

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 7, 2019 at 7:00 pm. Ms. Bishop was absent due to illness. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 9, 2019 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Ferry seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 9 calls in September. Two of those calls were in the Borough. One of those was an illegal burn which Northern Regional also responded to. Resident was advised of the ordinance.
- The October calendar was reviewed. Chief Dettinger had nothing to add to the calendar. Mr. Sabold made a motion to approve the October calendar as presented. Ms. Snyder seconded the motion and all were in favor.
- Chief Dettinger read a letter regarding the fire company not being notified of the water main break and the major loss of water in the water tower. His main concern was a lack of water pressure, which could have endangered property and fire fighters. Having this information in advance is needed to have a backup plan in place. He contacted President Kroft voicing his concern. If he hadn't called Mrs. Plowman about something else he would not have known. The fire company has a responsibility of providing fire protection for Dover Borough therefore any issues with the fire hydrants or other emergencies should be immediately communicated to the fire department since this can put them at risk. As fire Chief, he does not want to take that risk and needs to be notified immediately. He feels the council member in charge of water dropped the ball. He doesn't want to place blame, but wants to educate and learn from past mistakes so this does not happen again. Within 15 minutes of his conversation with Mrs. Plowman he had notified everyone in the fire department, and they had a plan B in place. In the future his hope is that proper notification is given. President Kroft asked Mr. Grim to notify him when something like this happens so he can pass it on to the water committee and to the Fire Chief.
- EMA report - Mr. Pope was notified by York County EMA that a reporter from the York newspaper was asking which municipalities do not have a current emergency plan in place. They are not sure why this reporter is requesting this information. Bill James notified that Dover Borough does have a current plan. Mr. Pope also advised Council that his work schedule is changing. He will be on call most Mondays so he may not be able to attend the council meetings regularly. He would like to stay on as the EMA but he is not sure about meeting attendance requirements. He wondered if he could forward his report ahead of time. President Kroft suggested he hand a report into Mrs. Plowman to include with the council packets prior to the meeting. Mr. Sabold asked if we have a copy of that plan in the office. If we don't, we should get one. Mr. Pope offered to get copies for the Borough office, Chief Dettinger and one for himself.

SEWER

Public Works Report – Mr. Grim added there is a tree root ball partially blocking the lateral at 319 Elmwood Drive. The homeowner had his line opened until he got to the terra cotta. He was able to get it about 50% opened. Last year there was the same issue at 321 Elmwood Drive and it was taken care of. Mr. Spangler states that replacing three laterals from the main back to the curb on that side are included in the bids he is working on. If something happens prior to the repair work, the Borough will need to send someone in to take care of it since it is on our portion.

Engineer's Report – Mr. Spangler reported that the bonds and insurance have been received from S & K for the sewer lining project. He presented the contracts to be signed and compiled a few projects to be included for the 2020 for budget.

Solicitor's Report – Nothing

Old Business –Nothing

New Business – Nothing

WATER

Public Works Report – Mr. Grim had nothing to add. President Kroft asked about the water main break, and Mr. Grim explained it was by Doovertowne Apartments in the wooded area. It was a 1-1/2" copper service line to one apartment complex. The saddle blew off and was running like a river. H & H Contractors wasn't available until Tuesday morning so E.K. Services was contacted and they were able to come out pretty quickly. They isolated the buildings and switched to just Dover Township water since the water tower was so low.

Engineer's Report – Mr. Spangler reported he emailed United Environmental asking what estimate they are preparing. They replied that it is for the scope of work for the predrilling plan through test well, installation and pump testing. He did ask about the dollar amount left in the fund but they do not release claim balances to consultants. The contacts Mr. A. Herrold mentioned in September, were not involved with that information so he did not contact them. He believes a Right-to-Know request should be filed. They do not tell Municipalities the dollar amount because they tend to then use up the entire fund. Last August, Council authorized the estimate as a first step. If this is a viable well, the next step would be to come up with another cost estimate for the actual cost to install the well. United is currently working on a cost estimate for preparing a predrilling plan in order to get the scope of work and cost approved by the insurance fund before they can prepare the predrilling plan. We will not know if this will be a viable site until the test is completed. It is unknown how long this part will take. Mr. Spangler will email to see if they can provide a time frame.

Solicitor's Report – Mr. J. Herrold suggested submitting a Right-to-Know request for the USTIF balance. President Kroft asked Mrs. Plowman to prepare this and have Mr. J. Herrold review it.

Old Business – Nothing

New Business –Nothing

BOROUGH

Public Works Report –Mr. Sabold asked if the power issue at the red shed was due to wear and tear or a surge or lightning strike. Mr. Grim said some of it looked corroded so they replaced a few things and now it is running normally. President Kroft wondered if Columbia Gas is going to fix the sidewalks as well as the pavement overlay. Mr. Grim states, that it is all included in the job and when they are done the alleyway will have overlay on it. Mr. Slusser asked Mr. Bledsoe about the permits Columbia Gas should be getting for each service line and if they have gotten them or reapplied for expired ones. President Kroft advised him to contact the project manager and have them reapply.

Zoning Manager's Report – Nothing to add

Engineer's Report – Mr. Spangler presented 2020 potential street projects. The two culvert replacements are the higher priority along with a few roads in Delwood. He is combining projects in hopes of receiving multiple bids. Earlier this year, the project was too small and no one bid on it. Mr. Spangler confirms the culverts can be paid from liquid fuels. Mr. Spangler reports that the plans for the high school renovation and sub division plans will soon be submitted to have them all on one deed. This will go before our planning commission and

will be looked at after we receive the county's letter of review. Mr. Spangler received information from Mrs. Plowman about the availability of grants from DCED for water and sewer projects. The smaller grant that we would fall under is \$30,000 to \$500,000, with an application deadline of December 13th. His office has applied for this for two other municipalities and they were not successful. DCED is looking for an economic benefit as part of the evaluation of the grant application. An example would be upgrading the sewer to attract development to vacant commercial land, but the Borough does not have any land for this type of development. Mr. Spangler explained that it is a pretty involved grant application and could take a week to gather all the information to submit it. Mr. Spangler did not feel it would be worth the time, and council agreed to pass on it.

Solicitor's Report – Mr. J. Herrold reported Mrs. Plowman contacted him about a letter from Allied World in reference to the Giordano potential lawsuit involving the Regional Police. We had received a letter about this in 2017. The incident occurred in Dover Township and not the Borough.

Mr. A. Herrold spoke with Ben Pratt about the no parking ordinance related to the new High School. He is going to speak to the school district and he didn't sense that there will be any problems with it.

Mr. Spangler, Mr. J. Herrold and Mr. A. Herrold left the meeting at 7:58 PM

Mayor's Report - Mayor Hernley reports that there will be a ribbon cutting on Friday at 5:00 at Giant Food for the opening of their beer garden.

Police Report – President Kroft reported we were down five calls from August of 2018 to August 2019 which puts us down 26 calls for the year. Deputy Chief Lash is now providing a specific call list report for each month. President Kroft gave an update on the potential Giordano lawsuit. The Regional police have reports and information of the incident that is different than what is being reported so it probably will not go any further.

Recreation Board – Mr. Pope reported they are getting ready for the tree lighting event which will be the last event for this year. This event will be November 29th at 7:00 PM. Mr. Pope asked President Kroft to contact the Regional Police to put the sign boards out again for the event. Mr. Pope reported that because of his work schedule he will be resigning from the recreation board at the end of 2019. This will leave four active members.

Ambulance Club Report – Mr. Raffensberger had nothing to add.

Secretary's Report – Mrs. Plowman received an email from North Salem Elementary looking for donations for trunk or treat. The school is outside of the Borough and we will not be donating. She reminded council about the Borough Association dinner and needing information for the service awards. A thank you card was received from Mrs. Clancy for placing the bench in memory of her father in law. President Kroft asked Duane about the picnic table that showed up. He believes someone moved it from another part of the park. Also someone moved the Clancy bench to the other side.

Treasurer's Report – Mr. Ferry made a motion to approve the treasurer's report as presented. Mr. Slusser seconded the motion and all were in favor. Mrs. Plowman provided the budget vs. actual report for the first three quarters. She looked over it but asked that they notify her if anything looks out of line so she can check into it before the budget meeting next week.

Old Business – A York County Planning Commission Joint Comprehensive grant extension application was presented. This is to extend the time for the grant that was received last year. Mr. Sabold made a motion to approve the grant extension application with York County Planning Commission for the Joint Comprehensive grant. Mrs. Koch seconded the motion and all were in favor. Council reviewed a quote from Korporate Computing to upgrade our computer system to Windows 10 because Windows 7 support will end in January 2020. Mrs. Koch feels the billing software should be reviewed as well.

Ms. Snyder thanked the council members that were able to attend the public meetings for the Comprehensive Plan. The last meeting will be tomorrow evening. The presentations for the Planning Commission meeting will be prepared after that. They would like to do the final presentation jointly with the Township and Borough together on November 6th at 7:00 PM at the Township building. Since Ms. Bishop is the chair, President Kroft suggested she be contacted to arrange for the committee to attend. Ms. Snyder also mentioned that after the plan is adopted the council will need to decide on a liaison.

New Business – Mr. Slusser asked Mr. Grim about snowplow drivers. Mr. Grim thinks Mr. Rehmeyer, who helped last year, is interested again. He will contact Mr. Schofield as well to see if he is available. He will contact some contractors to use if we get any large snowfalls. Mr. Grim still plans to order a load of salt in 2019, but he thinks he has enough parts on the shelf for this year.

Budget meetings start Monday October 14th. Council confirmed that Mr. Grim will attend the October 14th and 15th meetings.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:33 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer