

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held via a Zoom meeting on Monday, February 1st at 7:00 pm. Mr. Slusser and Mayor Hernley were absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer.

The January 4, 2021 minutes were reviewed. Mr. Ferry made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger was absent. January calls will be reported at a later time.

- The February 2021 calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mr. Raffensberger seconded the motion and all were in favor.
- On behalf of Chief Dettinger, Mr. Ferry asked what the Borough Council would like to do with the portable lighting that was purchased by the Borough with EMA funds. These had been used in the service truck but they no longer hold a charge and are just being stored at the fire company. Mr. Sabold felt the Borough should not invest any time or money in them since they are at least 10 years old and do not hold a charge. Mr. Sabold made a motion to allow Union Fire & Hose to dispose of the portable lights that no longer hold a charge. Ms. Snyder seconded the motion and all were in favor.
- Mr. Sabold made a motion to waive the water and sewer fees for the Union Fire & Hose and the Dover Area Ambulance Club for the year 2021. Ms. Snyder seconded the motion and all were in favor.

There was no EMA report.

Michelle Medzellan from ELA Group was present to talk about the DASD HOP application and indemnification forms. Previously the HOP application was in the name of Dover Borough. The driveway indemnification forms were in the name of Dover School District for indemnifying PennDOT. This was a requirement from PennDOT. A review comment they received from PennDOT now states that the name on the HOP application and the name on the indemnification form needs to be the same. Both names need to be Dover Borough or both names Dover School District. The school district has requested that Dover Borough be the name on the indemnification forms. It is a standard indemnification form that would be for five properties on N. Main Street. This would indemnify PennDOT against any claims that the property owners may have as a result of the HOP in regards to their driveways, curb and sidewalk or the lanes in front of the properties. If the Borough is named on the indemnification form an insurance policy needs to be in place for liability. President Kroft states that the Borough does not want to be held liable for any of this since it is a change being done as a request from the Dover School District. He suggests the school district be named on both. Mr. Herrold agreed this would be an easier way and the school would hold the responsibility. Ms. Medzellan will go back to the school with this information and ask them to be changed to the permittee.

## **SEWER**

*Public Works Report* – Mr. Grim was absent.

*Engineer's Report* – Mr. Spangler reported the sewer lining repair videos have been viewed and are acceptable. He has not received a pay request yet. For 2021, \$135,000 was budgeted for televising and to complete the sewer lining repair in Delwood. There is 37,000 linear feet of sewer lining outside of Delwood. The cost is about \$1.75 per linear foot so we should be able to complete half the system this year. Columbia Gas may also be televising sewer lines because of all the work they did. Mr. Spangler is planning to coordinate with them. Mr. Spangler will speak to Mr. Grim about picking areas of concern in the Borough to do first. Mr. Spangler will also

check with Dover Township if they have a televising truck available. Mr. Spangler will be working on the Chapter 94 report. He also reported that Mt. Zion Off Road has a land development plan submitted to Dover Township. They are currently hooked into the Borough sewer system and will be relocating their sewer lateral. A review was done for this.

*Solicitor's Report* – Nothing to report

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Nothing added

*Engineer's Report* – Mr. Spangler reported there will be an onsite meeting in regards to the test well. This will be scheduled when the updated cost is approved. Mr. Sabold expressed interest in attending this meeting. Abel Construction will be crossing the Borough water line in the area of well #6 with a sewer line for Dover Township. Mr. Grim is monitoring this project.

*Solicitor's Report* – Nothing

*Old Business* – Ms. Snyder thanked Mr. Sabold for sending a letter to the Township regarding the well being disturbed and the letter to Borough residents regarding outstanding water bills.

*New Business* – None

## **BOROUGH**

*Public Works Report* – President Kroft reported that the Union Fire & Hose had training on use of the generator for the traffic lights in the square. They have three keys available to get into the box and the generator is being housed at the fire company.

*Zoning Manager's Report* – Ms. Sprenkel was absent. Mr. Sabold and council extended a thank you to Ms. Sprenkel for doing a good job. Mrs. Plowman will pass this onto her. President Kroft reported that Xtreme Fitness installed an off-brand Knox box. Chief Dettinger is following up with them to change it.

*Engineer's Report* – Mr. Spangler reported he followed up on the stormwater mapping from the York County Planning Commission. Dover Borough is on their list and may be starting this in the spring. This would be at no cost to the Borough. Mr. Spangler will be starting to work on the street work plans. This would be for Maplewood Drive west to Oakwood Drive. He should have some information for the April meeting.

*Solicitor's Report* – Mr. Herrold presented five Resolutions allowing the Union Fire & Hose to serve alcohol at their special events on April 10, May 15, August 7, September 18 and November 13, 2021. Ms. Snyder made a motion to approve Resolutions 2021-03, 2021-04, 2021-05, 2021-06 and 2021-07. Mr. Sabold seconded the motion and all were in favor.

Mr. Spangler left the meeting at 7:46 PM.

*Mayor's Report* - Mayor Hernley had reported that he performed a wedding for Mr. Grim's daughter.

*Police Report* – President Kroft reported calls for December were down 42. The calls for 2020 were down 357. The new substation has a three-car open garage bay which is not being used. The Spring Grove Ambulance has expressed interest in the facility since their vehicles sit outside at their current location. NYCPRD is planning to

close in the three bays and revamp the area where there were holding cells. One will be a shower room and the other a kitchen. The Spring Grove Ambulance will lease this from Northern Regional. Over the course of 26 months, they will get the initial investment back. After that the income will be enough to run the substation so it will be self-sufficient.

*Ambulance Club Report* – No report available

*Secretary's Report* – Mrs. Plowman mentioned the email sent out about the TextMyGov program. Ms. Snyder questioned how the interaction works. The system has key words that would have automatic responses. Dover Township uses T Dialer which is voice messages only and not interactive. President Kroft voiced concern with the TextMyGov program for residents that do not have cell phones and text messaging.

*Treasurer's Report* – Ms. Snyder made a motion to accept the treasurer's report as presented. Mr. Sabold seconded the motion and all were in favor.

*Old Business* – President Kroft read Resolution 2021-01 which honors Mr. John Herrold for his service to Dover Borough. Mr. Ferry made a motion to adopt Resolution 2021-01. Mr. Sabold seconded the motion and all were in favor. Borough council would like to present the Resolution to Mr. Herrold in person. This will be done at a later meeting.

President Kroft read Resolution 2021-02 honoring Mr. Botterbusch for his involvement in Dover Borough. Ms. Snyder made a motion to adopt Resolution 2021-02. Mr. Raffensberger seconded the motion and all were in favor. Mrs. Plowman will contact Mrs. Botterbusch to present this to her.

*New Business* – Ms. Snyder thanked Mr. Sabold for trimming the trees at Ketterman Park. Mr. Sabold thanked the public works employees for cleaning them up.

Ms. Snyder mentioned that the Golden Carriage flower shop is closing. A resolution will be done honoring their years in our community.

Ms. Snyder extended best wishes to Ms. Sprenkel on her upcoming eye surgery.

With no further business to discuss, Mr. Sabold made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:10 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer