

MINUTES

A special meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 28, 2019 for the purpose of preparing the 2020 budgets. All council members and Mayor Hernley were present. President Kroft called the meeting to order at 6:30 pm followed by a moment of silent prayer.

Wallace Fund

The Wallace fund payment was received. It was \$100 more than budgeted. Mrs. Plowman updated the budget with this change.

Sewer Fund

Contracted Services (429.45) were discussed and decreased to \$123,000.00. Mrs. Plowman had entered the proposed *Payroll and Payroll Taxes* as follows: *Borough Manager Payroll (401.10)* \$4,550, *Secretary/Treasurer Payroll (405.10)* \$8,700, *Clerical Assistant Payroll (405.15)* \$4,225, *Sewer Laborer Payroll (429.12)* \$58,830 and *Payroll Taxes (487.01)* \$5,837.33. *Cash Reserve (429.70)* was increased by the difference of \$561.29 which gives a balanced budget at \$588,000.

Water Fund

Water Purchase (448.24) decreased to \$110,000. Mrs. Plowman had entered the proposed *Payroll and Payroll Taxes* as follows: *Borough Manager Payroll (401.10)* \$4,550, *Secretary/Treasurer Payroll (405.10)* \$8,700, *Clerical Assistant Payroll (405.15)* \$8,450, *Sewer Laborer Payroll (429.12)* \$35,298 and *Payroll Taxes (487.01)* \$4,360.35. A transfer from *Water Savings (392.06)* of \$5,912.40 gives a balanced budget at \$276,912.40.

General Fund

Street Sweeping (431.31) was decreased to \$2,000. Mrs. Plowman had entered the proposed *Payroll and Payroll Taxes* as follows: *Borough Manager Payroll (401.12)* \$13,650, *Secretary/Treasurer Payroll (405.12)* \$17,400, *Clerical Assistant Payroll (405.14)* \$4,225, *Sewer Laborer Payroll (406.14)* \$23,532 and *Payroll Taxes (481.00)* \$16,122. This leaves a shortage of \$18,360.77. A millage increase was discussed and council elected to raise it a quarter mill each year for the next four years to keep up with increasing cost. This will increase *Real Estate Taxes (301.00)* \$18,000 to \$291,000. The shortage difference will be transferred from *General Fund Savings (392.01)* of \$360.77 to give a balanced budget of \$944,405.66.

The fire company and ambulance club both dropped off a list of expenditures for the year prior to the meeting.

Mr. Slusser made the motion to adjourn the meeting with a second by Mr. Sabold. The motion carried and the meeting adjourned at 8:22 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer