

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, October 1, 2018 at 7:00 pm. Mr. Sabold and Mr. Slusser were absent. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The September 10, 2018 minutes were reviewed. Mrs. Koch noted on page 1 under public comment that any number under ten should be spelled out as well as rec board should be recreation. On page two, compliment is spelled incorrectly, page 3 under Zoning Report, President should be inserted after council and page 4 under Mayor's report ad should have another d on it. Mr. Ferry made a motion to approve the September 10, 2018 minutes, as corrected. Ms. Snyder seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 19 calls in September. Five of those calls were in the borough.
- The October calendar was reviewed. There were four additions. On the 9th the first graders are coming to the station, the 10th there will be a school fire drill, the 11th they will be assisting Strinestown with their fire prevention event and the 31st the station will be open for trick or treaters to stop by for hot chocolate, cookies and candy from 6 – 8 pm. Ms. Snyder made the motion to approve the activities on the October calendar with the four additions. Ms. Bishop seconded the motion and it carried.
- Chief Dettinger reported that there were close to 900 documented volunteer hours for the carnival which did not include the ladies auxiliary which he believes probably had that many or more.

EMA Report – Mr. Pope was absent but let President Kroft know there was nothing to report this month. Mr. Pope continues to send out the weather updates.

George Harlacher from 4 Willow Run Road was present. He voiced his concern that there is about a 150' section in the stream behind his house that is plugged up from sediment washing from the banks. He wondered if someone can stop by and take a look at it and see what they recommend. Mr. Spangler states that in 2012 work was done in that area to clean it out and form a channel. Each property owner is responsible for the part of the stream that runs through their property. So if they want to do any work to it, it would be up to them. That area flattens out so anything coming from upstream settles down there especially with all the rain we have had. Mr. Harlacher feels that only one bucket wide and about 2' deep would need to be removed. There would be no regulations from DEP or the Army Corps. Ms. Bishop states some residents up stream have dumped garbage and yard waste into the stream which has not helped. Mr. Spangler agreed it should be looked at but probably shouldn't do anything with it until spring because of planting grass and stabilizing the bank.

Jodi with Dover Women of Today was present to let the council know what their organization is about. They are a service organization in Dover. She distributed pamphlets which gives information on things that they do for the community. They provide fund raisers and scholarships. They also assist Dover Township with all of their events and helped the Borough with the 250th year celebration. They work with Providence Place and families that are experiencing hardships. She is suggesting the possibility of doing a fund raiser to help the Borough with the cost of the planters. They would like to have more open communication with the Borough and to assist any way they can since this is what they are here for. President Kroft is also going to let Mr. Pope know that they can assist the recreation board as well.

SEWER

Public Works Report – Mr. Grim added in reference to the house at 401 Oakwood which had water tested by Dover Baseball that he met with the resident and there is not a bathroom downstairs, the sump pump is for ground water that may come in. There is a washer, dryer and sink downstairs which is hooked into the sewer. Mr. Grim could not see anything illegal being pumped out. Mr. Grim spoke to Mr. Nelson at the school and let him know what he found. Mr. Nelson will think about how to proceed. Mr. Grim states the test that was done was delivered and analyzed 5 days outside of the eight hour hold time. So, he is not sure how accurate it was because of that fact.

Engineer's Report – Mr. Spangler received all the paperwork back for the sewer lining project and presented the agreement to sign.

Solicitor's Report – Nothing to report.

Old Business – Nothing to report.

New Business – Nothing to report.

WATER

Public Works Report – Mr. Grim added he received the new yard hydrant and installed it at Ketterman Park and it is working well.

Engineer's Report – Nothing to report.

Solicitor's Report– Nothing to report.

Old Business – President Kroft asked if a surveyor has been out yet for United Environmental. Mr. Grim let him know the surveyor was here for a day and that he would need into the sewer plant again so he isn't finished with that part yet.

New Business – Nothing to report.

BOROUGH

Public Works Report – Mr. Grim added that so far he has received one quote for the planters and is waiting for another one or two. W&S quoted for the installation of four planter boxes, four courses high, drill, rebar and glue with drainage stone in and to replace our soil. The quote is for \$4,900 for installation plus the timbers. He is not sure if they can complete it by the November date. Charlie Yingling is not able to do it by that date either. Heritage came out to look at it but we haven't received a quote yet. Mr. Grim went to Standard Concrete and was told approximately 3 - 4 weeks for the timbers to come in since it is a special order. There is one more planter to remove from the square. Since it does not appear the project can be done by the November date it will get pushed back until early spring.

President Kroft asked if we have a "Do not enter" sign to replace the one that was run into. We do not so a sign will need to be ordered.

Ms. Bishop thanked Duane and Todd for pressure washing the walk at Ketterman that was slimy and slippery.

Zoning Manager's Report – Mr. Bledsoe states there is a three session zoning class by the York County Planning Commission he would like to attend on Oct 17, 24 and 31st for a cost of \$25 for all three. Ms. Snyder made a motion to approve Mr. Bledsoe to attend the York County Planning Commission classes at a cost of \$25. Mr. Ferry seconded the motion and it carried.

Mrs. Koch asked about the moving of the shed and that it was not done until after the permit expiration. Because of circumstances the resident asked for an additional 8 days which Mr. Bledsoe agreed to.

Engineer's Report – Mr. Spangler reported Kinsley has projected to start the street work next week weather permitting. There is a preconstruction meeting Wednesday at 10:30 and he asked for Mr. Grim to attend. Mr. Spangler spoke to Mr. Kopp from PennDOT and it was recommended that we ask for an extension for the paving job until October 31st. Because of the weather this will allow time to still get it completed this year. Mr. Ferry made a motion to approve sending a letter to PennDOT requesting an extension of time for the paving project. Ms. Snyder seconded the motion and all were in favor.

Mr. Spangler presented a list of potential projects and cost for 2019. For sewer he is suggesting to continue work in Delwood from Willow Drive to Maplewood Drive. For the Borough he is suggesting inlet repairs at Canal Street and paving Willow Drive and Maplewood Drive. This could be paid from liquid fuels. He also included a water drainage project at Ketterman Park as well as a curb and street restoration on Meadow Road. Both of these would be paid from the general fund. Mrs. Koch suggested looking at the inlet on City Hall Drive by well #3. These are all estimated costs.

Solicitor's Report – Mr. Herrold presented the amended Burn Ordinance that was properly advertised. This is ordinance # 2018-01. Mr. Ferry asked who has the authority to enforce the ordinance. He states the zoning officer or the police can do that. Mr. Ferry made a motion to adopt Ordinance #2018-01 to amend the outdoor burning ordinance. Ms. Snyder seconded the motion. Mrs. Koch opposed and the motion carried.

Mr. Herrold did not get to follow up with Shawn Myers at Paradise Township but has a meeting scheduled. President Kroft spoke to the police chief about the insurance issue. He suggested having our insurance reach out to them and they will get the agents in contact. He also felt there's only a slim chance that anything will come out of the potential lawsuit.

One company that wanted to bid for our trash collection had asked about bidding for a different day. Mr. Herrold states the bid documents cannot be changed once they are out for bids.

Mr. Spangler and Mr. Herrold left the meeting at 7:50 PM.

Mayor's Report – Nothing to add

Police Report – President Kroft reported August was up 8 calls from last year which is 25 for the year which is 3%. There were several drug use and overdose calls in the Borough. Some stores such as Sheetz are now putting blue lights in the bathrooms in order to make it harder for drug users to do so. Some are going back to locked restrooms that you need a key to get in.

Recreation Board Report - Mr. Pope was absent. The minutes were reviewed. Mrs. Koch states she doesn't feel that tax payer monies should be used to purchase gift cards to give as prizes for the Christmas house decorating contest. President Kroft will speak to Mr. Pope about this.

Ambulance Club Report – Nothing to add

Secretaries Report – Mrs. Plowman reminded that she will need to RSVP by November 2nd for the PSBA dinner.

Treasurer's Report – Mr. Ferry made a motion to approve the October 2018 treasurer report as presented. Ms. Bishop seconded the motion and all were in favor.

Old Business – Mrs. Plowman presented the Joint Comprehensive plan contract she received from Dover Township for signatures.

Ms. Bishop wondered if a snow plow driver is set up for this year. Mr. Grim did speak to Mr. Schofield and he is available again. Mr. Rehmyer is also interested in helping out and he will be contacted. President Kroft suggested getting a copy of their driving records.

New Business – Ms. Bishop asked Mr. Grim about the condition of the bricks at the yard hydrant at Ketterman Park. He says the bricks are ok but uneven from freezing and thawing. She suggests looking at doing something different at budgeting time.

President Kroft asked Mr. Grim if Meadowbrook landscaping did the landscaping at the flagpole at Ketterman Park. The flagpole has been installed and the landscaping was donated by Meadowbrook.

Ms. Bishop attended the PSBA dinner and shared that PennDOT is available to help out in snow emergencies if they have availability and time allows. Gary Ishman is the contact. They may be limited of which streets they could plow because of the size of their equipment. They have new equipment coming to use on Rt. 83 which will be much wider. PennDOT drops their plows at a ½ inch of snow. Their salt cost is \$86/ton and salt brine is \$0.26/gallon. Mr. Grim is going to see if we have room for another load of salt. They also discussed solar powered speed signs. These are very effective but the cost is \$7,500 for two.

With no further business to discuss, Ms. Bishop made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:13 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer