

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, August 1, 2022 at 7:00 pm. Mr. Ferry was absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The July 11, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 27 calls in July. Two of those calls were in the Borough. There was a zero loss.
- The fire engine that was involved in the accident would be out of service for about 10 months with a cost approaching \$50,000 in repairs. This engine in good condition, is only worth about \$20,000. The decision was made to not repair it and to look for a replacement. A crew went to look at a replacement engine and found that it met the criteria and was in the condition as described, so it was purchased. Volunteers spent approximately two weeks installing equipment and prepping it, and it is now in service. Most of the drivers are already trained for the new engine.
- The August calendar was reviewed. Mr. Sabold made a motion to approve the calendar as presented. Ms. Snyder seconded the motion and all were in favor.

EMA report – Ms. Zarlenga reported

- She received information about the Special Event Call 2023. She needs to submit any large events that will be held in Dover Borough during 2023. If there are any events that a dignitary, especially federal, is attending it should be reported so Homeland Security knows. So far, she has National Night Out and the Dover Firemen’s Carnival. Mr. Slusser suggested adding the high school football games. President Kroft suggested graduation since that has even more attendees.
- Pipeline training will be held September 8th. She and Ms. Sprenkel are planning to attend.
- Ms. Zarlenga will have an EMA booth at National Night Out and invited everyone to stop by.

Jeanne Wagner, Mary Geesey and Sandy Kohr from Conewago Garden Club were present to discuss the planters on the square. Mrs. Geesey expressed concern that since they are older now it is more difficult for them to carry water for the flowers. She wondered if there is anything the Borough can do to help them water the flowers. She thought in the past the Borough took care of it, which Mr. Grim confirmed. President Kroft asked Mr. Grim if they would be able to take care of this again. The Club will continue to care for the flowers. Ms. Wagner said the watering needs are different every week depending on the weather. It was suggested that she let the Borough know when watering is needed, which the Borough found agreeable. Ms. Wagner and Ms. Kohr were wondering why there are not benches on the square anymore. President Kroft believes they were broken and never replaced. Ms. Kohr had a suggestion of replacing them with a sponsor. President Kroft agreed this is something that could be checked into. Council thanked the ladies for all their work planting and weeding the planters on the square.

SEWER

Public Works Report – Nothing to add.

Engineer’s Report – Mr. Lipinski reported that one bid was received for the sewer lining project on Oakwood Drive. Insight Pipe, LLC bid \$37,203.75 which is .23 per foot cheaper than the last bid. Mr. Slusser made a

motion to accept the bid from Insight Pipe, LLC to line 1,125 linear feet on Oakwood Drive for a cost of \$37,203.75. Mrs. Koch seconded the motion and all were in favor.

Mr. Lipinski mentioned he had been asked if we are doing better with the I & I at Delwood as a result of all the sewer lining. He states it is hard to tell if it is helping because the pump at the lift station seems to run nonstop. The situation will continue to be monitored. As previously mentioned, there may be lateral connections that are bad or sump pumps that are connected into the sewer line. These are illegal to be set up that way. Mr. Slusser asked if we can legally check the lines from properties. Mr. Herrold wondered if we have ever done a smoke test. Mr. Grim states the Borough had done one a long time ago. Mr. Slusser suggested using a camera to check them, so we, could see if a pipe is cracked, broken or if a sump pump or roof drains are tied into the line. Mr. Slusser suggested the Borough purchase their own camera to use as situations arise. These vary in price. A top-of-the-line model with a locator is approximately \$10,000. Other Council members had concerns over manpower, possible damage, liability and privacy. A smoke test, when smoke is blown down the manhole, is another option. If the floor drain is connected, the smoke will go into the house. Council discussed sending a letter to inform residents of this ordinance and I & I was discussed. Mr. Herrold will compose a letter addressing this issue and Ms. Snyder will also include this in the September newsletter.

Solicitor's Report – Nothing

Old Business – An update was received from Dover Township on the GIS Mapping that they are setting up for the Borough. The iPad is set up and about 50% of the stormwater data is entered. This information was given to us by the County. The Borough Public Works will enter our water and sewer information. There are two inspection training options. It is unclear what is involved and what the difference is between the two. Mrs. Plowman will follow up with them for clarification.

New Business – None

WATER

Public Works Report -

Engineer's Report – Mr. Lipinski reported that he will get together with Mr. Herrold regarding USTIF. Mr. Herrold states there is about \$400,000 left in the fund. He reached out to a friend who is an environmental lawyer for his opinion. Mr. Herrold is trying to determine the actual responsibility of Rutter's when the fund is depleted. Mr. Lipinski was verbally told they are "on the hook" forever but this has not been found in writing. At some point Mr. Herrold feels the Borough will need to seek outside counsel with someone that specializes in this area. They will continue to research.

Solicitor's Report – Nothing

Old Business – None

New Business – None

BOROUGH

Public Works Report – Mr. Grim asked what Council's thoughts on the parking tee price he received after last month's meeting. The price was a lot less than the DE Gemmill quote but the quotes were not for the exact same work. Since a motion had been made at the last meeting to approve DE Gemmill's bid, legally, the project needs to be given to them. The motion cannot be rescinded.

Out On A Limb removed an additional tree at Ketterman Park. The invoice was \$200 over the motion from last month. Mr. Slusser made a motion to pay the additional \$200 seconded by Mr. Sabold. All were in favor.

Zoning Manager's Report – Mr. Sabold questioned if the pergola at Leona's Café is anchored. He is concerned about wind if it is not. Ms. Sprenkel will check on this. She also added they are adding parking signs for their parking area. Mr. Slusser mentioned concern regarding a house on W. Canal that has the utilities turned off. Ms. Sprenkel will give the homeowner a call.

Engineer's Report – Mr. Lipinski stated the MS4 permit is due. The application needs to be filed 180 days prior to the expiration, which is this Friday. He has been working on it but needs Council to authorize President Kroft to sign the application which also requires a \$500 payment. Mr. Sabold made a motion to authorize President Kroft to sign the MS4 permit and pay the \$500 payment. Mr. Slusser seconded the motion and all were in favor. Mr. Lipinski also presented the MS4 waiver application to be signed. Mr. Slusser made a motion to authorize President Kroft to sign the MS4 waiver application. Ms. Snyder seconded the motion and all were in favor.

Solicitor's Report – None

Mr. Lipinski and Mr. Herrold left the meeting at 8:13 PM.

Mayor's Report - Mayor Hernley mentioned if anyone did not get to see the New Hope building that it is very nice.

Police Report – President Kroft reported the calls were the same for June as last June. The calls are up 118 for the year. National Night Out is tomorrow 5:30 – 8 PM. A new vehicle came in but they had to get a gas powered, because the hybrid is still not available. A truck was ordered in May of 2021 and 3 cars in the fall of 2021 none of which are built yet. Ms. Wagner commented that the NYCRPD does a fantastic job. Anytime she has interacted with them, they have been polite and are willing to answer any questions.

Ambulance Club Report – Nothing to add.

Secretary's Report – Nothing to add.

Treasurer's Report – President Kroft explained the additional ARPA money received and what has been transferred and used to date. Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor. President Kroft noted the updated delinquent report that Dee provided. Council is pleased with the progress of collections.

Old Business – Dover High School submitted a letter requesting approval from the Borough Council for the Homecoming Parade. They need the Borough's approval before they can submit the Processions, Assemblages, Special Events and Racing on other than Limited Access Highways Data Sheet permit to PennDOT for their approval. Mr. Slusser made a motion to grant Dover High School the ability to apply for the permit to shut down or limit access on East and West Canal Street during the Homecoming Parade. Mr. Sabold seconded the motion and all were in favor.

Council discussed truck traffic that has been using Butter Road to N. Main Street. The local businesses had been asked to use Meadow Road but with the recent road closures due to the Columbia Gas project, they are using Butter Road. In order to officially post no truck traffic signs, the Borough would need to do a traffic study, done which is costly.

At last month's meeting the motion was made to pay DE Gemmill with liquid fuels funds if eligible. Mrs. Plowman contacted the state regarding this. Technically, it may not be eligible but could fall under maintenance. The representative along with our engineer, felt it would be eligible under maintenance but that is at the auditor's discretion. If disallowed, this would create a finding on our account. Council decided to pay from the general fund and avoid any possible finding.

New Business – Dover Township and Dover Borough are planning a joint meeting to discuss items from the 2020 Joint Comprehensive Plan. The main focus will be zoning, and parks and recreation. Dates were discussed. The only date in August that was suitable for most members of Council is August 23rd. Mrs. Plowman will suggest this date and ask for other dates if this does not work.

Possible street projects were discussed. An area on Rachel Road is sinking and a culvert may need replaced on City Hall Drive. Mr. Grim added Mr. Ferry contacted him regarding placing an inlet at Meadow Road. This had been looked at before but was too close to the gas line. While Columbia Gas is replacing those lines this would be a good time to coordinate adding this. Mr. Slusser suggested getting prices to do these projects. Mr. Grim will contact Mr. Lipinski about these possible projects.

Ms. Snyder is working on the newsletter. She reviewed items to be included and asked for anything additional. The newsletter will be sent out with the September water billing.

With no further business to discuss, Mr. Raffensberger made a motion to adjourn with a second by Mrs. Koch. All were in favor. The meeting adjourned at 9:08 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer