

MINUTES

The regular monthly meeting of Dover Borough Council was held at the Union Fire & Hose Co., 30 E. Canal Street on Monday, October 5, 2020 at 7:00 pm. Ms. Hernley was absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 14, 2020 minutes were reviewed. Mrs. Koch stated in reference to the weeds at the interconnect that she did not expect the Borough to take care of it. Ms. Snyder made a motion to approve the minutes as presented with the added notation. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 16 calls in September. Four of those calls were in the Borough with a zero loss.
- There is no actual calendar due to the Federal temporary order being restored. All the activities for October have been cancelled until further clarification. When reaching out to Seth Grove's office there is no clear definition for Fire Departments. However, if they continue with events which could put them in violation, they may lose state and federal grants in the future. They have received funding three times since 2016 which allowed them to get a vent system, an air cascade system and air packs. This Saturday October 10th, there will be a drive through public supper available. There will be two trainings held on October 14th and October 28th. Mr. Sabold made a motion to approve the three events as presented. Ms. Snyder seconded the motion and all were in favor.

EMA report – None

Mr. Sam Flores with Dover LaCrosse was present to ask if they can upgrade their shed that is currently at Ketterman Park. They would like to increase the size from the current 12' X 12' to a 12' X 20'. President Kroft stated an approval will be needed from the school district before council can give a decision to move forward.

SEWER

Public Works Report – Mr. Grim had nothing to add.

Engineer's Report – Mr. Spangler received the bonds and insurance for the sewer lining project. He presented the agreement to be signed. Mr. Spangler suggested a potential sewer lining project for 2021. There are approximately 2300' of sewer lining left to complete in Delwood. He proposes doing half in 2021 and the rest in 2022. The 2021 cost is estimated at \$45,000. A street project is also proposed to finish Maplewood Drive. President Kroft stated that there may be a possibility of finishing the sewer lining all in 2021. Doing all at once may be \$80,000 which would save some on the cost. This will be looked at during budget time.

Solicitor's Report – None

Old Business – None

New Business – None

WATER

Public Works Report - Mr. Grim had nothing to add.

Engineer's Report – Mr. Spangler reported he contacted United Environmental. They are waiting for approval from the conservation district to do the test drill.

Solicitor's Report – Nothing

Old Business – Nothing

New Business – Nothing

BOROUGH

Public Works Report – Mr. Grim asked if council is interested in doing the door replacement in the office. The door is to be half solid and half glass. Mr. Slusser made a motion to replace the door in the office and add plexiglass at the reception window. Mr. Sabold seconded the motion and all were in favor. President Kroft questioned if the roof shingle replacement on the office needs done before winter. Mr. Grim is in the process of getting quotes and will check on the urgency. Mr. Ferry wondered who is responsible for the cross-walk lines at the square. Mr. Grim said it has not been done in years. President Kroft suggested getting quotes on that as well. This may be able to be paid from highway aid funds.

Zoning Manager's Report – Mrs. Koch ask the status of condemning the house at 39 W. Canal Street. Ms. Sprenkel reported some progress is being made cleaning up at this property. In order to condemn a house, it needs to be determined as structurally unstable.

Engineer's Report – Mr. Spangler reported that the street project is complete and presented two recommendation of payments. Mr. Ferry made a motion for approval to pay JVI Group \$52,851.48 for paving. Ms. Snyder seconded the motion and all were in favor. Ms. Snyder made a motion to approve payment to York Materials Group \$27,149.50 for materials. Mr. Ferry seconded the motion and all were in favor.

The culvert project is complete and there is a change order due to the 12" pipe that ties into the connection that needed to be replaced. Mr. Sabold made a motion to approve the change order cost of \$3,240.00 to York Excavating. Ms. Snyder seconded the motion. Mr. Slusser abstained and the motion carried. Mr. Spangler received the payment request of \$42,725.20 for the culvert project. The payment breaks down to \$34,430.00 from Highway Aid fund and \$8,295.20 paid from the General Fund. He asked if council wanted to give a conditional approval for payment until the certifications are received. Since council will be holding budget meetings next week, they opted to wait to approve this after the certifications are received.

Mr. Spangler received a copy of the Intermunicipal agreement with Dover Township. A copy was forwarded to Mr. Herrold for review. The Borough had previously agreed to 8 hours per month. This is not specified in the agreement. Mr. J. Herrold believes the time should be part of the agreement. Mr. Sabold doesn't feel that should be pinpointed to an 8-hour period. Right now, it is for gathering the GIS data collection and states on an equal basis. This can be applied for other public works in the future. They are looking at long term agreements. Maybe 8 hours or as mutually agreed upon would be better. There were questions about the wording "as on an equal basis." A discussion followed about what that means exactly. Chief Dettinger added as an outsider's view, he believes this agreement will have a lot more benefit for the Borough than the Township because of all the resources they have to offer. Council decided they would like more clarification on the agreement. Mr. J. Herrold suggested having Mrs. Oswalt come to the next meeting and answer all the questions and concerns. Mr. Spangler and those on the infrastructure committee explained that the mapping is the first thing they plan to do together. When this is complete, they will move onto other projects. It could be bidding paving together or a sewer project. Mrs. Koch questioned why we need another agreement when we have already completed a joint comprehensive plan for things such as this. Ms. Snyder explained the joint comprehensive plan is a guide and not a legal document. Council decided to table a decision on the agreement until next meeting and Ms. Snyder will ask Mrs. Oswalt to attend.

Mr. Spangler reported that York County Planning Commission has the CDBG out for 2021 – 2023. The Borough will not automatically qualify. An income survey would need to be completed. 51% need to respond to the survey and if they do not it is counted as low to moderate income. Mrs. Koch wondered if it would cover widening the walking path at Ketterman Park. Mr. Spangler will check into that.

Solicitor's Report – Mr. A. Herrold reported he spoke to Ms. Madzellan from ELA Group regarding the ordinance for the turn lane on N. Main Street. Ms. Madzellan said PennDOT is fine with the right turn only sign at Herrold Drive and Main Street. She did not specify the number of parking spaces being removed. Mr. A. Herrold contacted her to confirm this. He asked for authorization to advertise if she confirms it to be two parking spaces. Council gave authority for this last month.

Mr. Spangler, Mr. J. Herrold and Mr. A. Herrold left the meeting at 8:23 PM.

Mayor's Report - Mayor Hernley reported he received some positive feedback on the Borough newsletter. He also mentioned the nice renovation that is happening at 78 and 82 N. Main Street. A design professional is involved and it will be up to code.

Police Report – President Kroft reported the “We support our Police” signs are available at the Police station for a \$10 donation. The first 500 are free because a donor paid for them. Any donations go to fund the Explorers program which is a program for youth interested in going into the police force, who are 14 – 19 years of age. President Kroft reminded that the substation dedication is October 20th.

Ambulance Club Report – Mr. Raffensberger had nothing to add.

Secretary's Report – Mrs. Plowman had nothing to add.

Treasurer's Report – Mr. Ferry made a motion to accept the treasurer's report as presented. Mr. Sabold seconded the motion and all were in favor.

Old Business – Elaine Kroft reported the Hometown Heroes have ordered 45 banners. They have removed the old brackets. Thornton Chevrolet has sponsored 12 banners for families that were interested but couldn't afford it. Ms. Snyder expressed concern over these having a large ad at the bottom and not the Heroes information. They are hoping to have the first installment by Veterans Day. The next order will be placed in March.

Ms. Snyder reported the status of the joint zoning grant that Dover Township applied for is unknown at the time. Mrs. Oswalt may look into applying for a different grant.

Mrs. Koch wanted to confirm what the Borough was doing about Trick or Treat. Trick or Treat will be allowed but the Borough is recommending following CDC guidelines. It is not mandatory to participate.

Ms. Snyder has the spring newsletter started and will add things as they come to mind.

New Business – None

With no further business to discuss, Mr. Ferry made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 8:57 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer