

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, April 4, 2016 at 7:00 pm. All members were present. President Sabold called the meeting to order. A moment of silent prayer followed.

The March 7, 2016 minutes were reviewed. Ms. Bishop made a motion to approve the March minutes, as presented. Mr. Slusser seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 24 calls in March. Three of those calls were in the borough.
- All 500 tickets were sold at the Gun Raffle in March, with 240 people in attendance. The profit is estimated to be \$7,000-\$7,500.
- The April calendar was reviewed. On April 16, a stand-by crew will be going to West York to provide coverage during their banquet. Mr. Slusser made the motion to approve the activities on the April calendar with the addition. Mr. Raffensberger seconded the motion and it carried.

## **SEWER**

*Manager's Report* – No additions.

*Engineer's Report* – Mr. Clark reviewed the bid tab for Phase II of the Delwood Sewer Rehab Project for sliplining pipe. National Water Main was low bid at \$31,553. Mr. Clark was not familiar with this contractor, but they provided about 50 pages of references. The company is based in New Jersey and has worked all over the east coast, including extensive work in New York City. Their bid was \$10.25/ft under Mr. Clark's estimate. The contractor expects to be on site less than 1 week. Mr. Slusser made a motion to approve National Water Main to complete Phase II of the Delwood Sewer Project, sliplining 908 ft. of pipe, at a price of \$31,553. Mr. Kroft seconded and all were in favor.

Clear View Excavation has completed their work in the Delwood Development with the exception of some restoration work. The project is over budget by about \$9,700. A portion of the overage resulted from extra paving and higher square footage for restoration in the road than anticipated. Also there were more point repairs than lateral repairs. Mr. Clark reviewed several invoices from Clear View Excavation. Invoice #970, in the amount of \$900, is a change order for additional labor to remove concrete found at the manhole connections. Invoice #969, also a change order, is for "additional labor to locate utility lines" in the amount of \$1,725. Mr. Slusser felt that a reputable, experienced company places a bid with the understanding that time will be included to work around utility lines. Mr. Clark stated he was of the same opinion initially, but after discussion with the contractor and Mr. Lentz and looking at the job, he felt the charges for this work were warranted. Extra time and hand-digging by the contractor prevented hitting lines that were not marked which would have resulted in costly repairs. The invoice states only ½ the actual time was billed. Mr. Slusser made a motion to pay Clear View Excavation Invoice #970 for equipment and labor to remove concrete and manhole connections in the amount of \$900. Mr. Swords seconded and all were in favor. The bid did not take into account sidewalk repairs which the contractor will bill at \$95/sq yd. Mr. Clark measured this at 33.5 sq yds or around \$3,200 with the invoice to be issued after the work is completed. Mr. Slusser made a motion to approve work by Clear View Excavation to repair sidewalks excavated during sewer rehab work to be billed at \$95/sq yd or about \$3,200. Mr. Raffensberger seconded and the motion carried. Mr. Slusser made a motion to pay Clear View Excavation Invoice #968 for contract work completed on Phase I of the Delwood Sewer Rehab project in the amount of \$56,219. Mr. Swords seconded and the motion passed unanimously. Mr. Kroft made a motion to approve Invoice #969 for Clear View Excavation for additional work to locate utility lines at a price of \$1,725. Ms. Bishop seconded and all were in favor.

*Solicitor's Report* – Nothing to report.

*Old Business* – Mr. Sabold asked if any work had been done on the application of RootX on Stony Ln. Mr. Clark and Mr. Lentz will work on it this coming week.

*New Business* - None

## **WATER**

### *Manager's Report*

- Mr. Lentz reported there is a water leak at 105 Maplewood Dr. caused by sewer rehab work in that area. He feels it is the responsibility of Clear View Excavation to make this repair and Mr. Clark agrees. The fire hydrant valve at the location is currently off placing the hydrant out-of-service.
- H & H Excavating repaired a curb stop at 601 Oakwood Dr. which was not caused by Clear View's work.
- The water valves will be exercised in April and the fire hydrants flushed. The water tower will be drained on April 12 for inspection.

*Engineer's Report & Solicitor's Report* – Nothing to report.

*Old Business* – Ms. Bishop asked Mr. Lentz if he knew the amount of the dollar cap on the USTIF fund which he stated to be \$1.5 million per occurrence. There was a discussion regarding pursuing a settlement with Rutter's since no suitable replacement well site has been found. Mr. Herrold stated he was not familiar with the provisions of the USTIF fund and whether Rutter's would be responsible for damages above and beyond the limit of the fund. Mr. Slusser is concerned that DEP may deem the clean-up at Well #4 complete and the well safe to be put back into service. Mr. Lentz will contact Justin Shappell of United Environmental Services to address council at a meeting.

*New Business* – Mr. Swords commented that after touring the borough's well sites with Mr. Lentz, he felt the doors to the wells were not very secure. It would be easy for someone to enter those sites and tamper with the water supply. Mr. Lentz suggested deadbolts could be installed. He will check options and prices for double deadbolts for the well houses.

## **BOROUGH**

### *Manager's Report*

- Earlier in the day, Mr. Lentz opened the bids for the sale of the Chevy truck: Craig Gross - \$713; Craig Heckert – \$1,100 and Roger Flohr - \$2,786. Mr. Slusser made a motion to approve the sale of the '94 Chevy pick-up truck to Roger Flohr at the bid price of \$2,786. Ms. Bishop seconded and all were in favor.
- Mr. Lentz expressed concern about the speed which Dover Township fire trucks are running through the square. This problem is getting worse and will likely result in a serious accident. Mrs. Koch suggested a stern letter should be sent to Dover Township supervisors with a copy to the Chief of Police. Ms. Hartzler and Mr. Lentz will draft a letter. There was discussion of the preemptive light function and how it works. It is the policy of the Union Fire & Hose #1 drivers to stop at the intersection and verify it is safe to proceed. Mayor Dentler will address the issue at the NYCRP meeting this month as well.
- Mr. Lentz reviewed updated prints from PennDOT for traffic light modifications at the square. There will be 3 timed programs with radar detection. The cameras showing on the original print were removed. The timing will be synced from Emig Mill Rd. on Route 74 and not all the way from Route 30 as proposed. The control cabinet will be modified and conduit installed which will necessitate excavation in the streets. Mr. Kroft made a motion authorizing Mr. Lentz to sign the PennDOT plan for revamping of the traffic lights at the Dover square. Mr. Slusser seconded and all were in favor.
- Mr. Slusser informed Mr. Lentz there is an abandoned Saturn vehicle in the alley behind his house about 3 houses up from the church.

*Engineer's Report & Solicitor's Report* – Nothing to report. *Mr. Herrold & Mr. Clark left the meeting at this time.*

*Police Report* – Mayor Dentler reported the borough was up 23 calls from the same period last year. He drew council's attention to the number of calls for the department that were related to drug overdoses. Their solicitor is

working on a plan to bill the motels in the area of I83 and Route 30 due to the number of calls related to drug trafficking and overdoses at those facilities. Mr. Lentz mentioned there are issues with tri-axle trucks traveling on Willow Run Rd. instead of Meadow Rd. as well as problems with them turning at the intersection of Butter Rd. and N. Main St. The issue of putting a weight restriction on Butter Rd. was discussed.

*Ambulance Club Report* – The total calls for year-to-date is 437.

*Recreation Board Report* - President Sabold read the report from Mr. Pope. The Easter Egg Hunt went well with over 150 children in attendance. The next Recreation Board activity will be Sundaes in the Park on Fathers' Day which is June 19, 2016.

*Treasurer's Report*

- Ms. Bishop asked why the cell phone bill was high this month. The invoice was reviewed which showed data overage and a \$99 insurance deductible for the replacement of Mr. Lentz' phone which was damaged last month. Mr. Lentz believes the data overage may have occurred during Winter Storm Jonas while checking weather reports and news on their phones. He will check a more detailed report on the bill to verify this. Mr. Kroft made the motion to approve the Treasurer's Report as presented. Mr. Slusser seconded and the motion carried.
- Ms. Hartzler reviewed the recommendation from our account manager to cancel the borough's Inland Marine, Auto Physical Damage and Property Insurance policies with PIRMA and place them with EMC (Employers Mutual Company) along with the Workers' Compensation coverage. AmeriHealth is not renewing the borough's Workers' Comp. in June. Overall the savings for the borough is estimated to be about \$6,000. There was concern that PIRMA may not be willing to renew the Liability policy in October if the borough cancels the other coverage. Mr. Kroft made a motion to place the Inland Marine, Auto Physical Damage and Property Insurance policies, along with the Workers' Comp., with EMC effective June 1; leaving the Liability policy with PIRMA, with the condition that H.A. Thomson verifies the Liability will be maintained by PIRMA for the October renewal. Mr. Raffensberger seconded and the motion passed unanimously.

*Old Business* – Mr. Sabold addressed the issue of changing electricity generators which Mr. Lentz had been working on. At the YCBA meeting last week, information was provided about plans for municipalities to convert sodium vapor lights to LED. Municipalities may be prevented from participating based on their current electric contracts. The borough should investigate the streetlight conversion programs before making any changes to the current contracts. There is a free webinar about LED streetlight options on May 11. There was a brief discussion of a truck purchase and it was agreed more time would be taken to check options.

*New Business*

- President Sabold stated that paperwork would be submitted for the Winter Storm Jonas costs and up to 75% may be reimbursed. Mr. Ferry has been working with Mr. Lentz and Ms. Hartzler to compile information.
- Ms. Bishop indicated she did not wish to be responsible for future borough newsletters. For the time being, any important announcements can be placed on the borough's website.
- Mr. Sabold reported the recent YCBA meeting had the largest attendance they've had in a long time. The Seven Valleys Fire Company did a great job with the meal and the speakers were very informative. The next meeting is the Annual Picnic Meeting at Lake Redmond and all three County Commissioners will be in attendance. Susan Byrnes will be the main presenter at the event.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:59 pm.

Respectfully submitted,

Rebecca J. Hartzler  
Secretary/Treasurer