

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, June 6, 2022 at 7:00 pm. Vice President Sabold and Mayor Hernley were absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The May 2, 2022 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. President Kroft abstained due to being absent at the last meeting. All others were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 25 calls in May. Eight of those calls were in the Borough. One of the calls was a recreational burn complaint. Chief Dettinger provided the ordinance information and NYCRPD issued a warning.
- This past Saturday one of their engines was in an accident while responding to a call. A car ran the traffic light at Rossville and struck the fire engine causing a lot of damage. Charlie's Towing towed it back to the station until insurance can look at it. One firefighter was taken to urgent care to be checked for a big bump on her head from hitting the inside compartment. They have another engine available. Chief Dettinger also spoke to the Chief at Dover Township about the possibility of borrowing their extra engine they had for sale but couldn't sell.
- The June calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mr. Raffensberger seconded the motion and all were in favor.

EMA report – Ms. Zarlenga mentioned National Night Out coming up in August. She plans to have a table with EMA information for the public. She also shared that Ted Czech is our County PIO. If we need him to reach out to the public, he can help.

## **SEWER**

*Public Works Report* – Mr. Grim was absent

*Engineer's Report* – Mr. Lipinski presented the bids received for the sewer lining job that was advertised. Insight Pipe submitted the lowest bid at \$45,787.50. This bid is for 1,375 feet on Fairview, Gross and N. Main Street. Mr. Ferry questioned a section of Delwood that he thought was not completed and was going to be part of this project. Mr. Lipinski is going to check into that and add it to the next project if it still needs done. Council wondered if it could be added to this project. Mr. Lipinski will check what the cost would be to know if it can be added at this time. Mr. Ferry made a motion to accept the bid from Insight Pipe for sewer lining on Fairview, Gross and N. Main Street in the amount of \$45,787.50. Mr. Slusser seconded the motion and all were in favor. Mr. Lipinski added that some of the resident's laterals have issues and need to be addressed. Homeowners would be responsible for replacement of those pipes if needed. He will speak to Mr. Grim in regards to this.

*Solicitor's Report* – None

*Old Business & New Business* – None

## **WATER**

*Public Works Report* -

*Engineer's Report* – Mr. Lipinski reported in reference to the well #4 replacement, that he received a verbal statement from Mr. Marion stating that Rutter's is liable indefinitely but he would not release the balance of the USTIF. He's wondering if the Borough wants to push for a settlement. Mr. Herrold feels it is too early for a buyout but would like to get a firm answer on what happens when we get to the fund limit.

Mr. Lipinski referenced the well head protection ordinance and confirmed with Ms. Sprenkel that when applications come in for some type of commercial or industrial use this information will be provided with the application.

*Solicitor's Report* – Mr. Herrold reported we have received written confirmation that the only jurisdiction the PUC has are the few properties the Borough supplies water to outside of the Borough. Since this has been resolved Mr. Herrold recommends advertising the ordinance change regarding late payment fees. He presented a copy of the ordinance. Mrs. Koch made a motion to advertise the ordinance establishing the late fees for adoption at the July meeting. Mr. Ferry seconded the motion and all were in favor.

*Old Business & New Business* – None

## **BOROUGH**

*Public Works Report* – Mrs. Koch mentioned branches were cut down at the park and asked for public works to remove them prior to the mowers coming this week. The gas leak at Gross and Edgeway was discussed. The main is going to be replaced so they have just been doing patches until that happens.

*Zoning Manager's Report* – The collection bins on the square were discussed. There are a lot of bags outside of the bins. Ms. Sprenkel will contact them to clean up.

*Engineer's Report* – Mr. Lipinski reported the draft for the street opening ordinance has been prepared. It needs a few minor edits. The paving guidelines have not been finalized. They would be adopted by a Resolution when they are complete. The insurance coverage amount needs to be determined. The starting fee will begin at \$600 and will include 5 hours of inspection time. Mr. Slusser made a motion to authorize Mr. Herrold to complete the final edits on the street opening ordinance and advertise for adoption at the July 11<sup>th</sup> meeting. Mr. Ferry seconded the motion and all were in favor.

*Solicitor's Report* – Mr. Herrold reported the no parking ordinance has been advertised and is able to be adopted. Mr. Ferry made a motion to adopt Ordinance 2022-01 granting two handicapped parking spaces by 60 Stony Lane. Ms. Snyder seconded the motion and all were in favor.

Penn Waste has requested starting at an earlier time due to the heat. There is a contract in place and Mr. Herrold recommends an amendment to the contract if Council so desires a change. After a lengthy discussion regarding the contract, how to notify residents and cost for an amendment, etc. Mr. Slusser made a motion to respond to Penn Waste that Council's desire is to stay with the original contract pick-up time of 6 AM. Mr. Raffensberger seconded the motion and all were in favor. Penn Waste is increasing the fee for commercial customers. Mr. Herrold states the Borough would not be considered commercial. The Borough contract is effective through the end of 2023 when a new contract and pricing will be negotiated.

A traffic impact study was received for the proposed warehouses off Bull and Canal Roads. Council discussed the project and any impact this may have.

Mr. Herrold reported he will be leaving next week for a month of unique training in California for the National Guard. Mr. John Herrold plans to attend next month's meeting in his place.

Mr. Lipinski and Mr. Herrold left the meeting at 8:32 PM.

*Mayor's Report* - Mayor Hernley was absent. Council stated it looks like the school district is going to keep two resource officers and the budget should be voted on and finalized in June. Mr. Slusser shared that Mr. Spahr spoke to Mayor Hernley about community service for the National Honor Society members. He thought about the Borough tree lighting event. Council discussed the event and all involved with it. Dover Township had mentioned possibly heading this up. President Kroft will check if they would allow National Honor Society members to head up another event with the Dover Township.

*Police Report* - President Kroft reported they were up 36 calls from 2021 and 123 for the year. Lt. Neidigh reported August 2<sup>nd</sup> is National Night Out from 5:30-8:00 PM. The side-by-side UTV has arrived and was used during the street rod event. NYCRPD had an accreditation assessment done and passed everything. There are approximately 1200 police departments in Pennsylvania, but only 144 departments are accredited. NYCRPD will be officially accredited at the conference in July. The Co-Responders program starts in July. Next week is the Explorers Camp from middle school age up to 21. The new license plate readers are working well.

*Ambulance Club Report* - Nothing to add.

*Secretary's Report* - Nothing to add.

*Treasurer's Report* - Mr. Ferry made a motion to approve the Treasurer's report as presented. Mr. Raffenberger seconded the motion and all were in favor.

*Old Business* - In speaking with our auditors, the ARPA fund budget needs reclassified. Mr. Ferry made a motion to amend the 2022 ARPA Fund budget to reclassify the expense of contracted services to refund of Police Services. Mr. Slusser seconded the motion and all were in favor.

The options for a consultant for the Joint Comprehensive Zoning Plan were discussed. This will not be a complete zoning rewrite. Changes will be made to revise some of the zoning at the municipal boundaries. Dover Township approved HRG contingent on the Borough's decision. If the Borough is not in favor of HRG, a meeting would be held to discuss the consultant choice further. Ms. Snyder made a motion to accept the bid from HRG for the Joint Borough and Township Zoning update at a total cost of \$35,000 of which the Borough portion will be \$5,775. Mr. Slusser seconded the motion and all were in favor.

Mrs. Plowman received a call from the consultant that is doing the Joint Recreation Plan study. He asked what the Borough would like to see come out of the study. Ms. Snyder's understanding is that it is an assessment of what we have along with input from the community to determine what we need. President Kroft states the one thing he would look for is sports fields and or complexes so that they could be moved away from Ketterman Park. Ketterman was not designed to be a sports complex. We do not have the parking that is needed. We would like to see it back to a family park where you can fly kites and throw frisbees.

*New Business* - President Kroft addressed the parking issues when there are several sports games going on at the same time at Ketterman Park. They park on both sides of Edgeway and he witnessed an almost head on collision and two children running out between cars and almost getting hit. Cars come flying out of the Ketterman Park parking lot and are not paying attention. You cannot see well; parents wait in their cars across the street and the kids dart across between cars. Mr. Slusser will speak to lacrosse regarding this issue. There is parking at the elementary school that can be utilized instead of Edgeway. Dover School District does not allow outside sports organizations to use their fields. This was one thing that did come up during the follow up meeting to the Joint Comp Plan, that they were hoping for more collaboration with their fields.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 9:16 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer