 to 50 age range responded most. 57% of respondents have a dog and 11.4% have a person with a disability in their household. The #1 request was more walking trails. Other request were a dog park, splash pad, restrooms, shade trees and places to sit. Zero respondents wanted a cricket field. Items they were unsatisfied with were limited walking trails, restrooms, and the limited variety of recreation facilities. Many parks offer the same thing. The top five request were for programs for different age groups such a preschool, elementary, middle and high school as well as young adults, adults and older adults. There are some programs in place for these already such as summer playground. Summer day camp was discontinued when legislation in Harrisburg required that programs be licensed as a childcare facility if preschool kids and children are left with the staff. This law may be changing so this program could be brought back. On the survey, 96% favored of a joint recreation organization between the Township, the Borough and the School District. Mrs. Harris reads and considers all comments provided. As a result of recent vandalism at the parks, Lehr Park now has cameras inside and outside. Cameras will be installed at Brookside Park as well. There is a master plan for Lehr Park and Terra Vista which is 22 acres at Davidsburg and Admire Roads. Eventually

there will be a connecting trail between the two. Because of recent water damage, they would like to move football out of the flood plain at Mayfield Park (Tri-Town). The Eagle View Park phase 2 (first recreation phase) is out for bids, and they hope to award it at the September 21st meeting. This will include a looping trail, pavilion with fire place at the top of the sledding hill, outdoor classroom, two pedestrian bridges, more benches and trash cans. A grant was received for the Phase 3 from DCNR. They had hoped to do phase 2 and phase 3 together but because of the difference between pre COVID numbers and post COVID estimates, this was not possible. This phase will include an adult baseball field, trails and a large parking lot and is planned for next year. The splash pad estimate was 1.2 million, so it is on hold due to funding. Regional events were part of the Comprehensive Plan. In July, Red, White and Boom was held and will be an annual event on July 3rd. Dover Days are coming up October 1st and 2nd. October 1st will be held at Brookside Park from 11 – 6 and October 2nd at Union Fire & Hose from 11-3. This event includes a scavenger hunt, chili cook off, gem mining, inflatables, petting zoo, pumpkin painting, train display, canvas painting, games, vendors, bands, walking tour and food. As the events grow, more volunteers will be needed. There is also a youth sports committee, which hoped to place handouts at the school but it is not permitted. The Township has a master field scheduling program, which is helpful in scheduling rentals, which could be set up for Ketterman Park for the Borough as well. Mrs. Harris was able to bring in \$12,000 in sponsorships from local businesses. She has a potential sponsor for the entire Red, White and Boom event next year.

Many more items are being considered for the future such as adult leagues. An indoor feasibility study will be done separately from this plan. Mr. Stefanowicz commented that he would like to see multiple sponsors for the fireworks and not just one, as mentioned. Mr. Stone suggested doing platinum, silver and gold sponsors to include more area businesses. Next year there could be more bands and street performers requiring more sponsors. It was estimated that 5,000 people watched the Red, White & Boom fireworks this year. Different events may be provided at the various viewing areas next year. Mr. Stefanowicz thanked Mrs. Harris for all the work on the recreation part of the Joint Comprehensive Plan.

PLANNING AND ZONING

Mrs. Oswalt stated Mr. McLucas was unable to attend this evening but submitted a report. Ms. Sprenkel reported they had a kick-off meeting in July, with six or eight more meetings to be scheduled. They haven't gotten into any details of areas they will focus on yet. In Mr. McLucas's report, he included a list of things that will be reviewed and a projected time frame to complete them. There are eight chapters in the Comprehensive Plan: education, community involvement & communication, economic development, community preservation, recreation, shared resources, infrastructure and housing. ICDC meets monthly to focus on ways to bring more business into the area to address economic development. They created the Dover Area Business Association which meets bi-monthly. This is an opportunity for businesses to get together and discuss various topics and to educate themselves. They held several job fairs in the last year to try to help employers highlight positions currently available. A career fair was held in the school to promote occupations in the trades.

The education chapter mentions the districts data. By looking at the social issues they can best see what to promote to improve their data. The school districts social worker locates resources for families in need. The backpack program is one that involves New Hope Ministries and local Churches. They are trying to use social media, newsletters and text messages to get information out to people. The regional committee which includes the school district, a rep from Dover Township and Dover Borough are trying to pull the school district in these projects. Most of the information and tools available at the schools focus only on the students. The committee would like to see the community be able to utilize those things as well since their tax dollars help to pay for them. Adults who are making a job change could use the resources to help them. The recreation plan does have school representation. If we are going to provide services on the scale that we hope to, we need their facilities. These are the main points for now but there is much more in the plan that will be coming. Mrs. Oswalt mentioned that another Township and Borough partnership is the interactive zoning map that can be placed on the Borough website for residents to use when applying for a permit.

OTHER CONCERNS

Ms. Snyder commented she feels we have made more progress with the plan than she expected at this point. We have a great jump on the plans that have been developed. Mrs. Oswalt stated that the Township Supervisors have decided not to move forward with the rental inspection program that had been previously

considered. If the Borough would like to move forward, the Township can share the ordinance they worked on. The Township has put resources on their website instead.

Mr. Richards reported the Fire Chief from the Township and the Borough would like to talk to the school about trying to get kids involved with firefighting and EMT training. President Kroft stated they had tried a coloring page contest with the school but they were not interested. The school had a career fair. If the fire companies had been informed, they could have set up a booth. At 14 years, students can start as a junior firefighter. Mrs. Oswalt suggested letting Mr. Benton know that the fire company and EMT would be resources they could have in career fairs. Mrs. Harris reported they added a Leaders in Training program to their summer camp offerings for kids who completed sixth grade through ninth grade, which included a day of volunteering. They are trying to do more awareness with their programs. President Kroft suggested that the school add an EMT program as an elective course. Students could take all the training, take the test and be certified at 18. Mrs. Oswalt added that New Hope Ministries also helps fund job training for people. Mr. Slusser commented that the kids need the information in front of them, because many will not do the research to find out what is available. Many students that are not 4-year college material and can slip through the cracks. Ms. Snyder states this is where there is a disconnect. The school doesn't want outside material in the school but without it the students don't get the information unless it's on social media. Mrs. Oswalt spoke at the school about different positions in municipal government, and shared what positions require a degree and which do not. The Explorers program is also a feeder program for the police department. Others commented on how we can work together as a community to get information into students' hands. Mr. Stefanowicz feels that this group can help promote and move things forward. The hope is for both municipalities and the school district to partner.

Mr. Stefanowicz reported the water and sewer project north of the Borough is moving along and they have all permits. This will be bid later this year and work will start next year. Connections north of the Borough will be moved to the Township except for Jim & Nena's. The Township will be adding some of the houses on Carlisle Road and Harmony Grove Road to their system. The traffic circle at Harmony Grove Road and Rt. 74 was discussed at the Township meeting last night. That is seeing some movement now. They feel this is the best option for them moving forward.

There are a large number of bridge repairs in process. Mr. Fleming states Conewago Road near Rohler Church will close tomorrow for about 30 days. September 12th Fox Run Road will be closed for 3 months, Butter Road beyond Fox Run Road will be closed for 3 months starting the following week. The top beams are being replaced and resurfaced. Maintenance is being done on 11 other bridges as well. Columbia Gas has held them up a little with the bridge replacement on Clearview Road just north of Davisburg Road. That will be closed for several months.

The Township plans to do some renovations on the fire house. Some changes will be made to make better use of the space inside the current footprint along with a small addition.

Mr. Stafanowicz also mentioned a need for signage coming into and going out of Dover. There was previous discussion about students redesigning the signs but it did not happen. He shared that he put up an electronic sign at his business and it is an excellent way to inform people. He suggested the group consider electronic signs and their location. Mrs. Oswalt stated they have three signs budgeted as capital improvements for next year for the Township building, Lehr Park and Brookside Park. President Kroft mentioned the fire company will put information on their sign. The fire company sign and the Township building sign would cover east and west bound. Another location covering north and south bound would be needed. A sign could be placed there or try to partner with a business that would allow information on their sign.

Mrs. Oswalt is having a meeting next week to look at a notification system that Manchester Township currently uses. Mr. Cashman plans to be a part of that.

Mr. Cashman asked if the indoor recreation part of the comprehensive plan can be a regional endeavor, with 6 or 8 municipalities joining together to cover the cost of a potentially 5-million-dollar project. Mrs. Harris

states that a Spooky Nook type building is being considered at the old Central football field. Mrs. Sprenkel states the zoning ordinance was changed in the Township a few years ago to allow that use in the industrial park at Raycom Road. Mr. Slusser feels if you build it, it will pay for itself. Mr. Cashman agreed. Outdoor fields could also be included. Some students are on traveling teams and go as far as NJ. Mrs. Harris added there is a lot of interest in the youth sports programs. Mr. Cashman added there is interest in adult sports too. He also mentioned a facility in Utah near his sister, which offers programs for youth and adults. Mrs. Oswalt stated Lower Paxton had built a facility 25 years ago and eventually had a management company take over because it became too much for the municipality. Liability and waivers must be considered along with specifics regarding what a membership would include, etc. Mr. Herrold agreed that liability can be complex and a broad topic. Mrs. Harris states W. Manchester and Spring Grove may be interested since they have no inside facilities. Mr. Cashman mentioned the 11 municipalities that already work together regionally with the police and may be a place to start the conversation. A few facility locations were mentioned as possibilities.

Mr. Cashman asked what phase includes access to Eagle View Park from the parcel that was purchased. Mrs. Harris said not until the road goes in. Mrs. Oswalt explained that this will not be easily financed so it will be on the long-range plan. She also mentioned that eventually they would like to put a recreation building and concession stand at the old driving range. A feasibility study will need to be done and this will be next year. Mrs. Harris said different people have asked what they can do to help move the process along. She would like to get them in the park to see what is there and what is to come. At that point some kind of fund-raising campaigns can be done. President Kroft suggested getting sponsors for different things within the park. Mrs. Harris would like to place signage on the baseball field fence but they have sign ordinances, so permission from the Zoning department is needed. Mr. Herrold added that there usually are provisions in the zoning ordinance that exempt the Township itself. In the interest of transparency, Mrs. Oswalt added they went through the planning commission for a plan review just because anyone else would need to and this way the public could see what was in the plans. Mr. Stefanowicz added they will be reviewing their sign ordinance sometime soon.

A gentleman from the audience questioned if they contacted the superintendent or the school board with requests and concerns about putting information in the schools. Mrs. Harris said when they met about the sports program they were required to go to the board. She later approached the social workers who understands how the community can benefit students. There have been no direct conversations with the superintendent to date, but Mrs. Oswalt has a meeting set up so they will see where that goes. This gentleman had some issues in the past where his organization was not allowed to put information into the school but his child came home with papers from other organizations. At that time the school board had no idea that the administration was blocking selected organizations. Mrs. Harris stated it was the school board that turned them down. They won't even put flyers up on the website anymore. Mrs. Oswalt states if you allow one group in you need to let all groups in. He feels it is obvious if a group would not be appropriate. He just wanted to make sure they were speaking to the correct school contact. Mr. Cashman suggested they have a community Facebook page where things can be posted.

The next joint meeting will be held in March or April 2023.

Vice President Joe Sabold commented on all the work that goes on behind the scenes for the Comprehensive Plan and those that have put a lot of work into it. He thanked everyone, as a Council member as well as a community member, for doing all this.

With no further business, Chairman Stefanowicz and President Kroft concluded the Board of Supervisors/Borough Council meeting at 8:34 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer